

**MINUTES of the MEETING of WONSTON PARISH COUNCIL (WPC)**  
**Held virtually (via Zoom) at 7.35pm on Wednesday 14<sup>th</sup> October 2020**

Present: Cllr Lucy Dowson (Chairman), Cllr Clive Cook, Cllr Kitty Wakefield.  
 In attendance: HCCllr Jackie Porter, WCCllr Stephen Godfrey.  
 Public 1  
 Clerk Jocelyn Jenkins

Minutes				R
1837	1.1	Apologies for Absence. Cllr Chris Whitehouse, Cllr Judith Polak, Cllr Pauline Maunder.	Closed	
<b>1838</b>	<b>1.2</b>	<b>Any Declarations of Interest to be declared/dispensations agreed.</b> No declarations were made in respect of items on the agenda.	Closed	
<b>1839</b>	<b>1.3</b>	<b>Minutes of the</b> meeting of 9 <sup>th</sup> September 2020 were <b>agreed</b> . These will be sent to Cllr Dowson for signing.	Closed	
<b>1840</b>	<b>1.4</b>	<b>Co-option</b> No candidates for co-option attended the meeting.		
	<b>2</b>	<b>Reports – the meeting adjourned during reports.</b>		
	<b>2.1</b>	<p><b>Report from HCCllr Jackie Porter:</b> HCCllr Porter provided a written report (Appendix 1) and made the following additional points:</p> <ul style="list-style-type: none"> <li>• The Public Health Team at HCC are, at present, stopping all large events from taking place.</li> <li>• HCCllr Porter has put a motion before the County Council regarding improvement of school streets to tackle traffic congestion and encourage active travel to school.</li> <li>• The hospital options noted in Appendix 1 have since been superseded by an announcement in Parliament that a new hospital will be built in Basingstoke.</li> <li>• Planning applications have been made by both HCC and WCC at Three Maids Hill and the M3 work at Junction 9 is also tied in with this. HCCllr Porter is concerned that any delays caused on the A34 due to the works at Three Maids Hill may lead to motorists trying to cut through Sutton Scotney.</li> <li>• Ray Gardiner, HCC Highways Engineer, has moved to the South Area and Tristram Kettle will be taking over in this area. The report chain is from Tristram to Steve Pillet, Mike Pillans, Tim Lawton and then Stuart Jarvis.</li> </ul>		
	<b>2.2</b>	<p><b>Report from WCCllr Stephen Godfrey:</b> WCCllr Godfrey noted that the City Council has agreed its response to the first of the Government planning consultations and will be looking at the second consultation next week. Both consultations are likely to have a significant impact on the region.</p> <p>The City Council budget has been adjusted. £4million has been diverted from capital projects to meet the shortfall. This includes the coach park to the south of the city and other smaller matters.</p> <p>The City Council will be investigating developing a green belt. The Campaign for the Preservation of Rural England has made a bid for an area in south Hampshire from Romsey to Havant and WCC are looking into this.</p> <p>Parking charges are to be increased from next week. Sunday and evening charges will also now apply.</p> <p>Further issues have arisen in the last ten days at Saddlers Close. The immediate problem has been resolved but a longer term solution is needed as soon as possible. Cllr Cook asked why legal action cannot be taken against the motorway services but HCCllr Godfrey advised that as long as 28 days notice are given, Southern Water have no choice but to provide for the waste.</p> <p>The new signs in Wonston are believed to be a City Council matter and WCCllr Godfrey will write to the officer responsible. He noted that missing signs can be replaced without consultation but that these are not replacements and are out of keeping with the area.</p> <p>Of the planning applications which have been made for the area around Three Maids Hill, WCCllr Godfrey noted that the most significant is likely to be the one for a solar farm but that as long as footpaths, bridleways and woodland remain accessible then this may be met favourably by residents.</p>		
	<b>2.3</b>	<b>The Public:</b> No report.		
		The meeting resumed after reports.		

