

Minutes of the Parish Council Meeting

Wednesday 13th March 2019, 8pm Village Hall Committee Room

Present: Parish Councillors Lorna Cuthill (Chairman), Robin Best, Hugo Cubitt, Matt Heywood
Tom Horsey. Clerk Susan Turner; Guests Martin Carfrae; PC Andy Reid. Members of the public: 2

1. WELCOME

2 PC REID'S REPORT

Reported crime since last meeting

- 01/02 Sheep worrying incident
- 15-16/02 Thefts of scap metal
- 17-18/02 Theft of 12V battery from field.

Further Notes – Local person receiving nuisance calls etc over field planning.
Possible harassment crime if it continues.
– Nuisance issues to horse owner, damage to sign etc.

PC Reid left the meeting with the thanks of the Parish Council.

3 MINUTES OF MEETING of 16th January agreed and signed.

4 PUBLIC SESSION

Concerns expressed regarding condition of footway (north of M3), route of Old Greywell Road, leading to FP1 over M3. Blocked by branches. See **APPENDIX I**.

Members of the public left the meeting with the thanks of the Parish Council.

5 DECLARATIONS OF INTEREST in items on the Agenda – none.

6 FINANCE

6.1 Payments since last meeting

i. Standing orders / Direct Debits

| | | | |
|-------|------|--|---------|
| 28/01 | SO | Martin Gosling – Maintenance Jan 2019 | £327.87 |
| 30/01 | DD | ICO – Data protection register | 35.00 |
| 05/02 | DD | Castle Water – ??? Unknown account * | 307.15 |
| 21/02 | CPRE | membership 2019 | £36.00 |
| 25/02 | DD | Castle Water – Unknown account - Pavilion? | 15.85 |
| 28/02 | SO | Martin Gosling – Maintenance Feb 2019 | £327.87 |

iii. Cheque signed at meeting

| | | | |
|-----|--|-----------------------------------|---------|
| 810 | | Clerk Salary Feb 2018 /March 2019 | £520.00 |
|-----|--|-----------------------------------|---------|

6.2 * Water charge

DD payment of 5th Feb – account / amount not recognised. Queried with Castle Water. Confirmed not a Village Hall account payment.

6.3 Change of signatory form

Variation of mandate form signed removing David Ellison and Alan Hutton as signatories, adding Clerk as signatory with requested interactive on-line access.

6.4 Accounts to date Signed by Robin Best and Clerk, see **APPENDIX II**.

6.5 Audit 2018-19

AGREED Internal audit to be conducted by John K. Murray, DMS., FCPFA (Taxation & Accountancy Services). Notice of exception to be submitted for external audit as this annual turnover below £25K.

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ALLOTMENTS

- 7.1 Parking, Maintenance, fencing etc** Pending meeting with Russell Price.
- 7.2 Potential new allotment holders** No further news.
- 7.3 Rentcharge** Matt Heywood in discussion with Bidwells for Corpus Christi.

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HIGHWAYS

- 8.1 Frog Lane** Awaiting Highways decision re road closure.
- 8.2 Potholes** Need to be reported on Hantsweb.
- 8.3 Maintenance – potential Lengthsman tasks**
 - Grips on Tunworth Road – scheduled to be dug by Highways but dates not known.
 - Ditch St Mary’s Church Road
 - Frog Lane as above.
 - ~~Style from FP 11 (leading from garden Old Chapel) – landowner repaired with thanks from the Parish Council.~~
 - Style FP 30 on to Andwell Lane south of M3 – requires repair. Contact landowner / HCCCS?

8.4 Footpaths Warden

AGREED Martin Carfrae agreed to take on role of Footpaths Warden for Mapledurwell & Up Nately. Clerk to notify BDBC.

8.5 Acoustic fencing

Holes in acoustic fencing in vicinity Old Greywell Road.
ACTION Clerk to follow up contact with Highways England.

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MAPLEDURWELL POND AND NOTICEBOARD

9.5 Mapledurwell Pond

Robin Best to discuss with Upton Grey Parish Council, Clerk will discuss with R&W Civil Engineering (contractors for Skanska).

9.6 New noticeboard (Mapledurwell pond)

AGREED To purchase Greenbarnes two-bay, six x A4 wooden noticeboard ref D6A4/0. With safety glass and lockable, cost from £1102.31.
ACTION Clerk to confirm details and order.

