

# Boughton Monchelsea Parish Council

23<sup>rd</sup> April 2018

The next meeting of the Parish Council will be held in **the main hall of Boughton Monchelsea Village Hall on Tuesday 1<sup>st</sup> May 2018 at 7.00 pm** when the following business is to be transacted.

## AGENDA

1. Apologies.
2. Filming of meetings : Request for notification of whether any person intends to film, photograph or record any item
3. Elections :
  - 3.1 Chairman (& Chairman's Declaration of Acceptance of Office)
  - 3.2 Vice Chairman
4. Appointments :
  - 4.1 Planning & Licensing Committee : Chair, Vice Chair and members
  - 4.2 Finance Committee : members
  - 4.3 KALC Representatives : 2 voting representatives
  - 4.4 Village Hall & Recreation Ground Committee Representative/s
  - 4.5 Allotment Representative
  - 4.6 Neighbourhood Watch Representative
  - 4.7 Communication co-ordinator/s
  - 4.8 Police Liaison Representative
  - 4.9 Bus group Representative
  - 4.10 Grants Co-ordinator
  - 4.11 Highways Representative
  - 4.12 Footpaths Co-ordinator
  - 4.13 Tree Preservation Order Co-ordinator
  - 4.14 Litter group Co-ordinator
  - 4.15 Conservation Area Management Co-ordinator
5. Notification of late items for inclusion on the agenda.
6. Standing Order 61: To decide whether the public and press should be excluded from the meeting for any item.
7. Reports from Police / KCC Rural Community Warden / KCC members.
8. Open Quarter.
9. Declarations of Interest in items on the agenda / Declaration of changes to the Register of Interests / Requests for Dispensations.
10. Matters outstanding from minutes (6 March) not included in agenda.

**MEMBERS OF THE PUBLIC AND THE PRESS ARE WELCOME  
TO ATTEND**

11. Minutes of the meeting held on 6 March 2018 : Agreement of and signature by Chairman of the Council.
12. Clerk's Report.
13. Finance.
  - 13.1 Finance report : Agreement of payments made and income received since last meeting
  - 13.2 Agreement of Parish Council accounts for 2017/18
  - 13.3 Final agreement of budget for 2018/19
14. Correspondence :
  - 14.1 KALC : Subscription for 2018/19
  - 14.2 Satswana : Data Protection Officer appointment
  - 14.3 Resident : Sign at Church Street / Haste Hill Road
15. Planning Report.
  - 15.1 Brief presentation by Cllr Smith on draft Neighbourhood Plan, landscape master plan and management plan
16. Representatives Reports:
  - 16.1 KALC (Cllr Ellis)
  - 16.2 Allotments (Cllr Martin)
  - 16.3 Village Hall & Recreation Ground (Cllr Gershon)
  - 16.4 Neighbourhood Watch
  - 16.5 Police Liaison (Cllr Date)
  - 16.6 Bus group (Cllr Whybrow)
17. Items for Discussion :
  - 17.1 Grants for 2018/19
  - 17.2 Final details for APM on 15<sup>th</sup> May
  - 17.3 Parkwood Farm reservoir update
  - 17.4 North Ward update
  - 17.5 Health & Safety Issues
  - 17.6 Community right to buy
  - 17.7 BMAT land - long term lease and management agreement between BMAT and BMPC
  - 17.8 Lease of land from BMAT - discussion to include insurance, risk assessment, maintenance inspection programme, £60K on loan to trust, responsibilities of Cllrs
  - 17.9 Pested Bars landscaping strip – agreement of maintenance regime
  - 17.10 Lyewood Farm – section 106 contributions to village hall / nursery
  - 17.11 Litter bins
18. Deferred Items Schedule.
19. Any other Business. (Non decision items only)
20. Date of Next Meeting:[Scheduled for Tuesday 3<sup>rd</sup> July 2018 at 7.00 pm, Main Hall of Village Hall].

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WELCOME TO ATTEND**