



MINUTES OF THE FULL COUNCIL MEETING

Minutes of the Full Council Meeting held Online via Zoom on Monday 1st November 2021.
Commencing at 7:00pm.

Members Present: Councillor Dave Aldis, Chairman
Councillor Rebecca Pinfold, Vice-Chairman
Councillor Jude Cunningham
Councillor Linda Moss
Councillor Alison Strong
Councillor Sharon Tiller
Councillor Ian Tong

Members Absent: None

Officers Present: Sarah Marshman, Clerk/RFO

In Attendance: 3 members of the public

Minutes

On 26th April 2021, the Council resolved that instead of returning to face-to-face meetings, a Temporary Scheme of Delegation would be put in place in order to allow the Clerk to enable decisions to be taken under the direction of Councillors until face-to-face meetings recommence. This meeting is therefore not a formal meeting, but an advisory Full Council Meeting. All recommendations made at this meeting will be enacted by the Clerk where appropriate and ratified at the next face-to-face Full Council Meeting.

- 21/22-157 To receive, and consider for acceptance, apologies for absence from Members of the Council**
There were no apologies for absence. It was noted that resignations had been received from Dan Neate and Brian McClafferty.
- 21/22-158 To receive any declarations of disclosable pecuniary interests or non-registerable interests by members or the Clerk and to consider any requests for dispensation**
There were no declarations of interest or requests for dispensation.

- 21/22-159 To receive:**
Questions or comments from members of the public regarding items on the agenda
Representations from any member who has declared a personal interest
 The three members of the public spoke with regards to planning application 21/02516/HOUSE.
- 21/22-160 To approve the Minutes of the Full Council Meeting held on 4th October 2021**
 Resolved: Members agreed the minutes of the last meeting be accepted as a true record. The Chairman will sign these minutes once the decision has been ratified by Full Council.
- 21/22-161 To discuss any matters arising from the meeting held on 4th October 2021**
 There were no matters arising.
- 21/22-162 To receive a report from the District Councillor**
 Carolyne Culver sent her apologies.

- 21/22-163 To review the minutes and recommendations from the following committees:**

Committee	Meeting Date	Minute Numbers	Recommendations
Planning	11/10/2021	PLN21/22-007 to PLN21/22-012	None
Personnel	12/10/2021	PER21/22-014 to PER21/22-024	None

- 21/22-164 To receive an update and review recommendations from the following working parties:**
Street Lighting An order has now been placed to ensure those streetlights currently out are repaired and a survey has been ordered for all the other lights.
Outdoor gym Two quotes have been received and the working party will now look at possible funding sources.
- 21/22-165 Planning Applications :**
21/22-165.1 To consider the following new planning applications:
[21/02516/HOUSE 7 Newbury Lane, Compton, RG20 6PB](#) - Rear mono pitched single storey extension to existing house. Demolition of existing Asbestos Garage store replaced by one and a half timber clad Studio (store ,garden room and office) and modifications to increase parking.
 Resolved: To object to the planning application and to submit the response given in Appendix 1.
- 21/22-165.2 To consider whether to request the District Councillor calls in any planning applications to the Western Area Planning Committee**
 No applications were requested to be referred to the Western Area Planning Committee.

- 21/22-165.3 To consider whether to refer any planning applications for further response from the Council's planning consultants**
No applications were requested to be referred to the Council's planning consultants.
- 21/22-165.4 To receive a report on recent planning decisions taken by West Berkshire Council**
The following decisions have been reported by West Berkshire Council since the last Parish Council meeting:
- 21/02357/COND1 Units 7 - 9, Old Station Business Park, Compton – Application for approval of details reserved by condition 4 (materials) of approved 21/01403/FUL - Erection of ancillary storage building. Application approved.
- 21/22-166 To receive the Clerk's report**
The Clerk noted that the councillor vacancies are currently being advertised.
- 21/22-167 Finance:**
- 21/22-167.1 To consider approving the payments listed on the Finance Report**
Resolved: To approve the payments listed on the Finance Report in Appendix 2.
- 21/22-167.2 To note the most recent bank reconciliations**
Resolved: To note the bank reconciliation figures as provided on the Finance Report in Appendix 2.
- 21/22-167.3 To note the Quarterly Budget Report**
Resolved: To note the quarterly budget report.
- 21/22-168 To review the Temporary Scheme of delegation**
Resolved: To continue with the Temporary Scheme of Delegation, to be reviewed at the Full Council meeting in December. It was noted that this meeting was held online due to the current high rate of COVID within the parish.
- 21/22-169 To consider accepting the examiner's recommendations and modifications to the Neighbourhood Development Plan and submitting it to West Berkshire Council for consideration and subsequently referendum**
Resolved: To accept the examiner's recommendations and modifications to the Neighbourhood Development Plan and to submit it to West Berkshire Council.
- 21/22-170 To consider quotes for external works to the Sports Pavilion**
This was deferred in order to seek additional quotes.
- 21/22-171 To consider purchasing wreaths and making a donation to the Royal British Legion**
Resolved: To purchase two wreaths and make an additional donation of £50.
- 21/22-172 To receive an update on vandalism and anti-social behaviour (ASB) in the village**
No incidents had been reported.

