

**MINUTES OF THE MEETING
OF BOURTON ON-THE-WATER PARISH COUNCIL
held on Wednesday 3rd June 2020
at 7.00pm via Zoom**

Present: Cllrs. R. Hadley (Chair), B. Sumner, A. Davis, L. Hicks, B. Wragge, B. Rogers, N. Randall, K. Cronin, S. Coventry and L. Wilkins.

Officer: The Parish Clerk

Three members of the public were in attendance.

Standing Orders were suspended for the Public Session

County Cllr. P. Hodgkinson reported on the following: -

Covid-19: Cllr. Hodgkinson updated the Parish Council on Covid-19 statistics in the area over the last few weeks. A reconfiguration on the A & E department at Cheltenham Hospital was taking place whilst Covid-19 times and people would be directed to Gloucester Hospital. The NHS had verbally committed to revert the A & E department back at Cheltenham after Covid-19.

Primary schools had re-opened as from 1st June 2020 for Reception, Year 1 and Year 6 students. This process would be monitored before making any further decisions.

Anti-social distancing signs were to be put in place at Bourton-on-the-Water by GCC by the end of the week.

GCC were looking into pedestrianizing the High Street in the village and possibly one-way traffic. GCC were working with the Parish Council to come up with a preferred plan and would go out to consultation with the public before implementing any new plans for the village.

GCC would be using mobile Covid-19 testing units in areas where there were cases of Covid-19.

District Cllr N. Maunder: Not present as at CDC meeting.

District Cllr. R. Keeling: Not present as at CDC meeting but had issued a short report and noted that on behalf of Bourton Vale Ward he had found the initiative of the BPC's weekly Covid-19 update meetings extremely helpful. He also noted that the increased degree of liaison and co-operation particularly on the volunteering front had been very useful and a great example of local community spirit and hoped that this service could be carried forward as the effects of the Pandemic diminish.

Police: PCSO Symes and Jason Stalker updated the Councillors on the change of the police powers as Covid-19 restrictions were raised. The police had been in attendance in the village over the past weekend and were encouraging people to social distance, dispersing groups of more than six people and talking to groups of motorcyclists in the village. The police had undertaken a National speed watch over the last few weeks.

The police reminded people to report crimes/incidents online.

Cllr. Hicks thanked the police for opening-up the front desk at Stow-on-the-Wold police station.

Members of the public raised the following issues: - open space/village green.

20/025: Apologies for Absence: Apologies for absence had been received from District Cllrs. N. Maunder and R. Keeling as CDC were holding a remote Council meeting.

20/026: Members' Interests: Cllr. Davis declared an interest in item 5 of the agenda as a resident of Bourton Chase and Chairperson of the Bourton Chase Phase 3 Residents Association.

20/027: Minutes of the Meeting held on 6th May 2020: Cllr. B. Sumner proposed to approve the Parish Council minutes dated 6th May 2020. Cllr. L. Hicks seconded the proposal. A unanimous vote was taken of all in favour of approving the Parish Council minutes dated 6th May 2020.

20/028: Matters Arising: The Council agreed to have an additional agenda item for Councillors to report back from Outside Bodies at the Parish Council meeting.

20/029: Minutes of the Extra-ordinary Parish Council meeting held on 26th May 2020

The Council received the minutes of the Extra-ordinary Parish Council meeting held on 26th May 2020.

Cllr. B. Hadley proposed to approve the minutes of 26th May 2020, Cllr. S. Coventry seconded the proposal and a unanimous vote of all in favour was taken to approve the minutes.

20/030: Minutes of the Extra-ordinary Parish Council meeting held on 27th May 2020

The Council received the minutes of the Extra-ordinary Parish Council meeting held on 27th May 2020.

Cllr. L. Hicks proposed to approve the minutes of the 27th May 2020, Cllr. A. Davis seconded the proposal and a unanimous vote of all in favour was taken to approve the minutes.

20/031: Planning Committee

The Council received and approved the minutes of the Planning Committee meetings held on 13th May 2020 and 27th May 2020.

20/032: Notes of a meeting held on 14th May 2020 regarding Post Covid-19

The Council received and approved the notes of a meeting held on 14th May 2020 regarding Post Covid-19.

