



Shalden Parish Council

Minutes of the meeting of Shalden Parish Council held in the Village Hall on Wednesday 25th July 2018 at 8.00 pm.

Present: Andrew Shirvell (Chairman), Rosemary Hartgill, Tony Jenkins and Martin Nonhebel.

Also in attendance: Rob Wood (Clerk)

1. Apologies: Were received from David Orme.

2. Public Session: Michael Jackson was in attendance, but had no comment.

3. Minutes: The minutes of the meeting held on Wednesday 30th May 2018 were reviewed and agreed as a true record and were signed by the Chairman.

4. Matters arising:

a. The Clerk had contacted HCC to enquire about their verge cutting policy. HCC said that grass cutting is carried out once a year in Shalden as per their rural grass policy. Some additional grass cutting would be carried out as required at road junctions to maintain visibility as required.

b. Potholes on Southwood Road; the Clerk reported that he had inspected the length of Southwood Road and had reported all potholes using the HCC website.

c. Clerk put a note into the August 'Villager' regarding the 'Gran Fondo' bike race that would be passing through the Parish the first weekend of August.

5a. Correspondence:

- i. Mark Kemp-Gee; email asking the Clerk to consult the Parish Council regarding a set of traffic calming improvement proposals in The Avenue. The Council's views were returned.
- ii. HALC's new guidance note on providing financial assistance to a Church; it is recommended that the purposes of the grant are clearly specified and demonstrate a benefit to all or some of the community. The Council commented that this process is already being followed.
- iii. Helen Dudley (Parish Footpath Warden); Helen contacted the Clerk to report that there were issues with FP#1 (a broken stile, obstacles on the footpath and some sections overgrown, also in the field between Southwood Park and Pancake Copse arable crops are planted to the edge of the field leaving no room for the footpath) and FP#6 (narrow section bordering 'Marlefield', query as to whether following on from current erection of a new stock fence, the footpath could be widened). Helen has contacted the Countryside Access Officer at HCC about this and was wondering if the Parish Council can help. The Council informed the Clerk that the correct procedure can be found at and that the landowner is responsible for the upkeep of footpaths and rights of way. Clerk to find areas in question and contact landowners to in the first instance.

5b. Planning:

- i. 29267/003: Horsley, Southwood Road, Shalden, Alton, GU34 4EB. Two storey side extension, first floor extension following demolition of existing side extension and conservatory. Council had no comment on this application.

6. Finance update: The Clerk presented the Councillors with the Income and Expenditure for the year to date for their inspection. The balance was reconciled with the bank statement at a balance of £5057.48 in the Council's current account. M. Nonhebel suggested that it might be useful for the Clerk to prepare a projection of future expenses when the accounts are next presented.

7. Recreation Ground:

a. Pavilion replacement of pipework. The Clerk reported that during a check of the Pavilion ahead of its use by the Beehive school, the plumbing throughout the Pavilion was found to have been damaged due to freezing over winter. A quote had been obtained from Mr D. Andrews of £685.39 + VAT for a replacement of the pipework and £260 + VAT for an attempt to 'patch up' the damage. The Parish Council opted for complete replacement as the most cost effective solution in the long term and instructed the Clerk to arrange this.

b. Use of the Recreation Ground by Alton FC. The Clerk had been contacted by Alton FC who were keen to make use of the ground for 9 v 9 football by their junior section in the upcoming football season. The Chairman and Clerk met representatives from the football club at the Recreation ground in order to finalise arrangements and for the football club to inspect the facilities. It was agreed that an arrangement for the club to use the ground on a Saturday morning for 1-3 matches during the football season and for them to use it for training when necessary. The Clerk asked the Council whether they agreed to the use of the Recreation Ground by Alton FC, and whether this being the case whether they were happy to use an agreement that the Clerk proposed be used to cover the use of the ground. These were both unanimously agreed. The cutting of the grass was also discussed, as it was currently cut at too long a length for football to be played. The Clerk was asked to contact Ian Todd and ask that he slowly reduces the cutting height over the next few cuts, ready for the football season.

8. Discuss Parish Council Standing Orders and Policies: Each document was shared with the Councillors in advance of the meeting.

a. Standing Orders: it was unanimously agreed that these Standing Orders be adopted.

b. Code of Conduct: this was adopted by unanimous agreement.

c. Complaints Procedure: this was adopted by unanimous agreement.

d. Planning Information: the Clerk explained that after consulting the HALC, the advice was that the procedure for considering Planning Applications needed to be revised. In future, after electronic consultation, if any Councillor has comments about an application, an advertised public meeting must be held to discuss them. This meeting will have an agenda and be minuted.

e. GDPR Policy: As far as the Clerk could understand from the Information Commissioner's Office (ICO) registration with the ICO is not required as the Parish Council fulfils the ICO's exemption criteria. It was agreed as the information available is a little unclear, that the Clerk will contact the ICO office for advice to double check that this is correct. The Policy itself was adopted unanimously.

f. Clerk Contract of Employment: the terms of the contract were agreed upon and the Clerk was asked to print it and get it signed and dated.

9. Village Hall Committee (VHC) Update: R. Hartgill provided the Council with an update following a recent VHC meeting. Bernard Dunk will step down as Treasurer and from the Committee. Mark Ommanney will take over this role. Cathy Boyes is investigating the purchase of a Defibrillator using funds from the Village fete. The location was discussed and currently the Village hall has been suggested due to its requiring a power supply. The Telephone box was thought by the Committee to be a better location and the requirement for a power supply questioned by the Clerk, who suggested that this and what might be best to purchase might be discussed with Lyn Wood who is a GP as she may be able to advise. The date for the fireworks display will be the 3rd of November.

10. AOB: The Chairman expressed thanks on behalf of the Council to David Warwick for his work connecting fibre broadband to the village. Many have benefitted from this project, and particularly after a period of a number of years over which connection was promised by broadband providers, David's great effort pushing the project through to a successful conclusion along with his individual help to villagers throughout is much appreciated.