- 21/22-173** **To receive reports on the following:**
There were no reports.
- 21/22-174** **To discuss matters for future consideration and for information**
There were no matters for future consideration or information.
- 21/22-175** **To resolve under Section 1(2) of the Public Bodies (Admission to Meetings Act 1960) that as publicity would be prejudicial to the public interest by reason of the Confidential nature of the business about to be transacted, it is advisable in the public interest that the Public and Press be temporarily excluded from this meeting and they are herewith instructed to withdraw**
Resolved: To exclude the Public and Press from Minutes 21/22-176 and 21/22-177 due to the confidential nature of the business to be transacted.
- 21/22-176** **To consider actions to be taken relating to Newbury Lane allotments**
Resolved: To set a budget of £1,500 to obtain further legal advice.
The Clerk will remove the Allotment Guidelines document from the website as this information is outdated. The document will be reviewed.
- 21/22-177** **To consider a revised agreement for use of a section of the allotments as part of the playing fields at Compton Primary School**
This item was deferred.

There being no further business, the meeting was closed at 8:42pm.

Date and time of next scheduled Full Council Meeting: Monday 1st November 2021 at 7pm.

Chairman: _____

Date: _____

Appendix 1: Planning Response to 21/02516/HOUSE 7 Newbury Lane

The following comments were submitted as part of the objection for this planning application:

Newbury Lane is on a graduated incline (North to South), and while the properties along it vary in age and design, the property associated with this application is part of a period terrace cottages (running East to West) with low rafter height.

While the PC endorse the replacement of buildings containing asbestos, the proposed design of the replacement structure is concerning. The PC consider that with a ridge height of almost 5 meters, the new build will have a detrimental and over-bearing effect on the street scene, the immediate neighbour, and the surrounding properties, making for loss of outlook and an unduly oppressive living environment for exiting residents. Similarly, the proposed rear extension would appear to consume a considerable length of the garden and would again create a loss of outlook for the neighbour and reduce the effectiveness of the amenity of rear garden space.

The PC envisage that a degree of privacy should be a minimum expectation for the gardens of the terrace. The window design and height of the proposed replacement new build will cause a loss of privacy potentially outside of acceptable limits for the neighbouring property and garden.

The PC are concerned that the design of the new build ultimately lends itself to be a separate dwelling and would request that if the Planning Department are mindful to approve, that a condition is applied to restrict separate dwelling status.

Appendix 2: Finance Report

Status at last bank reconciliation 30th September 2021

Account	Amount
Unity Trust Current Account	£61,134.18
Unity Trust Deposit Account	£122,634.57
Lloyds Multipay Corporate Card	-£930.60
Total	£182,838.15

Income received 27th September - 26th October 2021

Account	Income Detail	Amount
Unity Current	CIL payment	£5,133.89
Total		£5,133.89

Payments made on Lloyds Corporate Card to be approved

Method	Date	Payee	Payment Detail	Amount
CC	29-Sep-21	Zoom	Software (yearly fee)	£143.88
CC	03-Oct-21	Lloyds	Monthly card fee	£3.00
CC	08-Oct-21	Amazon	Cable ties	£5.59
CC	12-Oct-21	Bowcom	White line paint	£104.22
CC	25-Oct-21	Microsoft	Software	£11.28
Total				£267.97

Payments to be approved

Method	Date	Payee	Payment Detail	Amount
BACS	01-Oct-21	BHIB	Insurance	£945.75
BACS	11-Oct-21	The Good Exchange	Donation towards Scout Hut roof repairs	£5,250.00
BACS	20-Oct-21	Vodafone	Mobile phone	£21.29
BACS	01-Nov-21	AD Clark	Grounds maintenance Sep and football pitch marking	£999.00
BACS	01-Nov-21	CJM Services	Concrete pad and drainage	£4,459.00
BACS	01-Nov-21	A resident	Payment for bin for ditch clearance	£36.00
BACS	08-Nov-21	Staff Costs	Including salary, expenses, PAYE and pension contributions Oct	£1,540.83
Total				£13,251.87

Transfers

Method	Date	From Account	To Account	Amount
DD	16-Oct-21	Unity Current	Lloyds	£933.60
Total				£933.60