1841	3	<b>Correspondence received by the Clerk since the last meeting.</b>			
		The Council discussed and agreed actions for the following issues:			
1841.1	3.1	<b>HALC Mini Conferences – 20<sup>th</sup> October &amp; 4<sup>th</sup> November</b> – These are to be virtual events. The content was discussed and it was <b>agreed</b> that it would not be necessary to send a representative.			
1841.2	3.2	<b>Community First</b> – Free PPE supplies are available for charities and community organisations. Details are available from the Clerk.			
1841.3	3.3	<b>WCC consultation on changes to the Council Tax Reduction Scheme</b> – The changes are designed to make the scheme compatible with Universal Credit. The consultation runs until 1 <sup>st</sup> November. <a href="http://www.winchester.gov.uk/benefits">www.winchester.gov.uk/benefits</a>			
1841.4	3.4	<b>Barton Drove Access</b> – Residents have raised concerns over the volume of traffic using Barton Drove in order to access the A34 through the service area. The Clerk has contacted WCC to request details of the planning conditions imposed upon the service area as this is thought to include a secure barrier to prevent such access and this might therefore be a matter for Planning Enforcement.			
1841.5	3.5	<b>New signs in Wonston</b> – See 2.2 above.			
		<b>Matters arising from the minutes of 9<sup>th</sup> September 2020.</b> The Council discussed updates and agreed actions for the following issues:			
1842	4	<b>General Matters</b>			
1842.1	1831.1	<b>Gratton Trust:</b> <u>Lease</u> – The draft lease is now available to be sent to the Gratton Trust for their consideration. It was noted that regular contact with the Trust needs to be re-established.		Clerk	
1842.2	1831.2	<b>Affordable Housing:</b> Cllr Dowson noted that she would prefer to hold a physical meeting with WCC to discuss the site appraisal report and it was <b>agreed</b> to seek a meeting to include Cllr Dowson, Cllr Wakefield and WCCllr Godfrey.		Clerk	
1842.3	1831.3	<b>Emergency &amp; Flood Plans</b> – WCCllr Godfrey noted that he has concerns about the sump at the Victoria Hall car park and that this should be dealt with by the Environment Agency. He will also speak with Tristram Kettle, the new Highways Engineer, about the drains in the Parish which may require clearing.		Clerk	
1843	5	<b>PLAY AREAS</b> Council discussed and agreed actions for the following:			
1843.1	1832.1	<b>Stoke Charity/Hunton Play Area (STCH&amp;H) – Monthly/Annual Inspection</b> A square post on the slope up to the slide has been removed by Cllr Cook as it was broken. He will fill the hole so that it does not present a trip hazard. Cllr Wakefield will take over the monthly play area check when Cllr Cook moves from the Parish.		Clerk	
1843.2	1832.2	<b>Pigeonhouse Yard (PHY) Play Area – Monthly/Annual Inspection</b> Some of the play equipment requires re-painting and quotes will be sought.		Clerk	
1844	6	<b>HIGHWAYS ISSUES - FOOTPATHS, GRIT BINS etc</b> Council discussed updates and agreed actions for the following:			
1844.1	1833.1	<b>Bins</b> – A decision on the request for an additional bin near Carthegena is awaited. A further dual waste bin has been requested for Harding Close.		Clerk	
1844.2	1833.2	<b>Footpath 7 Access</b> – No response has been received to the letters and emails sent to BCM and the Clerk has now contacted them by telephone. A further letter will be sent this month.			
1844.3	1833.3	<b>Footpaths &amp; Bridleways</b> – The Lengthsman worked on the footpath from Pigeon House Field towards Naomi House on his last visit but was unable to finish all the work required. It was noted that the footpath by Beggars Drove is very overgrown and partially blocked. This will be reported on the HCC site. The Lengthsman next visits on 4 <sup>th</sup> November and will be asked to complete the work near Naomi House and to then do some clearance at Beggars Drove.			
1844.4	1833.4	<b>Noticeboards</b> – Cllr Polak is following up the repair work on the noticeboards.			
1845	7	<b>PLANNING</b>			
		<b>New applications detailed below were considered and agreed as follows:</b>			
1845.1	611	Old Stoke, Old Stoke Road, Stoke Charity	Alteration & refurbishment of listed property.	<b>20/01748/HOU</b> <b>No comment</b>	
1845.2	612	Acorns, Wonston Road, Sutton Scotney	Yew to crown reduce by 2m, re-shape & remove two lowest branches.	<b>20/01995/TPC</b> <b>No comment.</b>	
1845.3	1834.10	<b>Winchester Local Plan 2036 &amp; Call for sites (SHELAA)</b> – The Clerk attended the virtual planning event hosted by WCC to outline the Government consultations on proposed changes to the planning system. These changes are designed to create faster consents for higher levels of housing but would reduce the ability of WCC to control development. The potential importance of parishes having a Village Design Statement in place was noted by WCC. It was <b>agreed</b> to explore the possibility of writing a VDS. A response will also be made to the Government planning consultation. Cllr Dowson will temporarily take over as Chair of Planning following the departure of Cllr Cook.			

