

**Minutes of the Parish Council Meeting
held on Monday 2nd November 2020
Online (Zoom Meeting)**

Present:

Charles Mathew	(CM)	Chairman
Matthew Judson	(MJ)	Councillor - Vice Chairman
Graham Dixon-Brown	(GDB)	Councillor
Jose Eaton	(JE)	Councillor
Gill Sellars	(GS)	Councillor
Trudi Gasser	(TG)	Parish Clerk

In Attendance: 4 Members of the public

All or part of the meeting may be filmed, photographed or audio recorded. If any member of the public has an objection to being filmed or photographed, please would they make themselves known to the Chairman or the Clerk before the start of or during the meeting.

MIN REF	ITEM
20/094	APOLOGIES FOR ABSENCE
	Steve Good (SG) WODC District Councillor – no apologies received Hilary Fenton (HF) WODC District Councillor – no apologies received
20/095	DECLARATIONS OF INTEREST
	<ul style="list-style-type: none"> CM owns property near the Leys, the Green and the School GDB lives on the B4449 GS lives on the B4449 and is on the Village Hall Committee
20/096	APPROVAL OF MINUTES OF 5th OCTOBER 2020
	The Minutes were approved. No Matters Arising.
20/097	REPORTS FROM DISTRICT/COUNTY COUNCILLORS
	DISTRICT: No DCs present.
	COUNTY: A County Council meeting was scheduled for 3 rd November at which CM would be putting forward a motion regarding the withdrawal of the funding for the A40/Loop Farm connection and requesting a fresh feasibility study for the options for the A40, which will effectively alleviate the current traffic jams on the A40.
20/098	PLANNING
	<i>Current Planning Applications:</i> 20/02863/HHD Proposal: Erection of a single storey extension, Pear Tree House 2 Foxbury Court Stanton Harcourt Witney Oxfordshire OX29 5BE

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	<p><i>Still awaiting all comments</i></p> <p>20/02494/FUL Proposal: Installation of ground mounted solar array and continued use of existing Sub Station, Sheehan Recycled Aggregates Plant Linch Hill Stanton Harcourt Oxfordshire <i>The application had been withdrawn from WODC, as the application needs to be addressed to OCC as it refers to a landfill site.</i></p> <p>20/02289/FUL Proposal: Erection of a self-contained unit for ancillary use, Cogges Chase Cogges Lane Stanton Harcourt <i>Comments to this application appear in appendix.</i></p> <p>20/02152/HHD Proposal: Provide additional parking space at front of property by using existing front garden. Erection of a garden shed in rear garden. 2 Beaumont Green Sutton Witney <i>Comments to this application appear in appendix. GS declared an interest to this application as it's a neighbouring property – GS abstained from commenting.</i></p> <p>RESIDENTIAL DEVELOPMENT AT AIRFIELD: Further concern was raised regarding the entrance to the cemetery flooding. GS confirmed that she had discussed the possibilities of preventing further flooding with the Hayfield Green Site Manager, but Hayfield are not prepared to rectify the problem. OCC Highways have specified that culverts in this area are not shown on their.</p> <p>HAYFIELD GREEN MEMORIAL: It was confirmed that the memorial had gone into production. Once in situ the PC would discuss whether a further memorial should be placed for Wimpey workers.</p>
20/099	QUESTIONS FROM MEMBERS OF THE PUBLIC
	<ol style="list-style-type: none"> 1. It was resolved to close the meeting to take questions (see appendix). 2. It was resolved to reconvene the meeting.
20/100	VACANCY ON THE PC
	<p>Following the advertisement of the vacancy, the 3 applicants joined the meeting to provide an introduction and answer questions from the PC.</p> <p>CM asked the applicants to attend the December meeting, at which a decision would be made whether the PC would co-opt.</p>
20/101	COVID-19
	<p>Volunteer Group – update:</p> <ul style="list-style-type: none"> • The group is still going strong – GS confirmed that a list of names would be published (subject to permission being sought). CM stressed that all actions should be recorded. CM reported that there is a food bank in Eynsham which is available to anyone in need. One person from the group should be assigned the task of acting as coordinator with this food bank. <p>Playground Closure:</p> <ul style="list-style-type: none"> • MJ confirmed that no issue had been reported. It was felt that the playgrounds could remain open during the forthcoming lockdown, as seats had been removed