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PLANNING

10.1 Parish Planning Applications – applications for discussion

See **APPENDIX III** for all current applications relating to the Parish.
18/03675/FUL (pending, validated 24 Jan) Parrotts, Greywell Road, Mapledurwell. Change of use and extension of agricultural building to form 1 no. two-bed dwelling.

AGREED Confirmed ‘No objection’. This building is within a residential setting and any future agricultural use is very unlikely. To be decided by Development Control.

18/02435/FUL (approved Development Control meeting of 6th March) Church Field, Land At OS Ref 468719 150901, St Marys Church Road, Mapledurwell. Change of use of land from agricultural to a dog exercise area, with associated parking and erection of a 1.8m high fence.

- i. The Parish Council submitted a further response to DC Committee regarding impact on Landscape and Conservation Area including designated Heritage Asset (St Mary’s Church). Both Landscape and Conservation Officers recommended refusal. Committee majority concurred with Case Officer assessment that rural diversification in line with the general aims of Policy EM4 outweighed the ‘less-than-substantial’ harm caused.

ii. Parish Council received a letter from St Mary’s Church Wardens dated 11th March 2019 expressing concern that the Parish Council’s response has: ‘been written in a way that, we believe, could be misconstrued as coming from the Church.’

AGREED

to Note – The Parish Council is a Statutory Consultee for planning applications relating to the Parish, and is consulted by the Local Planning Authority (BDBC) accordingly. The Parish Council is acting within its remit to respond – and to consider as a Planning issue the potential impact of a planning application on a designated Heritage Asset within the Parish. The Parish Council believes that its comments should not and would not be considered by the LPA as submitted by the Church. It was particularly noted by the Case Officer that the Church had not commented on the Planning application. Should any Church issue come to the Parish Council’s attention, it would be referred to the Church Wardens.

11 FURTHER REPORTS

11.1 Recreation ground

Notice to be erected before the summer regarding ‘no camping’ on Recreation Ground as per BDBC Byelaws for Open Spaces etc.

11.2 In memory of Anne Lywood

Picture to present to the Parish Council. Agreed should be hung in Committee Room. (Liaise with Village Hall Committee.)

11.3 Tree felling at Cornerways Nursing Home

Unauthorised tree felling in Up Nately Conservation Area on 5th February 2019 reported to BDBC tree officers, they dealing with.

Note: Trees in a Conservation Area protected by virtue of Section 211 (T&C Planning Act) ref Section 198(3)(a) See **APPENDIX IV.**

