



ASTON CLINTON PARISH COUNCIL

Minutes of the Council Meeting

held at 6.30pm on 19th January 2022 at the
Red Kite Pavilion, Aston Clinton Park, London Road HP22 5HL

PRESENT: Cllr C Read (Chair), Cllr P Birchley, Cllr A Goode, Cllr J Hughes, Cllr A Judge, Cllr C Judge, Cllr M Mason, Cllr D McCall, Cllr L Ronson & Cllr P Wyatt.

IN ATTENDANCE: Mrs S Payne (Clerk/RFO), Mr Liam Hickey Chairman, Aston Clinton Colts & seven members of the public.

21.171 Presentation by Aston Clinton Colts on the Proposed Summer Tournament: 2-3 July 2022.

Mr Hickey made a presentation to Council. 120 teams would take part in the knock-out style tournament which would run from 9.30am to 4.40pm on both days. The estimated footfall was approx. 900 for each morning and afternoon session. The estimated additional cars were 240 per session. The meadow would be used for additional parking. Food and refreshments stalls, entertainment for children and musical entertainment would be provided.

Cllr Goode asked how the increase in litter would be managed. Mr Hickey confirmed that the Colts would arrange litter picks each day and an additional waste collection would be organised.

Concerns were raised about the increase in the number of cars using the park and the use of the meadow for additional parking. Mr Hickey informed Council that a one-way system would be employed to enter and exit the park which would be managed by marshals.

21.172 Questions and Comments from the Public.

A member of the public expressed concern about the condition of the highway in Brook Street, Green End Street and London Road. The road surface was being damaged by the large number of heavy vehicles from local housing developments. Cllr Read reported that the Transport for Bucks LAT had been informed of this issue. Cllr Birchley agreed to seek an update from Bucks Council.

ACTION: Cllr Birchley

A member of the Horticultural Society thanked Council for supporting The Queen's Platinum Jubilee planting of two trees at the Stablebridge Road, London Road junction.

A representative from Green Park informed Council that they would not be appealing the recent Bucks Council decision to refuse their planning application for accommodation cabins and toilet blocks but instead would be submitting a new application. It was agreed that members of the Planning Committee would meet with representatives of Green Park to discuss their concerns regarding the application.

ACTION: Planning Committee

A member of the public raised concern regarding speeding along Aylesbury Road. Cllr Read reported that this stretch of road was included in the 20mph zone of the Traffic Mitigation Scheme which would begin once development on the Woodlands site started.

A member of the public reported that the streetlight outside 42 Aylesbury Road was not working. The Clerk confirmed that the streetlights along Aylesbury Road were owned by Bucks Council. The Clerk would report the fault on FixMyStreet.

ACTION: Clerk

21.173 To Receive Apologies for Non-Attendance. Received and noted from Cllr M Collins.

21.174 To Receive Declaration of Interests or Request for Dispensations. None declared.

21.175 To Approve the Minutes of the Meeting held on 15th December 2021.

The minutes of the meeting held on 15th December 2021 were approved as a true and accurate record and were signed by the Chair.

21.176 Council

- i. Reports from External Bodies: Nothing to report.

- ii. To Consider the Bucks Council Devolution Agreement Variation for the Period 1 April 2022 to 31 March 2023. It was noted that funding arrangements included a 3% uplift with the 2022/23 payment being £5,686.59. **It was resolved to sign the agreement for the period 1 April 2022 to 31 March 2023.** ACTION: Clerk

21.177 Finance

- i. The month-end balance sheet and income and expenditure accounts at 31st December 2021 were noted. Income was £290,012 and expenditure £185,955.
- ii. The VAT returns for November and December 2021 were noted.
- iii. PWLB Loan. It was noted that the early repayment figure at 10th December 2021 was £139,762.22 **It was resolved that the PWLB be paid in full.** ACTION: Clerk
- iv. Interim Internal Audit Report. Council considered the report following the 20th December interim audit. The auditor had noted that Council's current insurance policy provides for fidelity guarantee cover of £300,00 and with current cash balances totaling £432,000 this cover should be increased. With the repayment of the PWLB Loan Council's cash balances would be below the £300,000 cover and that this action would not be required.
- v. Draft Investment Strategy: It was resolved to adopt the Investment Strategy.
- vi. Astonbury 2021: The income & expenditure report at 31st December 2021 was noted. There was a shortfall of £588.65. The report had been forwarded to Ms Tubb who had previously agreed to cover any deficit. ACTION: Clerk
- vii. The payments totaling £17,121 were approved. Cllr Mason agreed to authorise the payments online.

