

## KEMBERTON PARISH COUNCIL

**Clerk to the Council:**

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WEBSITE: <https://www.hugofox.com/community/kemberton-parish-council-13421/about-us>

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Members are hereby summoned to attend the Parish Council Meeting of the above named Council to be held on Wednesday 12th May 2021, 7:30PM in Kemberton Village Hall for the purpose of transacting the following business.

*Voysey*

**Signed, V Voysey**  
**Clerk to the Council**  
**5<sup>th</sup> May 2021**

- 01      **NEW COUNCIL FORMED**
  - a) *Councillors to sign Declaration of Office*
- 02      **ELECTION OF CHAIRMAN**
  - a) *Nomination for Chairman of the Council*
  - b) *Chairman to sign the Declaration of Office*
- 03      **ELECTION OF VICE CHAIRMAN**
  - a) *Nomination for Vice Chairman of the Council*
  - b) *Chairman to sign the Declaration of Office*
- 04      **CHAIRMAN WELCOME AND ANNOUNCEMENTS**
- 05      **APOLOGIES** – To receive and agree apologies for absence.
- 06      **DISCLOSABLE PECUNIARY INTERESTS**
  - a) Councillors to sign declaration
  - b) Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate.
- 07      **DISPENSATION** – To consider any requests from Members for dispensation (requests for dispensation should be in writing and addressed to the Chair (and/or) Clerk prior to the meeting).
- 08      **PUBLIC PARTICIPATION SESSION** – *An opportunity for the public to speak to the Council on matters that concern the Parish.*
- 09      **MINUTES** - To approve and sign the minutes dated 10<sup>th</sup> March 2021

10      **MATTERS ARISING** - Any matters arising from the minutes not covered elsewhere on agenda

11      **MEMBERS TO ADOPT THE FOLLOWING:**

- a) Standing Orders
- b) Financial Regulations
- c) Assets Register

12      **POWER OF GENERAL COMPETENCE**

To agree and resolve that the Parish Council is an eligible council to exercise the General Power of Competence in accordance with the Localism Act 2011 ss 1-8 as i) the Parish Clerk has holds CiLCA and ii) as two-thirds of the Councillors were elected and not co-opted

13      **CORRESPONDENCE**

Hope House has written to the Parish Council requesting consideration for a grant

14      **PLANNING APPLICATIONS –**

21/00824/TCA

Wisteria Cottage Mill Lane Kemberton Shifnal TF11 9LH

Prune to improve form using a reduction by thinning technique and to allow some light penetration of 1No Maple Tree (T1) within Kemberton Conservation Area

Updated Date 28 Apr 2021 Validated Date 17 Feb 2021 Order By Date 28 Apr 2021

21/00968/TCA

13 Mill Lane Kemberton Shifnal TF11 9LU

To fell and remove 1No. Holly tree and fell and remove 1No. Damson tree within Kemberton Conservation Area

Updated Date 28 Apr 2021 Validated Date 24 Feb 2021 Order By Date 28 Apr 2021

15      **PLANNING APPLICATIONS DECISIONS –**

Reference: 20/04736/FUL (validated: 10/12/2020)

Address: Kemberton Cottage , Mill Lane, Kemberton, Shifnal, TF11 9LH

Proposal: Alterations to existing cottage and attached outbuildings to provide 2 additional bedrooms and a lounge

Decision: Grant Permission

View online at: <http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QJUQ65TDIOO00>

Reference: 21/01294/LBC (validated: 12/03/2021)

Address: Kemberton Cottage, Mill Lane, Kemberton, Shifnal, Shropshire, TF11 9LH

Proposal: Internal and external works to facilitate the conversion of attached storage building to residential accommodation integral to main house

Decision: Grant Permission

View online at: <http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QPUSX4TD02B00>

Reference: 21/00933/FUL (validated: 23/02/2021)  
Address: Westhorpe , Mill Lane, Kemberton, Shifnal, TF11 9LH  
Proposal: Erection of a part two storey part single storey side extension (following demolition), installation of 2 dormer windows and recladding of rear dormer window, alterations to access and replace existing shed with timber garden room  
Decision: Grant Permission

View online at: <http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QOY28LTDKYI00>

16      **INSURANCE**

A Insurance renewal has been received from BHIB for £237.42 for 1 year or £226.15pa for a 3 year agreement.

Council to decide approval.

17      **FINANCE**

**17.1 Payments**

To approve the following:

Gross Salary of £347.49 for the Parish Clerk for Quarter 1  
Income Tax of £69.40 payable  
*LGA 1972 s 112(2)*

Travel Expenses of £13.50 for the Parish Clerk for attending May's meeting  
*LGA 1972 s.111*

**17.2 Internal Audit**

To receive and accept the Internal Audit for the financial year 2020-2021

**17.3 End of Year**

To approve and sign the following:

- i) Reconciliation and Bank Statements for the month of March 2021
- ii) Receipts and Payments including income and expenditure spreadsheets
- iii) Sign Certificate of Exemption
- iv) Sign Annual Governance Form
- v) Sign the Annual Return for 2020-21
- vi) Confirm exercise of Public Rights

18      **HIGHWAYS**

To receive any updates on highway matters

- i) Kemberton Junction
- ii) Condition of local roads
- iii) Any other highway matters

19      **ENVIRONMENT**

To receive any updates on environmental matters

- i)      Footpaths
- ii)     Flytipping
- iii)    Any other environmental matters

20      **ANY OTHER PARISH MATTERS**

- i)      Neighbourhood Watch
- ii)     To receive any updates on any other parish matters that may have  
         been brought to the attention of Parish Councillors

21      **DATE OF NEXT MEETING**

Wednesday 14<sup>th</sup> July, 2021 at 7.30PM Kemberton Village Hall