11.4 Bonfires

Noted reoccurring problems burning waste at Priory Farm

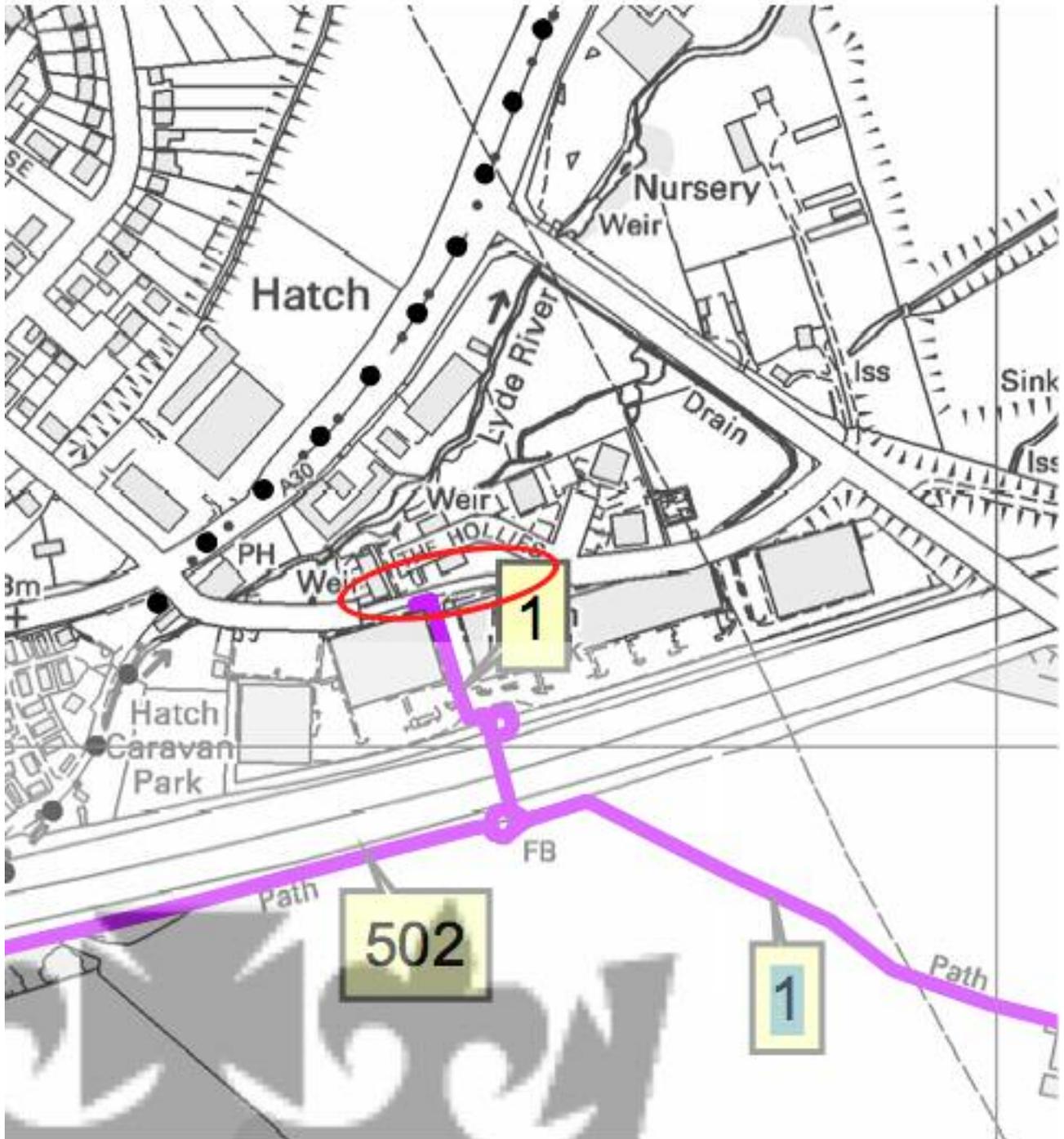
11.5 Suggestion for Village ‘gateway’ signs.

12 NEXT MEETING

15th May AGM / Parish Assembly, 10th July, 11th Sept, 13th November.

Meeting closed 9.50pm with thanks to all present.