Payments over £500

Date	Company	Invoice	For	Amount £	Vat £	Total £
31/12/2021	Frank Cooper and Son Limited	48318	Dec21 Grounds Maintenance	£1,442.92	£288.58	£1,731.50
06/01/2022	John Cromar's Arboricultural Co	1164966	Tree Safety Survey	£1,450.00	£290.00	£1,740.00
16/01/2022	Kenneth Workman	16	Dec 21 Park Keeper duties	£660.00	£0.00	£660.00
27/11/2020	Hayward Smart Architects	2182	Community Centre Architects final payment	£2,700.00	£540.00	£3,240.00
14/01/2022	Northampton Stonemasons Ltd	55	50% for fountain work	£3,090.00	£0.00	£3,090.00
10/12/2021	Sportsequip	34436	Net Ladder/Drop Rope/Lifting Beam	£3,775.00	£755.00	£4,530.00
				£13,117.92	£ 1,873.58	£ 14,991.50

21.178 Facilities

- i. To consider Aston Clinton Colt's request to hold a Summer Tournament on 2-3 July 2022. Council considered the use of the ACFC football pitch during the tournament. Council agreed that the use of the meadow for overflow parking would not be allowed and that Aston Clinton School and Green Park should be approached to provide additional parking spaces. The ACFC football pitch should not be used for the tournament. Instead, the tournament pitches currently shown on the ACFC pitch should be moved to the meadow. **It was resolved to permit Aston Clinton Colts to hold their Summer Tournament on 2-3 July 2022 as outlined in their presentation with the conditions regarding parking and use of the ACFC pitch being adhered to.** ACTION: Clerk
- ii. To consider Aston Clinton Colt's request to display a 'Respect' banner on the AWP. It was agreed that the proposed Respect banner (4000 mm x 1000mm) could be erected on the AWP fence during football matches and during the football tournament. ACTION: Clerk

Mr Hickey and 4 members of the public left the meeting.

- iii. To receive an update on the condition of the football pitches and consider remedial work including verti-draining/sand brush at a cost no greater than £3000. Cllr Read reported that he had met with the contractor to consider remedial work for the junior football pitches along the boundary with the bowls and tennis clubs and the main ACFC pitch. All three junior pitches would need to be moved approx 14m east in order to carry out the proposed remedial work. The main pitch did not currently require remedial work. **It was resolved to carry out remedial work at a cost no greater than £3000.** ACTION: Clerk

- iv. To appoint a contractor to carry out the tree work following the recent tree safety survey. Following a tree safety survey of the park and burial ground in December 2021 eight trees had been identified as requiring work. Five companies had been asked to quote and three had responded. Council considered the quotes. It was noted that all quotes included the removal of all arisings. **It was resolved to appoint Contractor A, R B Tree Care, to carry out the work at a cost of £2,260.** ACTION: Clerk
- v. To consider fencing off the two small garden areas to the rear of the RKP. Cllr Read reported that the two garden areas at the rear of the RKP were being damaged as they were not fenced in. It was agreed that a quote to fence these areas be sought and considered by the Facilities Committee. ACTION: Cllr Read/Clerk

21.179 Red Kite Pavilion

- i. Alarm System Keyholders: It was resolved that the two Council keyholders would be Cllr C Read and Cllr A Judge. ACTION: Cllr Read/Cllr A Judge/Clerk
- ii. Snags: Cllr Hughes reported that he had met onsite with Edgar Taylor and HSA to agree the defects list and the action plan to rectify them. It was noted that the western exit door had been signed off as the 750mm gap is sufficient for building control and this would therefore not appear on the defects list.

21.180 Events

- i. Santa's Float [19 Dec 21]: A total of £1158.61 had been collected. £1031.06 door to door and £127.55 via the JustGiving page when fees had been deducted. This would be distributed between the Scouts and Guide groups and Ian Rennie. ACTION: Clerk
The Facilities Committee are organizing a follow up discussion and Councillors were asked to send any comments to the committee for consideration. ACTION: All
- ii. The Queen's Platinum Jubilee (2-5 June 2022):
 - a) **It was resolved to hold an event on Saturday 4th June between 12pm and 4pm.**
 - b) A number of entertainment activities are being considered including tug of war, welly throwing, a bouncy castle and zorbs.
 - c) Café in the Park have agreed to provide food and refreshments during the event.

21.181 Planning Committee

- i. The minutes of the 14th December 2021 Planning Committee meeting and the draft minutes of the meeting held on 6th January 2022 were noted.
- ii. The committee had become aware that the Traffic Management Plan for the Shanly Homes development on Aylesbury Road was not being adhered to. Planning Enforcement would be informed, and a letter sent to Shanly Homes. ACTION: Clerk

Resolved that under Section 1 of the Public Bodies (Admissions to meetings) Act 1960, the public and representatives of the press and broadcast media are excluded from the meeting during the consideration of the following items of business on the grounds that they include the likely disclosure of exempt information, stated to be confidential.

21.182 To Consider Backdated Pension Contributions

It was resolved that outstanding backdated pension contributions of approximately £2,380 would be paid by the Council. ACTION: Clerk

21.183 To Receive an Update on the Red Kite Pavilion Lease

The first draft of the lease was circulated for comment following a meeting with the RKP tenant. Reference to health and safety requirements and fire evacuation procedures would need to be added, and the responsibility for window cleaning. An updated draft would be considered at the February Council meeting. ACTION: Cllr Mason

The meeting closed at 8.45pm

Signed.....Date