

**MIDDLETON CUM FORDLEY PARISH COUNCIL MEETING AS SOLE TRUSTEE OF  
THE MIDDLETON RECREATION GROUND TRUST**

MINUTES OF THE MEETING HELD ON TUESDAY 13 FEBRUARY 2024  
AT 8.55pm AT THE VILLAGE HALL

**1 Attendance and Apologies**

**Attendees:**

Cllr Julian Cusack – Chair  
Cllr Graham Lacey  
Cllr Lesley Taylor  
Cllr Charles Macdowell  
Cllr Chris Reynolds  
Cllr Michele Kendall  
Cllr Giles Piercy  
Cllr Katheryn Rowe  
Cllr Steve Thorpe

**Apologies:**

No apologies

**In attendance:**

Rachael Salcombe - Clerk  
One member of the public

**2 To receive declarations of interest and to consider requests for dispensations. None.**

**3 Minutes**

- a) Minutes approved of Trustee Meeting held on 12 December 2023.
- b) Matters arising and Actions.  
Cllr Reynolds confirmed that the Summer Winers have disposed of the logs.  
Replacement fence and posts have been completed.  
Cllr Kendall advised that the Summer Winers are concerned about health and safety regarding refurbishment of the wooden train. Cllr Cusack suggested that a plan of works and materials to be used is produced and given to David Bracey, our inspector. The improvements can be signed off as safe following a post installation inspection (this is routine procedure). **Action: Cllr Kendall to liaise with Summer Winers and David Bracey.**

**4 To review Safety Inspection Report**

December and January monthly play equipment inspection reports noted and accepted.

**5 Correspondence. None.**

**6 Finance**

Authorisation given for following payments.

Details	Payee	Amount	Power
Recreation Ground Fencing repairs	Aspect Home & Garden Ltd	£4438.16	LGA 1972 s.137
Playground Reports	David Bracey	£780.00	LGA (MP) 1976 s.19

**7 Matters for discussion**

- a) Picnic Benches. Further information was provided regarding picnic benches, including an approximate cost of £1,000. It is likely that they will be delivered flat pack and the Summer Winers have agreed to assemble. **Action: Cllr Kendall to source an exact price for three adult tables.**

- b) Survey Update. The survey continues to be a work in progress. A draft version will be available for the March PC meeting. It was agreed to carry out the survey in person by knocking on doors. Where contact has not been made, the survey will be put through the door, with completion instructions.
- c) Bookings and pavilion supervision. Discussions have taken place regarding the management of the pavilion and whether this should be offered as a paid position. Cllr Kendall reported back that cleaning agencies are not interested in the work. It was agreed to advertise the role, which would be seasonal (April to September) and for 3 hours per week. Initially, we will advertise in the village newsletter with the possibility of advertising through the Suffolk County Council website, if necessary. **Action: Cllr Taylor to create an advertisement for the newsletter.** Cllrs Taylor and Kendall to carry out interviews.

Cllr Cusack took this opportunity to thank Cllr Taylor for all the work that she did last season with bookings and cleaning of the pavilion.

An existing/outstanding agenda item was raised regarding the church driveway and efforts to make it more accessible for churchgoers. Cllr Kendall is in receipt of a quote from Aspect Home & Garden Ltd for £7,975.82 to carry out the works, including improved access for wheelchair users. The project is expected to take between 1 and 2 weeks. It was felt that more information regarding the works involved is needed. **Action: Cllr Lacey to liaise directly with Aspect Home & Garden Ltd.** It was questioned whether the entire driveway needs attention rather than the construction of a pathway.

**8 Items for the next Agenda.** None.

**9 Next Meeting**

Date of next meeting Tuesday 12 March 2024, to follow Parish Council meeting.

Meeting closed at 9.10pm.