

UPPER CLATFORD PARISH COUNCIL
MINUTES FROM THE MEETING HELD ON WEDNESDAY 10TH JULY 2019
AT 7.30 PM IN THE KING EDWARD VII MEMORIAL HALL

Present:	Parish Cllrs P Heslop (Chairman), C Eyre, S Kennedy, C Williams, N Shah, A Wilson (from Item11), HCC Cllr A Gibson In Attendance: Mr A Pilley TVBC	
1	Apologies for Absence TVBC Cllr M Flood, Cllr D Coole, Cllr A Lockhart, Cllr A Wilson (late arrival)	
2	To receive and accept declarations of interest Nil	
3	Public Participation One member of the public attended and spoke on Item 7.1.c Planning application for Fishing Cottage Annexe, describing amendments and pre-submission advice.	
4	Resilience Planning – Presentation by Mr A Pilley TVBC Mr Pilley gave an overview of the background to resilience planning, the advantages of having a plan and points of contact registered with the Local Authority and Emergency Services (on a restricted website). This helps identify local priorities to those unfamiliar with the area. While accepting that the majority of Cllrs are fully engaged in NDP activities at present, he offered to provide example plans for further consideration by the Council and noted that there was a Resilience Planning Forum in Oct 19. The Chairman thanked him for an informative presentation. Mr Pilley left at this stage.	
5	To approve the minutes of the Parish Council Meeting held on 12th Jun 2019 Approval of the the Minutes for 12 Jun 19 was proposed by Cllr Williams, seconded by Cllr Eyre and were agreed by all and signed by the Chairman. The Minutes of the meeting on 8 May 19 had been amended as requested at the last meeting and were also signed by the Chairman.	
6	To receive the Clerk’s progress report since the meeting held on 12th Jun 2019 ITEM 4. May 19 minutes - amend Item 12.2. Complete 10.2. Chair and Clerk to discuss Cllr observations on GM Contract. Complete 11.1. Cllrs will liaise with the Clerk to agree a schedule of works arising from the Playsafety inspection to be priced. Complete (pricing action to follow). 12.2. Clerk to progress open space registration with Parker Bullen. Pending 13.2.a. Cllr Coole will enquire with TVBC necessary process to enable improvements to be made and it was suggested that we invite our local Police Officer to a PC meeting to discuss concerns. Ongoing. 14.2. Cllr Kennedy to raise the question of Wi-Fi connectivity provision in the Village Hall at the next VH Committee Meeting. Pending the next meeting of the Village Hall.	
7	Planning 1. Planning sub-committee to report on the following applications: a. 19/01288/FULLN 107 Bury Hill Rise – side extension. No objection submitted 12 Jun 19. b. 19/01501/TREEN Cophall PI – Fell 1 x Silver birch, crown raise 1 x silver birch No objection submitted 1 Jul 19 c. 19/01483/FULLN Fishing Cottage – Single story extension to provide home office and additional loft space. The Planning Committee recommended objecting to this application due to: Rural light spill, impact on setting of the church and Landscape Character, disproportionate size of the extension with inappropriate window design for an ancillary rural building. This and comments made at item 3 were discussed and it was decided to accept the recommendation of the Parish Planning Committee and lodge an objection.	Cllk
8	Neighbourhood Development Plan Steering Group Report. CCE gave a summary of progress 1. Draft NDP Evidence Statements. All PC members had been given drafts of the Evidence Documents before the meeting. Cllr Heslop had provided feedback and Cllrs Williams and Kennedy identified that there were some inaccuracies in the draft texts. It was agreed that they would detail these on hardcopy for Cllr Eyre. It was agreed that subject to these changes being made, Cllr Eyre would update the drafts which could then be sent to David Nicholson, the consultant. Over the next 2 months David Nicholson will prepare a draft NDP and provide requests for any further Evidence he sees being necessary. The current plan is that in October, the PC will be asked to formally approve both the Evidence Documents in their final form and the Draft NDP as prepared by David Nicholson 2. Cllr Eyre proposed that the request for a screening opinion on the requirement for a Strategic Environmental Assessment (SEA) and/or a Habitat Regulations Assessment (HRA) prepared by David Nicholson be approved by the PC. Seconded by Cllr Kennedy.	

	<p>agreed to discuss repair and placement of the fence line with the owner.</p> <p>2. Road Safety Nothing reported.</p> <p>3. Cllrs to report any street lighting issues Nothing reported.</p>	
15	<p>External Committees and Events</p> <p>1 Report on changes to the website Minor additions to the website were reported including the Starlit Walk Notice in Winchester in Sept and the TVBC Dog Fouling Notice</p> <p>2 Cllr Mrs Kennedy to report of upcoming events at the Village Hall There has been no meeting.</p> <p>3 Cllrs to report on other meetings The Chairman stated he would be attending the S Water public meeting on 15 Jul 19.</p>	
16	<p>Correspondence and E mail. Clerk to report</p> <p>1. 10 Jun. S Water. Working Together to Build a Resilient Water Future for the South East Presentations. Copied to all Cllrs</p> <p>2. 10 Jun. TVBC. Preparation of playing pitch strategy for Borough of Test Valley. Replied with facility details on 24 Jun</p> <p>3. 12 Jun. D Nicholson. Acceptance of NDP Consultancy Contract - Upper Clatford.</p> <p>4. 12 Jun. Parishioner DF via website. Cutting of verges and footpaths</p> <p>5. 21 Jun. GC Clerk. Possibly of taking on a maintenance person to undertake tasks such as grass cutting, etc. Discussed with Chairman. Clerk to liaise further</p> <p>6. 22 Jun. Parishioner PB. Footpath behind Bury Hill Close almost blocked by hedge trimmings etc. Copied to Cllr AW</p> <p>7. 24 Jun. Osborne Co Ltd (for Highways). M27 Closure between J3 – J4 over weekend 28 Jun 19 – 1 Jul 19. Diversion details on parish website news page</p> <p>8. 27 Jun. PFK-Littlejohn. Authority selected for additional testing, it is subject to intermediate level review procedures this year. Require copy of the relevant minutes and supporting agenda papers from the meeting at which the annual review of risk management arrangements during 2018/19 was discussed and, if the 2017/18 external auditor report included any 'except for' matters, copies of minutes and any agreed plan showing the corrective action. Docs submitted 27 Jun.</p> <p>9. 27 Jun. Wessex Cancer Trust - Starlit Trail event Fri 20 Sep 7.30pm. On website</p> <p>10. 2 Jul. CCE. Draft NDP Evidence docs for approval at next meeting. Copied to all Cllrs.</p> <p>11. 2 Jul. R Dobbs. Response to Grounds maintenance Review - June 2019. See agenda item Open Spaces</p> <p>12. 3 Jul. UCYFC. Pre season friendlies. Cllr Coole has replied with agreement.</p> <p>13. 4 Jul. Defibrillator @ King Edward VII Village Hall. Registration of defibrillator on 'Save a Life App'. Form nominates Guardians – Require a second guardian and present one to confirm use of personal info under GDPR</p> <p>14. 4 Jul. TVBC. Contact Details of Chairman and Clerks - Parish Councils – Clerk to reply agreement to publish Chairman and Clerk details.</p>	<p>Cik</p> <p>Cik</p>
17	<p>Councillors to request any items to be included within the agenda for the Meeting to be held Wednesday 14th Aug 2019 Nil</p>	

Meeting Closed at 10.08 pm