

Compton Parish Council

Minutes of the Parish Council Meeting

Held on Monday 5th November 2018 at 7:00pm in the Wilkins Centre, Compton

Councillors present: Councillors David Aldis (Chair), Mark Birtwistle, Patricia Burnett, Linda Moss, Michael Pinfold, Rebecca Pinfold, Keith Simms, Alison Strong and Ian Tong.

Councillors not present: None

In attendance: Sarah Marshman (Clerk).
2 members of the public.

- 18/19-125 To receive apologies for absence**
There were none.
- 18/19-126 To receive any declarations of pecuniary interests by members or the Clerk and to consider any requests for dispensation**
There were none.
- 18/19-127 To receive: Questions or comments from members of the public
Representations from any member who has declared a pecuniary interest**
There were none.
- 18/19-128 To approve the minutes of the Parish Council Meeting held on 1st October 2018**
It was resolved that the minutes be accepted as a true record. They were then signed by the Chairman.
- 18/19-129 To discuss any matters arising from the minutes of the Council Meeting on 1st October 2018**
There were none.
- 18/19-130 To receive a report from our District Councillor**
District Councillor Virginia von Celsing sent her apologies.

2 members of the public arrived.
- 18/19-131 To receive the Clerk's report**
A response was received from West Berkshire Council regarding the freedom of information request as a result of minute 18/19-091 for the cost of the following cutting each year in Compton. The costs were given as:
The cost per annum of urban grass verge cutting in Compton Parish is £507.96
The cost per annum of grounds maintenance in Compton Parish is £530.32

Installation of the memorial bench was due to take place today but has not been completed. The Clerk will contact the installation contractors to resolve.

The Police and Crime Commissioner was contacted with regards to the Police operations on the Institute site. A response was received stating the Commissioner does not get involved with operational matters. However, contact has now been made with a member of the TVP who is now notifying the Chairman.

18/19-132

Planning Applications

a) **To review the minutes of any planning committee meeting occurring since the previous Full Council Meeting**

The minutes of the planning meeting on 22nd October 2018 were reviewed.

b) **To consider the following new applications**

There were none.

c) **To consider whether to request our District Councillor call in any planning applications to the Western Area Planning Committee**

There were no applications requiring call in.

d) **To consider whether to refer any planning applications for further response from our planning consultants**

There were no applications requiring referral.

e) **To receive a report on West Berkshire Council recent planning decisions**

App. Ref.	Location	Proposed Work	Response from CPC	Decision
18/02198/ HOUSE	17 Whitewalls Close, Compton, RG20 6QG	Extension to existing house to provide relocation of existing conservatory to allow extension to lounge at ground floor. New main bedroom and en-suite formed at first floor.	No objections	Withdrawn
18/02521/ AGRIC	Land North Of Church Farm Downs Road, Compton	New access track.	No objections	a full planning application is not required

18/19-133

The two members of the public requested the following item be revisited:

**To receive: Questions or comments from members of the public
Representations from any member who has declared a pecuniary interest**

The two members of the public raised their objections to the location of the zip wire currently being installed in the Recreation Ground.

The following background information was provided by the Council:

Approximately 15 years ago, a noise assessment was carried out on the Recreation Ground to ascertain where equipment should be placed. The results of this assessment confirmed that equipment should be placed along the edge of the Recreation Ground bordering the road as the noise of passing traffic would provide noise abatement of the noise created from the play area. The intention going forward is to ensure all the play equipment is kept together, along the edge bordering the road. This aids the noise abatement, but also assists the grounds maintenance contractors, and ensures the equipment does not interfere with the two football pitches.

The Council requested that instances of foul language should be reported on 101 as this would hopefully lead to an increase in the number of patrols by the PCSO.

The two members of the public left the meeting.

- 18/19-134 To consider a request from West Berkshire Council to make a donation of up to £1,560 to the library service**
It was resolved not to donate to the library service.
- 18/19-135 To consider a request for a donation from the West Berkshire Heritage Forum**
It was resolved not to make a donation as the use of the funds for running costs is contrary to the s137 grants policy.
- 18/19-136 To consider making a donation to the Royal British Legion**
It was resolved to make a donation of £104. This covers £54 for the three wreaths and a £50 donation.
- 18/19-137 To consider subscribing to Parish Online**
The intention is to use the mapping software to map all council owned lampposts and other assets. It was resolved to subscribe to Parish Online.
- 18/19-138 To discuss making a digital version of Compilations**
It was suggested that a digital version should not replace the paper copy but would possibly replace the paper copies over time. Software is available to convert the pdf file to an online book. It was agreed this should be discussed further with the editor and distributor.
- 18/19-139 To consider the responsible persons for health and safety checks of the Football Pavilion**
The Chairman will be assigned the role of duty holder, with the Clerk as the alternative contact. The land and assets working party will set up a meeting with the football club to discuss whether a member of the football will carry out the checks or whether we will need to employ someone and increase the costs of hire.
- 18/19-140 To consider quotes for printing Compilations**
This item was deferred in order to wait for additional quotes.
- 18/19-141 To consider quotes for tree works**
Recommendations for required work had been received from the contractor who usually carried out tree works for the Council. Due to the value of the works, the Clerk was requested to seek an alternative quote. It was resolved that if the alternative quote is within 15% of the value of the original quote, the original quote should be accepted. If it is not within 15% then the quotes will need to be considered at the next meeting.
- 18/19-142 To receive an update on vandalism and anti-social behaviour (ASB) in the village**
It was noted that someone was recently scammed out of a bank card due to someone knocking on the door and telling them they were from the bank.
- 18/19-143 To receive reports on the following:**
- e) Allotments**
The tap at School Road has been leaking. MB will advise if the Clerk needs to organise a repair.
 - h) Groundwater**
The aquifer is ~18% full, the level still falling though at a diminished rate. This level is slightly higher than the same time last year.

