

# MINSTER PARISH COUNCIL



**MINSTER  
IN THANET**

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Clerk to the Council: Kyla Lamb - MAAT

## MINSTER PARISH COUNCIL

### COMMUNICATIONS COMMITTEE

A Meeting of the Committee will be held at approximately 11am or following on from the Operations Committee Meeting on Monday 4<sup>th</sup> October 2021.  
at the Neighbourhood Centre 4a Monkton Road Minster.

29<sup>th</sup> September 2021

Sir or Madam,

You are hereby summoned to attend a meeting of the Communications Committee at the Library and Neighbourhood Centre, 4A Monkton Road, Minster on Monday 4<sup>th</sup> October 2021 at approximately 11am or following on from the Operations Committee meeting for the purpose of considering and passing such Resolution or Resolutions as may be deemed necessary or desirable with respect to the matters mentioned in the agenda.

Clerk to the Council

NOTE: Residents and members of the public are cordially invited to attend the meeting of the Council.

## AGENDA

1. APOLOGIES FOR ABSENCE

To receive apologies for absence, if any.

2. MINUTES

To approve the Minutes of the meeting held on 3<sup>rd</sup> March 2021. **(Appendix A).**

**3. MEMBERS INTERESTS**

To register any new interests, or de-registration by Members.

**4. REVIEW OF FACEBOOK PAGE**

Cllr Gimes and Cllr McCarthy will update members on how the Facebook page set up in March 2021 is working.

**5. REVIEW USE OF COUNCIL LAPTOPS**

Cllr Gimes will remind members on the importance of using Council laptops provided for all Council work and correspondence to ensure internet safety and GDPR compliance.

**6. WEBSITE**

The Council website is now hosted by Hugofox. Members are asked to consider any changes to the current format layout or additional information.

**7. LEGISLATION, GDPR AND ACCESSABILITY REQUIREMENTS**

Members are asked to review current legislation and ensure compliance.