APPENDIX I.I – THE HATCH – HOLLIES FOOTWAY



APPENDIX I.II – THE HATCH – HOLLIES FOOTWAY



APPENDIX II.II – ACCOUNTS TO DATE

EXPENDITURE YEAR ENDING 31st MARCH 2019 - 13th MARCH

Balance brought forward from April 1st 2017

| Date | Description | Salary | Finance Admin | Insurance | publish info | Maintenance Grounds | General | Pavilion | Allotments | UN pond | Defib capital | VAT | TOTAL | |
|--------------|---|--------|------------------|----------------|------------------|---------------------|------------------|----------------|----------------|----------------|----------------|------------------|------------------|-------------------|
| | | | | | | | | | | £137.94 | | | £8,773.50 | |
| 01/04/2018 | David Bone for Up Nately Pond | 786c | | | | | | | | | | | £137.94 | |
| 30/04/2018 | Martin Gosling April 18 | SO | | | | £267.87 | | | | | | £53.57 | £321.44 | |
| 16/05/2018 | Came & Co Ltd - Inspire | 787c | | £1,053.52 | | | | | | | | | £1,053.52 | |
| 16/05/2018 | HALC (+NALC) subscription | 788c | £247.00 | | | | | | | | | | £247.00 | |
| 16/05/2018 | Clerk - salary Apr-May 2018 | 789c | £520.00 | | | | | | | | | | £520.00 | |
| 16/05/2018 | Harvey Simpson (replace) tennis courts | 790c | | | | | £75.00 | | | | | | £75.00 | |
| 05/06/2018 | The Villager | 791c | | | £871.49 | | | | | | | | £871.49 | |
| 29/05/2018 | Martin Gosling May 2018 | SO | | | | £267.87 | | | | | | £53.57 | £321.44 | |
| 29/06/2018 | Martin Gosling June 2018 | SO | | | | £267.87 | | | | | | £53.57 | £321.44 | |
| 18/07/2018 | JK Murray - Internal auditor | 792c | £95.00 | | | | | | | | | | £95.00 | |
| 18/07/2018 | RB for Electrician - ref Defib | 793c | | | | | £20.00 | | | | | | £20.00 | |
| 18/07/2018 | Dick Randall - GatePosts VH | 794c | | | | £389.50 | | | | | | £77.90 | £467.40 | |
| 18/07/2018 | Clerk - salary June / July 2018 | 795c | £520.00 | | | | | | | | | | £520.00 | |
| 18/07/2018 | Wel Medical Ltd | 796c | | | | | | | | | £1,951.25 | £390.25 | £2,341.50 | |
| 23/07/2018 | InvictaWater 302-391-74 - allot | DD | | | | | | | £14.47 | | | | £14.47 | |
| 30/07/2018 | Martin Gosling July 2018 | SO | | | | £267.87 | | | | | | £53.57 | £321.44 | |
| 28/08/2018 | Martin Gosling Aug 2018 | SO | | | | £267.87 | | | | | | £53.57 | £321.44 | |
| 12/09/2018 | David Bone (Expenditure 7) £86.51 | 797c | | | | | | | | | | | | |
| | B&Q - wooden hand rail -green (28) | | | | | | | | | £9.17 | | £1.83 | £11.00 | |
| | B&Q - wooden hand rail -green (29) | | | | | | | | | £7.48 | | £1.49 | £8.97 | |
| | Moles - path edging and stakes (30) | | | | | | | | | £10.45 | | £2.09 | £12.54 | |
| | Premier signs - Parking sign (31) | | | | | | | | | £45.00 | | £9.00 | £54.00 | |
| 12/09/2018 | Clerk - salaryAug /Sept 2018 | 798c | £520.00 | | | | | | | | | | £520.00 | |
| 27/09/2018 | CastleWater SE00 302 391 74 Allot | DD | | | | | | | £25.96 | | | | £25.96 | |
| 28/09/2018 | Martin Gosling Sept 2018 | SO | | | | £267.87 | | | | | | £53.57 | £321.44 | |
| 29/10/2018 | Martin Gosling Oct 2018 | SO | | | | £267.87 | | | | | | £53.57 | £321.44 | |
| 14/11/2018 | Gardner deposit return | 799 | | | | CANCELLED | | | | | | | | |
| 14/11/2018 | Clerk - salaryOct/Nov 2018 | 800c | £520.00 | | | | | | | | | | £520.00 | |
| 14/11/2018 | ST for Names - domain name 20Sept | 801c | | £11.99 | | | | | | | | £2.40 | £14.39 | |
| 14/11/2018 | PGGM - digger hire - pond silt traps | 802c | | | | £80.00 | | | | | | £16.00 | £96.00 | |
| 14/11/2018 | Dick Randall - playground repairs | 803c | | | | £235.00 | | | | | | £47.00 | £282.00 | |
| 14/11/2018 | Allotment-Gdner-deposit return-waterbill | 804c | | | | | | | £78.64 | | | | £78.64 | |
| 16/11/2018 | PKF LittleJohn - External Audit | 805c | £200.00 | | | | | | | | | £40.00 | £240.00 | |
| 29/11/2018 | Martin Gosling Nov 2018 | SO | | | | £267.87 | | | | | | £53.57 | £321.44 | |
| 28/12/2018 | Martin Gosling Dec 2018 | SO | | | | £267.87 | | | | | | £53.57 | £321.44 | |
| 16/01/2019 | Clerk - salaryDec18, Jan19 | 806 | £520.00 | | | | | | | | | | £520.00 | |
| 16/01/2019 | David Bone (Pond Expend 8) £161.83 | 807 | | | | | | | | | | | | |
| | Moles - stakes etc - creosote (32) | | | | | | | | | £95.60 | | £19.12 | £114.72 | |
| | Moles - timber ?(33) | | | | | | | | | £29.70 | | £5.94 | £35.64 | |
| | Screw Fix - Halophospher tube (34) | | | | | | | | | £6.15 | | £1.23 | £7.38 | |
| | Screw Fix - Coach screws (35) | | | | | | | | | £3.41 | | £0.68 | £4.09 | |
| 16/01/2019 | LC for 'Our Parish' Leaflet £320.10 | 808c | | | | | | | | | | | | |
| | LC for Cara Treadwell - 'OurParish leaflet' | | | | £142.50 | | | | | | | | £142.50 | |
| | LC for Impact Design and Print Ltd | * | | | £148.00 | | | | | | | £29.60 | £177.60 | |
| 28/01/2019 | Martin Gosling Jan 2019 | SO | | | | £273.23 | | | | | | £54.64 | £327.87 | |
| 30/01/2019 | ICO - data protection registration | DD | £35.00 | | | | | | | | | | £35.00 | |
| 05/02/2019 | CastleWater TW55 206 770 93 Pavil | DD | | | | | | £307.15 | | | | | £307.15 | |
| 21/02/2019 | CPRE subscription | DD | £36.00 | | | | | | | | | | £36.00 | |
| 25/02/2019 | CastleWater TW55 206 770 93 Pavil | DD | | | | | | £15.83 | | | | | £15.83 | |
| 28/02/2019 | Martin GoslingFeb 2019 | SO | | | | £273.23 | | | | | | £54.64 | £327.87 | |
| 13/03/2019 | Clerk - salary Feb, Mar 2019 | 806 | £520.00 | | | | | | | | | | £520.00 | |
| 2017/18 | Village Hall meeting room hire (contra) | | £5.00 | | | | | | | | | | £5.00 | |
| TOTAL | | | £3,120.00 | £629.99 | £1,053.52 | £1,161.99 | £2,957.29 | £799.50 | £322.98 | £119.07 | £344.90 | £1,951.25 | £1,235.94 | £13,696.43 |

