

DRAFT MINUTES of the MEETING of WONSTON PARISH COUNCIL (WPC)
Held at 7.30pm on Wednesday 11th March 2020 in the Victoria Hall, Sutton Scotney

Present: Cllr Lucy Dowson (Chairman), Cllr Clive Cook, Cllr Charlotte Lance, Cllr Judith Polak,
 Cllr Pauline Maunder, Cllr Chris Whitehouse.
 In attendance: WCCllr Caroline Horrill.
 Public: Kitty Wakefield, Dr David Murdoch.
 Clerk: Jocelyn Jenkins

		Minutes		R
1793	1.1	Apologies for Absence. HCCllr Jackie Porter, WCCllr Stephen Godfrey.	Closed	
1794	1.2	Any Declarations of Interest to be declared/dispensations agreed. Cllr Cook – Watercress Way (NPI).	Closed	
1795	1.3	Minutes of the meeting of 12 th February 2020 were agreed and signed.	Closed	
1796	1.4	Co-option Kitty Wakefield attended the meeting with a view to possible co-option.		
	2	<u>Reports – the meeting adjourned during reports.</u>		
	2.1	The Public: Dr David Murdoch has a background in microbiology and infectious diseases. He attended the meeting to raise his concerns about the possible severity of the current Corona Virus (Covid 19) outbreak and the effects that it could have on the local area and vulnerable groups within the population. He suggested that a list of vulnerable local people be created in order that they could be supported if, for example, they chose to isolate themselves and required shopping or other items to be delivered to them. The Chairman thanked Dr Murdoch for attending the meeting and noted that the councillors would further discuss the matter later in the meeting and contact him with the result of the discussions. See 1797.1 below.		
	2.2	Report from HCCllr Jackie Porter: HCCllr Porter did not attend the meeting but submitted a written report (Appendix 1) which noted the County Council's plan to combat climate change, the re-organisation of the HCC central call centre, the variable response being received to 101 calls and the tracking system for potholes, flooding etc.		
	2.3	Report from WCCllr Caroline Horrill: WCCllr Horrill noted that the County Council have public health responsibility for Hampshire. There are three Coronavirus testing pods at the RHCH and schools are remaining open at present. Discussion of the data collected under the Local Plan is starting and Parish Councils have been invited to send representatives to a meeting on 23 rd March. She noted that the Plan is behind schedule and there is a potential danger, if it is delayed, of there being a gap between the old and new plans. Flood risk is to be incorporated into the discussions and consideration given to where building can be allowed to take place in light of potential flood risks. WCCllr Horrill will sit on the Local Plan Advisory Group. The City Council budget has been agreed and there will be a 3% rise in Council Tax. Sunday and evening charges will be introduced in city centre car parks, park and ride charges will be increased and a charge will be made for the collection of green waste. Green wheelie bins will be offered with a charge of around £60 per annum for a bi-weekly collection. A public meeting has been held to canvas the views of residents on the review of central Winchester. There will be City Council and Police and Crime Commissioner elections on May 7 th and purdah will begin on 23 rd March.		
		The meeting resumed after reports.		
1797	3	<u>Correspondence received by the Clerk since the last meeting.</u>		
		The Council discussed and agreed actions for the following issues:		
1797.1	3.1	Coronavirus/Covid 19 – A number of pieces of correspondence have been received which outline the current situation and provide contact information to receive further details and updates. Some legal advice for councils has also been received. The information received from Neighbourhood Watch was noted as being particularly useful and will be added to the Facebook page and website. The possibility of residents joining Neighbourhood Watch will be explored and encouraged.	Closed	
1797.2	3.2	Parish Council Local Plan Briefing Session, 23rd March – Cllr Cook and the Clerk will attend the event.	Closed	
1797.3	3.3	Watercress Way – The Charity have advised that they will be carrying out some more tidying under and around the railway bridge and adding fencing and a noticeboard advising their future plans. Noted.	Closed	