Thanks to the efforts of the Parish Council and Environment Agency maintenance teams, the watercourse through the built-up village is in good condition to accept winter rainfall.

West Berkshire Council is to survey the watercourse downstream of the High Street culvert to identify areas for improvement and/or maintenance action.

The High Street culvert has been surveyed by the Environment Agency and a watching brief against further deterioration is in place.

The proposal to employ the West Berkshire Groundwater Scheme to mitigate flood risk continues to make progress after two studies at Birmingham University. Attention is now on the effects of its operation on the River Pang downstream of Frilsham. Brunel University will be assisting on this.

j) Neighbourhood Development Plan

The steering group recently met with Homes England, who are likely to put in an outline planning application for the Institute site next year. An article for Compilations has been requested from Homes England.

There are 27 volunteers to join the working parties.

k) Burial Ground

The Chairman, Vice-Chairman and Clerk met with the architect. MB has drawn up a schedule of work to be completed and we are currently waiting for a response from the architect.

18/19-144 To receive the finance report and approve payments made/due

It was resolved to approve the payments listed on the Finance Report, which is at Attachment 1. It was noted that the water bill for School Road allotments is high.

18/19-145 To receive the correspondence report

Three emails from residents had been received raising objections to the location of the zip wire in the Recreation Ground. The Clerk was requested to respond with the text from minute 18/19-133.

18/19-146 To discuss matters for future consideration and for information

A light on Burrell Road is on permanently. The Clerk will report the SSE Contracting to resolve.

The hedge along Coombe Road needs cutting. The Clerk will report this to West Berkshire Council.

It was suggested that a plaque could be installed on the railway bridge to recognise Churn Camp. Troops trained at the camp before shipping off to France and there is evidence the King visited to speak to the troops. Camp stores in the village was named after Churn Camp as they stored items for the camp.

PB thanked the Council for the grant give to the Autumn Group – it had been used to purchase banners and a bingo machine.

The Council 'Christmas card' for display on the High Street is currently being prepared.

The Clerk will be attending the SLCC regional seminar and the District Parish Conference.

| Meeting closed 8:30pm.

Date and time of next scheduled meeting:

Parish Council Meeting: Monday 3rd December 2018 at 7pm in the Wilkins Centre

Chairman:

Date:

DRAFT

Attachment 1: Finance Report

Status at bank as at 28th October 2018

Unity Trust	Current Account	£36,726.38
HSBC	Current Account	£708.00
Unity Trust	Deposit Account	£121,779.21
Pockit	Pre-paid Debit Card	£228.60
Total		£159,442.19

Income received 25th September - 28th October 2018

Unity Trust	Current Account	Precept (2nd half)	£21,000.00
Unity Trust	Current Account	CIL 17/02029/FULD 6 Mayfield Cott.	£2,314.08
Unity Trust	Current Account	Grazing land rent	£180.00
Unity Trust	Deposit Account	Interest	£100.68
Total			£23,594.76

Payments made on pre-paid debit card to be approved

Method	Payment Date	Voucher No	Payment Detail	Minute	Amount
POCKIT	1-12 Oct	076	Various transactions relating to cancellation of card currently under investigation		£17.80
Total					£17.80

Payments to be approved

Method	Payment Date	Voucher No	Payee	Payment Detail	Minute	Amount
BACS	04-Oct-18	077	Friends of Compton Primary School	Grant	18/19-111	£225.00
BACS	04-Oct-18	078	Compton Scout and Guide Hut	Grant	18/19-111	£225.00
BACS	04-Oct-18	079	Pang Valley Flood Forum	Grant	18/19-111	£100.00
BACS	04-Oct-18	080	1st Compton Scout Group	Grant	18/19-111	£225.00
BACS	04-Oct-18	081	Compton Rainbows, Brownies and Guides	Grant	18/19-111	£225.00
BACS	04-Oct-18	082	Compton Pre-school	Grant	18/19-111	£200.00
BACS	04-Oct-18	083	Autumn Group	Grant	18/19-111	£225.00
BACS	04-Oct-18	084	St Mary and St Nicholas Church, Compton	Grant	18/19-111	£350.00
DD	10-Oct-18	085	Castle Water	Newbury Ln allotments water 22/5-24/9		£70.43
DD	10-Oct-18	086	Castle Water	School Road allotments water 22/5-24/9		£188.18
BACS	05-Nov-18	087	SSE Contracting Ltd	Street lighting maintenance Sep qtr		£658.15
BACS	05-Nov-18	088	SSE Contracting Ltd	Street lighting rechargeable repairs		£36.47
BACS	06-Nov-18	089	Clerk	Salary/expenses Oct		£658.16
BACS	06-Nov-18	090	HMRC	PAYE		£1.40
BACS	19-Nov-18	091	LGPS	Pension contributions		£167.04
BACS	30-Sep-18	092	Unity Trust Bank	Service charge		£18.00
Total						£1,779.83

Transfers

Method	Payment Date	Voucher No	Payee	Payment Detail	Minute	Amount
-	-	-	-	-	-	-
Total						£0.00