

Minutes

The Minutes of the Meeting of Ampfield Parish Council, held online

Monday 09 November 2020, 7:00pm to 7:35pm

Present

Members of Ampfield Parish Council:

Chairman Bryan Nanson
Vice Chairman Graham Roads
Cllr Martin Hatley (from 7:30pm)
Cllr Julian Jones
Cllr Chris Ling
Cllr Mujeeb Rahman
Cllr David Stevens
Cllr Julie Trotter

Others:

Clerk to the Council, Kate Orange

Apologies

3229. Apologies were received from Cllr Kate McCallum.

Previous Minutes

3230. The Council agreed the Minutes of the Meeting of Monday 12 October 2020, and a copy was signed by the Chairman.

Matters arising from the Minutes

3231. Any matters arising from previous Minutes were handled under the relevant agenda item.

Declarations of Interest

3232. No Member declared any pecuniary or other interest in any business on the agenda for the Meeting.

Minutes of Planning Committee

3233. The Council received the Minutes of the Meeting of the Planning Committee of 21 September 2020.

Financial Matters

3234. *The Council received the bank reconciliation to the end October 2020.*

RESOLVED

3235. *It was agreed that the following payments should be made:*

<i>Redington Services: cctv/lighting at carpark (subject to completion on 12/11/2020)</i>	<i>5,095.20</i>
<i>JN Landscapes: grounds maintenance at Morleys Green</i>	<i>811.20</i>
<i>Topfawn Management: new carpark</i>	<i>50,762.64</i>
<i>CBA Trees: survey in Chapel Wood</i>	<i>594.00</i>
<i>PKF Littlejohn: external audit</i>	<i>400.00</i>
<i>Test Valley Borough Council: grounds maintenance</i>	<i>1,845.17</i>
<i>The Print Room: newsletter</i>	<i>160.00</i>
<i>Simon Nightingale: SLR management Aug, Sept & Oct 2020</i>	<i>236.85</i>
<i>Clerk's net salary, October; inc refund of overpaid tax & back-pay</i>	<i>1,310.25</i>
<i>HMRC employment payments</i>	<i>37.43</i>
<i>Clerk: reimbursement of expenses incurred on behalf of Council</i>	<i>78.50</i>
<i>Total (including VAT)</i>	<i>£61,331.24</i>

RESOLVED

3236. *It was noted that the following payments, arising from prior resolutions of the Council, had been paid between Meetings:*

<i>Direct debit: NEST pension October payment</i>	<i>63.35</i>
<i>Total (including VAT)</i>	<i>£ 63.35</i>

RESOLVED

3237. *It was noted that the Council had received the following income:*

<i>Allotment annual hire, x 7</i>	<i>420.00</i>
<i>TVBC: precept, 2nd tranche</i>	<i>19,371.00</i>
<i>Bank interest</i>	<i>17.30</i>
<i>Total</i>	<i>£19,808.30</i>

RESOLVED

3238. *The Council received the report of expenditure against budget to the end of October 2020.*

RESOLVED

Audit

3239. *The Council received the Report and Certificate of the External Audit for 2019-2020 from PKF Littlejohn LLP.*

RESOLVED

3240. The clerk noted that the Notice of Conclusion of Audit was published on 03 November 2020 and the AGAR was available on the Council's website. There had been no matters of concern arising from the external audit, but there was a comment noting that the Council should ensure that it has regard to the level of reserves held when considering future precept requests. The Clerk noted that this

referred to earmarked reserves and these were likely to be lower in the forthcoming financial year as various projects had been completed recently.

Publicity

3241. It was noted that the paper copies of the Autumn Newsletter had been delivered to residents of the parish and published on the Council's website.

Ampfield Recreation Ground

3242. Chairman Bryan Nanson reported on the new carpark at the recreation ground. The carpark project was almost complete. New signs, and posts for the CCTV system, access gate and path had been installed. Grass seed had been laid by Ampfield and North Baddesley Cricket Club. CCTV was due to be installed on 12/11/20. It was feasible to install surface drainage, and power to the storage containers, at a later date if required. The strip of land to the north of the carpark was to be grass seeded for the time being. The total project cost was £143,412.60, mostly from CIL, CAF and s106 grants with £1408.85 from the Council.
3243. Chairman Bryan Nanson noted that he had placed a notice on the windscreen of a vehicle which had been left for long periods in the recreation ground carpark on several occasions, in contravention of the advertised purpose of the carpark as being for current users of the recreation ground only.

Chapel Wood

3244. Vice Chairman Graham Roads reported on Chapel Wood. Tenders had been invited for work to trees in accordance with the recent report from CBA Trees. The church had been advised that mole traps were installed in the glade in order to control the mole population. There would be no working party in the forthcoming month as it was unclear whether it conflicted with the COVID-19 regulations in force. Cllr Roads would organise the annual meeting for the volunteers.

Highways

3245. It was noted that Hampshire County Council were forwarding an s106 commuted sum of £ 16,712.00 for the construction of 2no bus shelters, to be located near to Cafe Bingham's and Potters Heron.
3246. *It was proposed to approve the expenditure of approximately £10,000 for supply and installation of 2no bus shelters: quotations were in hand. The specification is by Hampshire County Council and the shelters are to be located near to Cafe Bingham's and Potters Heron. The Council is to be responsible for the ongoing maintenance of the new bus shelters.*

RESOLVED

3247. Cllr Julie Trotter reported on measures to protect ducks from traffic in the Hook Road area. Cllr Trotter had provided Hampshire Council with details of the sightings of ducks (timings and numbers), as passed to her by a resident. Cllr Trotter had also enquired of DEFRA as to whether the ducks were a registered flock, and was awaiting the answer. Cllr Chris Ling noted that the SLR sign had fortunately already been located on Hook Road westbound from 3rd to 17th October and the rota was amended so as to move it to Hook Road eastbound from 17th to 31st October. Cllr Ling also said that he had arranged for traffic speed and volume data to be collected from both of these locations.

Reports from Committees and Portfolio Holders

3248. Cllr Mujeeb Rahman reported on progress with the draft recreation strategy. Cllr Rahman had discussed the strategy with Cllr McCallum and Cllr Trotter, and was also planning to discuss it with Cllr Hatley. Cllr Rahman would update the Council in January.
3249. Chairman Bryan Nanson thanked Vice Chairman Graham Roads for his organisation of the Remembrance Sunday commemoration at the War Memorial. Around a dozen people attended the event, which went well.

Borough Councillor's Report

3250. Cllr Martin Hatley reported as Borough Councillor.

- Cllr Hatley noted that there was likely to be a further grant for those liable to pay business rates.
- Events for Remembrance went well locally and also in Andover, where attendance could be restricted to invitation only due to the location of the War Memorial in the grounds of St Mary's church.
- Cllr Hatley reported that household waste and recycling centres would not be closed during the current COVID-19 lockdown.

Date of Next Meeting

3251. The next meeting of the Parish Council will be held on Monday 11 January 2021. The Meeting is likely to be held online, in accordance with current guidance from the National Association of Local Council and the Society of Local Council Clerks; and will start at 7pm.

Chairman

Date