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	<p>from the equipment to ensure social distancing. The PC would continue to be led by Government advice. If anything changes, TG to confirm with insurers that sufficient cover is in place. Unanimously agreed.</p> <p>Implications on the PC:</p> <ul style="list-style-type: none"> The PC would continue to review Government guidance on holding public meetings including Annual Meeting. <p>Other:</p> <p>GS confirmed that a QR Tracking code was now in place in the Village Hall.</p> <p>It was reported that there had been a positive test in the village – GS to draft a statement to remind people that they ensure they isolate appropriately.</p>
20/102	UPDATES
	<p>VILLAGE VOICE: TG to write to Joe Deane to request an invoice for any printing costs incurred since March and to request that the new editors attend the December meeting to discuss and agree the PC's Village Voice Policy.</p> <p>It was confirmed that if the PC is to continue to fund the village voice the policy will need to be agreed with whoever is editor.</p> <p>PLANTING TREES & BULBS: Tree planning was scheduled for 11am on 7th November. Due to the lockdown, CM and MJ are to plant the trees. It was decided to plant 2 trees outside the village hall and 3 in the buffer zone in Jubilee Field.</p> <p>The PC would make an appeal for individuals rather than groups to plant Bulbs in chosen locations. Possible locations are the Green and outside the cemetery where Hayfield have finished works. TG to remove the bulb planting notices.</p> <p>MAINTENANCE: Seasonal work on the benches was being carried out. MJ reported that seats on the playground equipment in Jubilee Fields had been chewed by a dog – CM expressed concern regarding dogs – an article to be published in the next issue of VV.</p> <p>LITTERPICKS: The picks, although hampered by the current conditions, would continue to take place on the 2nd Saturday of the month.</p> <p>REMEMBRANCE DAY: It was confirmed that no celebrations would be taking place inside or outside this year due to Covid.</p>
20/103	COUNCILLOR RESPONSIBILITIES
JE	JE was pleased that WODC are now involved with the Sewage issue.
GDB	Nothing to report.
MJ	Nothing to report.

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GS	B4449 – outstanding issues were raised – GS to forward initial letter from Yvonne Constance to CM to follow up. TG to add 'B4449' to future agenda under 'Updates'.
CM	Nothing to report.
20/104	FINANCE UPDATE
	<p>PC discussed the following:</p> <ol style="list-style-type: none"> 1. What projects which have budgeted for this year will take place 2. Next year's budget 3. Considered some potential projects for next years budget, discussion to continue at next PC meeting <p>TG to prepare a revised spreadsheet with Est. to year end 20/21 and a draft budget for 21/22 which will be circulated for approval at the December meeting. The precept for 21/22 will also need to be approved at the December meeting.</p> <p>GS was asked to provide more details about a potential cheaper printing supplier that the Village Voice Newsletter could utilise after Joe Dean (The Editor) resigns his post.</p>
20/105	CORRESPONDENCE
	<p>It was reported that the ditch behind Farmhouse Close had been cleared by David Bury. TG confirmed that Mr Bury had been thanked.</p> <p>Damage was reported to the Salt Bin/Dog Waste Bin and notice board at the top of Steadys Lane – the damage is to be inspected.</p>
20/106	OTHER BUSINESS (for information only)
	Nothing to report
	<p>NEXT MEETING</p> <p>The next ordinary Meeting of the Parish Council Monday 7th December 2020 - details to be confirmed nearer the date of the meeting.</p>

Signed

Date

APPENDIX A TO MINUTES: PUBLIC SESSION NOTES

It was questioned whether the DC or CC had made any input into the Listing of Walks in the parish?

CM confirmed that he would make enquiries regarding the Parish. CM suggested that an appeal be made for someone who would be prepared to be responsible to progress on behalf of the Parish. Mike Parker expressed an interest in the project. TG to add to the December agenda for further discussion.

APPENDIX B TO MINUTES: PLANNING APPLICATION COMMENTS

APPLICATION NO: 20/02289/FUL

PROPOSAL: Erection of a self contained unit for ancillary use (retrospective)

LOCATION: Cogges Chase Cogges Lane Stanton Harcourt

The Parish Council has reviewed the above application.

Whilst we have no objection to planning application 20/02289/FUL, the Parish Council would like to see that there are conditions in any approval that require persons of the same family as the main dwelling to reside in the additional property.

We would also like to see a condition that the proposed building cannot be sold separate to the main dwelling.

Yours sincerely

Trudi Gasser
Clerk
Stanton Harcourt Parish Council

APPLICATION NO: 20/02152/HHD

PROPOSAL: Provide additional parking space at front of property by using existing front garden. Erection of a garden shed in rear garden. Town and Country Planning Act

LOCATION: 2 Beaumont Green Sutton Witney

These applications are in or affecting the Stanton Harcourt And Sutton Conservation Area.

Whilst the Parish Council has no objection to the erection of a garden shed, we are of the opinion that turning the frontage into a parking area will be out of character for the site and contradict the conditions of the original planning application and therefore object to the parking area being approved.

Additional car parking - The original planning consent for this site had a number of conditions including the general appearance of the site. We are of the opinion that these conditions should be respected.

In the 2014 Original Building Plans, Plot 2 (centre town house) was built with a Car port and hard standing for at least four cars, in front, alongside and behind the house.

The site has already been changed from the original carport by adding a garage, which consent of planning states as for the use of a vehicle. It appears that with the garage for use of a vehicle, there would appear to already be space for 3 cars.

In 2015 the owner applied to convert the Car port into a garage - thus losing over half the amount of available parking space.

Yours sincerely

Trudi Gasser
Clerk
Stanton Harcourt Parish Council