£13,696.43

APPENDIX III – PLANNING APPLICATIONS RELATING TO THE PARISH

Parish Planning applications

T/00071/19/TCA (validated 19 Feb) Mapledurwell Bungalow, Tunworth Road, Mapledurwell. T1 Box, fell to ground level.

19/00149/LDEU (pending, validated 31 Jan) Nunnery House Tunworth Road Mapledurwell. Certificate of Lawfulness for the continued use of land as residential in relation to garden area, garage, drive, and area around the garage.

18/03675/FUL (pending, validated 24 Jan) Parrotts, Greywell Road, Mapledurwell. Change of use and extension of agricultural building to form 1 no. two-bed dwelling.

T/00504/18/TCA (**granted** 23rd Jan, validated 13th Dec)) Land At Os Ref 468719 150901 St Mary's Church Road, Mapledurwell. Tree works as per proposed tree work schedule to include felling and pruning works.

18/02435/FUL (**approved by majority vote** DC Wed 6th Feb, validated 22 August) Church Field, Land At OS Ref 468719 150901, St Marys Church Road, Mapledurwell. Change of use of land from agricultural to a dog exercise area, with associated parking and erection of a 1.8m high fence.

Old Basing application – Moto Motorway Service Area M3 J6

17/03487/FUL (**pending**, registered 2nd November 2017) Land Adjacent To Junction 6 M3. Construction of a new Motorway Service Area etc. Situation remains case officer mined to refuse. Further representations from Highways England of 31st January 2019 requiring additional information from applicant by 30th April.

APPENDIX IV – TREES IN A CONSERVATION AREA

<https://www.legislation.gov.uk/ukpga/1990/8/section/>

TOWN AND COUNTRY PLANNING ACT 1990

SECTION 211 – PRESERVATION OF TREES IN CONSERVATION AREAS.

(1) **Subject to the provisions of this section and section 212, any person who, in relation to a tree to which this section applies, does any act which might by virtue of Section 198(3)(a) be prohibited by a tree preservation order, shall be guilty of an offence.**

(1A) Subsection (1) does not apply so far as the act in question is authorised by an order granting development consent.

(2) **Subject to section 212, this section applies to any tree in a conservation area in respect of which no tree preservation order is for the time being in force.**

(3) It shall be a defence for a person charged with an offence under subsection (1) to prove –

(a) that he served notice of his intention to do the act in question (with sufficient particulars to identify the tree) on the local planning authority in whose area the tree is or was situated; and

(b) that he did the act in question –

(i) with the consent of the local planning authority in whose area the tree is or was situated, or

(ii) after the expiry of the period of six weeks from the date of the notice but before the expiry of the period of two years from that date.

SECTION 198 – POWER TO MAKE TREE PRESERVATION ORDERS.

(3) A tree preservation order may, in particular, make provision –

(a) for prohibiting (subject to any exemptions for which provision may be made by the Order) the cutting down, topping, lopping, uprooting, wilful damage or wilful destruction of trees except with the consent of the local planning authority, and for enabling that authority to give their consent subject to conditions;