<b>1846</b>	<b>8</b>	<b>ACCOUNTS/AUDIT</b>																										
<b>1846.1</b>	<b>1835.1</b>	<b>Balances:</b> As at 30/09/20 General Reserves are £81,497.28 but after Earmarked Reserves are £41,681.28. Payments for October (detailed below) totalling £2934.43 were agreed by the Council.	Closed																									
		<table> <tr> <td>PWLB</td> <td>Allotment loan repayment</td> <td>1813.39</td> </tr> <tr> <td>ICO</td> <td>Data protection reg. fee</td> <td>40.00</td> </tr> <tr> <td>The Poppy Appeal</td> <td>Wreath</td> <td>20.00</td> </tr> <tr> <td>CAB Winchester District</td> <td>Grant</td> <td>250.00</td> </tr> <tr> <td>Pension Services</td> <td>October pension payment</td> <td>153.34</td> </tr> <tr> <td>Jocelyn Jenkins</td> <td>September expenses</td> <td>99.22</td> </tr> <tr> <td>Jocelyn Jenkins</td> <td>October salary</td> <td><u>558.48</u></td> </tr> <tr> <td></td> <td></td> <td><u>2934.43</u></td> </tr> </table>	PWLB	Allotment loan repayment	1813.39	ICO	Data protection reg. fee	40.00	The Poppy Appeal	Wreath	20.00	CAB Winchester District	Grant	250.00	Pension Services	October pension payment	153.34	Jocelyn Jenkins	September expenses	99.22	Jocelyn Jenkins	October salary	<u>558.48</u>			<u>2934.43</u>		
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<b>1846.2</b>	<b>1835.2</b>	<b>Annual Return 2019/20</b> – The Annual Return has been submitted to the external auditor and their report is awaited.																										
<b>1846.3</b>	<b>New</b>	<b>2021/2022 Budget</b> – The draft budget will be circulated during October for consideration at the November meeting. <b>Clerk’s Salary</b> – The National Salary Award for 2020/21 and backdated to 1 <sup>st</sup> April 2020 is 2.75%. It was <b>agreed</b> to accept this award and to backdate it to 1 <sup>st</sup> April.																										
<b>1847</b>	<b>9</b>	<b>Other Council Matters</b>																										
<b>1847.1</b>	<b>1836.1</b>	<b>Publicity &amp; Communications</b> – No report.																										
<b>1847.2</b>	<b>1836.2</b>	<b>Risk Management</b> – Cllr Dowson noted that volunteers may be asked to make contact with their group of residents again if there is another lockdown.																										
<b>1847.3</b>	<b>1836.3</b>	<b>Remembrance</b> – A socially distanced Remembrance event for a maximum of 30 invited representatives will take place. The event will be live streamed for residents who have been asked, via a notice in the West Dever News, not to attend. The event is covered by the Parish Council insurance and it is the Parish Council who have therefore had to submit a risk assessment to Environmental Health at WCC to ensure that the arrangements are acceptable under the coronavirus legislation.																										
<b>1847.4</b>	<b>New</b>	<b>Resignation of Cllr Cook</b> – Due to his impending move to Northern Ireland, Cllr Cook tendered his resignation from the Parish Council. Cllr Dowson accepted the resignation of Cllr Cook and thanked him for his outstanding contribution to the Parish Council during his tenure as a councillor. She noted that he would be greatly missed and offered the best wishes of herself and all the councillors for his new life in Northern Ireland.																										
<b>8.55pm</b>		<b>Next meeting – Wednesday 11<sup>th</sup> November 2020</b> This will be a virtual meeting (via Zoom) and full details will be displayed on the website and Facebook by Friday 6 <sup>th</sup> November.																										
<b>Signed: Chairman .....</b> <b>dated.....</b>																												