1797.4	3.4	Hampshire Homes Hub – The launch event has been cancelled but the merger between HARA (Hampshire Alliance for Rural Housing) and The Hampshire Community Housing Project will still take effect from 1 st April. Noted.				
1797.5	3.5	HM Treasury – There is to be a change of governance with the Public Works Loan Board which is to be transferred to HM Treasury. Noted.				
1797.6	3.6	HCC re applications for a Definitive Map Modification Order – Due to the increase in the number of applications being received, these will now be dealt with in priority order rather than by the date upon which they are received. Noted.				
		Matters arising from the minutes of 11th February 2020. The Council discussed updates and agreed actions for the following issues:				
1798	4	General Matters				
1798.1	1787.1	Gratton Trust: Lease – An updated version of the draft lease has been received from the solicitor. This will be circulated for any further suggested amendments. The Management Scheme, to be drawn up between the Parish Council and the Gratton Trust, will be considered at the April meeting.			Clerk	
1798.2	1787.2	Affordable Housing: Mags Wylie (HARA) has confirmed that no landowners have responded as yet to the call for affordable housing sites. The deadline for submissions is 31 st March.			Clerk	
1798.3	1787.3	Emergency & Flood Plans – The Lengthsman has carried out further clearance this week to the ditch which runs from opposite Mill House towards the roundabout by the Texaco garage.			Clerk	
1798.4	1787.4	Remembrance Sunday Parade & PA System – Cllr Cook and the Clerk, together with representatives from the Victoria Hall, attended training on the use of the PA system which was considered to have been very useful. Off agenda.			Clerk	
1799	5	PLAY AREAS Council discussed and agreed actions for the following:				
1799.1	1788.1	Stoke Charity/Hunton Play Area (STCH&H) – Monthly/Annual Inspection The annual inspection of the play area, by The Play Inspection Company, has given an overall risk score of 8 which is deemed a low risk. All play items have been noted as low or very low risk. There is some minor work to be undertaken and this will be scheduled once the ground has dried out as there is currently some standing water at the play area.			Clerk	
1799.2	1788.2	Pigeonhouse Yard (PHY) Play Area – Monthly/Annual Inspection The annual assessment has also led to a risk score of 8 which is a low risk. Small maintenance issues identified by the report will be carried out in the coming months.			Clerk	
1800	6	HIGHWAYS ISSUES - FOOTPATHS, GRIT BINS etc Council discussed updates and agreed actions for the following:				
1800.1	1789.1	Bins – A decision on the request for an additional bin near Carthegena is awaited.			Clerk	
1800.2	1789.2	Footpath 7 Access – No response has been received to the letters and emails sent to BCM and the Clerk has now contacted them by telephone.				
1801	7	PLANNING				
		New applications detailed below were considered and agreed as follows:				
1801.1	590	Old Saddlers, Stockbridge Road, Sutton Scotney	Replacement of existing roof structure and finish on part of approved development.	19/02699/FUL No comment		
1801.2	1790.2	Winchester Local Plan 2036 & Call for sites (SHELAA) – As noted at 1797.2 above, a briefing session with Parish Councils is to be held on 23 rd March.				
1801.3	1790.3	Barton Stacey Incinerator Proposal – The application by Wheelabrator has been withdrawn. Off agenda.				
1801.4	New	Licensing application for Hidden Wonderland Festival at Worthy Down Concerns were expressed over the implications of the additional traffic, the access to the site and the effects this might have on public safety. It was agreed to contact South Wonston Parish Council to ask how they are responding to the application.				
1802	8	ACCOUNTS/AUDIT				
1802.1	1791.1	Balances: As at 29/02/20 General Reserves are £56,023.85 but after Earmarked Reserves are £16,207.85. Payments for March (detailed below) totalling £945.21 were agreed by the Council.			Closed	
		Victoria Hall	Hall hire – Wilder Villages	35.00		
		HMRC	Quarter 4 PAYE	105.80		
		Pension Services	March pension payment	135.74		
		Jocelyn Jenkins	February expenses	109.99		
		Jocelyn Jenkins	March salary	558.68		
				<u>945.21</u>		

1803	9	Other Council Matters		
1803.1	1792.1	Publicity & Communications – As noted at 1797.1 above, the Neighbourhood Watch communication on Corona virus will be added to the Facebook page and website.		
1803.2	1792.2	Parish Assembly 2020 – It is a legal requirement to hold a Parish Assembly and this remains the case unless Government enact new legislation. The Gratton pavilion is no longer available for meetings and the Clerk will therefore book the meeting room at the Victoria Hall for Thursday 14 th May.		
1803.3	1792.3	Burial Ground – The fees, which have remained unchanged since 2016, were discussed but it was agreed that these would not be increased.		
1803.4	New	Risk Assessment 2020 – It was agreed to accept the draft 2020 risk assessment.		
1803.5	New	Printer – It was agreed that the Parish Council would pay half the cost of a new printer for the Clerk.		
9.15pm		Next meeting - Wednesday 8th April 2020		
Signed: Chairman dated.....				