

NETHER WALLOP PARISH COUNCIL

SPORTS PITCH BOOKING CONDITIONS – 2023-2024 SEASON

Club details:	Hirer to communicate to the booking team: Name of person making the booking, whether adult or junior pitch is required, mobile phone contact number and email address to be used for invoicing.
Dates:	DAY & TIME to be communicated to the booking team via WhatsApp at least by the Thursday prior to the booking date.
Bookable No of games:	ONE – however additional games may be booked if the home team does not need the pitch. The home team always has priority over bookings.
Permitted Use:	For the purpose of playing football matches only
Availability:	Exclusive for date and time booked, per each 2 hour session.
Pitch Hire:	£35 plus VAT (£42 inclusive of VAT)
VAT:	UK Standard Rate - 20%
Payment:	By BACS transfer.
Bank Details:	Unity Trust Bank / Sort Code: 60-83-01 / Account no.: 20410997
Payment Due date:	Upon receipt of invoice. The booking is not confirmed until payment is received. No pay = no play.
Cancellation:	Refunds are not given for cancellation of a session unless at Council's discretion.
Responsibilities of council:	To provide the pitch is a safe condition for play. To ensure the pitch line markings are clear. To provide corner flags and goal nets in place prior to each session. To provide the Pavilion in a suitable condition for the club, visiting team and spectators to use the changing rooms and toilet.
Not included in hire fee:	Use of showers. This will be reviewed as soon as possible.

Responsibilities of hirer:

- To leave the pitch, sidelines and pavilion in a clean and tidy condition after each session.
- To keep to session times so that other users of the recreation ground are not excluded for extended periods of time.
- To supervise and control the competitors, (including opposition team), visitors, spectators and officials at the facility.
- To ensure that no rubbish is left on or around the pitch.
- Inform the council of any injury sustained by any player, spectator or other person onsite during the period of hire. The Hirer must inform the Clerk in writing detailing the location, time and date of the accident, the nature of the injury sustained and the likely cause of the injury by emailing the Clerk.
- To make sure any other issues are reported promptly to the contacts below.
- To carry out a risk assessment for use of the facility and grounds and to ensure all persons using or visiting the facility as players or supporters are briefed when necessary.
- Ensure the pitch is checked prior to every use, to confirm it is suitable and safe for play. Team managers and the referee must agree prior to play commencing.
- Ensure that all users conduct themselves in a proper and correct manner with due consideration to other users and staff. Abusive and/or threatening behaviour, whether verbal or physical, towards the staff of the Council, the attendants, referees, or other members of the public on site will not be tolerated for any reason and may lead to the Council cancelling all future bookings for the individual and/or the team. Any such incidents will be investigated on a case by case basis.
- Ensuring that all users play only on the pitch allocated to them at the time of the booking and that those users do not transfer to any other pitch during the period of the hire.
- Ensuring that no users play on pitches when the Council or the referee has cancelled games. This includes use for training and/or friendly games.
- Ensuring that no users leave any valuables on site unattended during the period of hire. Any such valuables are entirely at their owner's risk.
- Ensuring that the Council's 'No Smoking' Policy is adhered to at all facilities during the period of hire.
- Collection and return of keys required to use the Facility. This can be arranged with the Line Marking Manager at the beginning and end of each season (the Hirer may nominate someone to carry this out on their behalf). A deposit may also be required for each set of keys issued.
- Ensuring that all users comply with these Sports Pitch Booking Conditions and with all reasonable requirements of the Council for the safety and convenience of those using the Facility.
- Contacting the Clerk by telephone in the event of an emergency.
- Ensuring that all users (both from the Hirer and their competitors) are made aware of these Sports Pitch Booking Conditions to ensure that they are familiar with the agreement between the Hirer and the Council.
- Permission is not granted for exclusive use of the pitch.
- The general public shall be allowed free access to the field at all times.
- Ensuring that all users respect the privacy of residents living adjacent to the facility, and their right to the quiet enjoyment of their homes.
- In particular, sounding of vehicle horns upon arrival or leaving the area is prohibited. Teams may incur fines for any flouting of this condition.
- Parking of players and spectator cars should not take place in the adjacent roads. Teams should park in the carpark, and double parking is allowed for team players.

The hirer specifically agrees to these Terms and Conditions and confirms this by arriving at the facility to play.

Pitch Marking,
pitch or Pavilion
issues:

Pitch Manager – Gary Richardson Phone: **07826 500502**

Terms and
Conditions,
invoicing and
payments:

Parish Clerk – Lesley Armstrong

Email: nwpc.clerk@gmail.com

Phone: **07377 167342**