Two further Post Covid-19 meetings had been arranged for 17th & 18th June 2020 for residents and businesses to partake in the meetings to provide the Parish Council with their views on Post Covid-19.

RLH

20/033: GMCC Committee

Cllr. Sumner gave a brief report on the GMCC and stated that the drains at the GMCC hadn't been a problem since 22.4.2020, the PAT testing had been undertaken at the GMCC, the library window sill had been repaired at the GMCC and the Parish Council were working towards opening up the GMCC early July 2020.

20/034: Village Environment Committee

The Council received and approved the minutes of the Village Environment Committee meeting held on 13th May 2020. Cllr. B. Hadley proposed to have A2 Bye-Law signs and Cllr. L. Hicks seconded the proposal. A vote was taken of 5 in favour, 3 against and 1 abstention. Cllr. Sumner and Cllr. Randall noted that they had voted against the Bye-Law sign being A2 and would prefer A1.

20/035: Highways Committee

The Council received and approved the minutes of the Highways Committee meeting held on 18th May 2020. It was noted that GCC were working on a proposal to pedestrianize the High Street and implement some one-way systems on certain roads. GCC would send the proposal to BPC and would also have to undertake a consultation with the public before implementing any changes.

Cllr. Hicks raised that the metal kissing gate at Sherborne Street was damaged. The Clerk was to check on the public footpath map to try and identify who owned the gate.

20/036: Youth & Wellbeing Committee

The Council received and approved the minutes of the Youth & Wellbeing Committee meeting held on 27th May 2020. The Play Rangers had dropped off 12 bags of play to be handed out, so these had been given to the Food Bank to be disbursed. Kevin Lea, CDC was to be asked to put some dog fouling signs up at The Avenue and The Naight. Cllr. Davis and Cllr. Wragge were involved in other outside bodies and would report back to the Parish Council on activities relating to Bourton. Cllr. Davis reminded Councillors on-line training for suicide prevention was available. The Parish Council agreed to write in support of the Reach Campaign to keep the A & E at Cheltenham hospital.

20/037: Emergency Plan

Cllr. Hadley proposed to declare an Emergency Plan. Cllr. B. Rogers seconded the proposal. A unanimous vote was taken of all in favour of declaring an Emergency Plan. It was agreed to upload a redacted version of the Parish Council's Emergency Plan onto the Parish Council website.

20/038: Personnel Committee

The Council received and approved the minutes of the Personnel Committee meeting held on 22nd May 2020 and approved for the Assistant Clerk to attend an ILCA course at a cost of £99.00. The Personnel committee were addressing job roles of the office staff and the appraisal system and would report back to the Parish Council once addressed.

20/039: Village Green Bookings – All village green bookings had been cancelled for this year and most of the deposits had been returned to the hirers. The Rotary had undertaken a virtual duck race.

20/040: Finance

(a) The Council received and approved the schedule of payments up to 3rd June 2020 at £16,118.00.

Cllr. Hicks proposed approval of the payments and Cllr. Hadley seconded the proposal. A unanimous vote was taken of all in favour of the proposal.

(b) The Council authorised the cheques and BACS payments.

(c) The Council noted the bank reconciliation to 30th April 2020 and the summary report.

(d) The Council received and approved the Reserve Levels 2020/21 Risk Assessment.

(e) The Council received and approved the Reporting at Meetings Policy.

20/041: Correspondence – A solicitor's letter had been received regarding Bourton Chase Phase 3. The Councillors agreed to hold a meeting on 4th June 2020 with Bourton Chase Phase 3 residents to update them with the information received in the letter.

20/042: Next Meeting

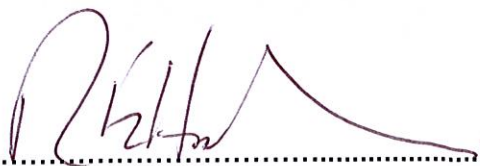
The next meeting of Bourton-on-the-Water Parish Council would be held on Wednesday 1st July 2020 at 7.00pm via Zoom.

20/043: Any Other Business

Mr. Ian Fowler thanked the support which had been received for the Food Bank at the Baptist Church in the village.

The meeting closed at 8.59 pm.

CHAIRMAN'S SIGNATURE.....



DATE: 01.07.20