

# **ACOL PARISH COUNCIL**

Apartment 3, 85 Sea Road,  
Westgate on Sea CT8 8QG  
Phone: 01843 832243

## **AGENDA**

A Zoom Meeting of Acol Parish Council will be held on Monday 18<sup>th</sup> January 2021 at 11.00am to consider the business set out below and to pass such resolutions as deemed necessary on those items set out within the agenda.

### **1. MINUTES**

To approve the minutes of the Meeting held on 14<sup>th</sup> September 2020 (copy attached)

### **2. APOLOGIES FOR ABSENCE**

To receive apologies for absence (if any)

### **3. DECLARATIONS OF INTEREST**

Members are invited to disclose any interest in any of the matters referred to within the agenda.

### **4. REPORT OF THE CHAIRMAN**

The Chairman will report upon those important matters which have arisen since the last meeting.

### **5. APPOINTMENT OF INTERNAL AUDIT**

To ratify the action of the Chairman in authorising the Clerk to appoint Mr. Lionel Robbins as internal auditor to the Parish Council.

### **6. DRAFT BUDGET 2021/22**

To consider the draft budget for 2020/21 which needs to be submitted, when approved, to TDC by 31 January 2021 (Copy attached).

### **7. FINANCIAL MATTERS**

- (a) **Payments Schedule** – A payments schedule will be tabled, if appropriate, at the meeting for consideration and Council is requested to ratify the following payments (686 to 693) authorised by the Chairman and Councillor Hayfield. Council is requested to approve the payment of cheque 694.

(b)	<u>Chq No</u>	<u>Payee</u>	<u>Details</u>	<u>VAT</u>	<u>Amount</u>
	686	Serco	Grass cut Aug	11.26	67.56*
	687	Serco	Grass Sept/Oct	22.52	135.12*
	688	R Wade	Salary 3 <sup>rd</sup> Quarter	0.00	390.00*
	689	CANCELLED			
	690	H.M.R.C	PAYE	0.00	140.00*
	691	Serco	Grass cut Nov	11.26	67.56*
	692	Play Inspection	Inspection	20.00	120.00*
	693	D Hayfield	Energy costs/ Acol Sign	0.00	100.00*
	694	B'ton PCC	Ground rent	0.00	200.00

(b) **Bank Balance** - The bank balance at 1<sup>st</sup> January 2021 was £9,705.19

Clerk/RFO to Acol Parish Council

Phone: 01843 832243

E mail address: [clerk@acolparishcouncil.org.uk](mailto:clerk@acolparishcouncil.org.uk)

12<sup>th</sup> January 2021

## **ACOL PARISH COUNCIL**

Draft Minutes of the Meeting of the Council held at the Village Hall, Acol,  
at 11.00am on 14<sup>th</sup> September 2020.

Present: Cllrs Miss S. Bransfield (Chairman), D. Hayfield, J. Inchley and Mrs. I. Osborne.

Also present: Roy Wade (Clerk) & 1 resident.

**22. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Ray Owen.

**23. MINUTES**

The Minutes of the meeting of 31 July 2020 were not approved and will be submitted to the next meeting.

**24. DECLARATIONS OF INTEREST**

No disclosures of interest were made

**25. REPORT OF POLICE/COMMUNITY WARDEN/PCSOs.**

No officers were in attendance to report.

**26. REPORT OF THE CHAIRMAN**

The Chairman reported upon the following:

1. The Parish Council's responded to the Consultation on government's proposed changes to Planning Laws expressing all our usual concerns about overcrowding, excessive traffic but no new roads.
2. Additional application for the perfume factory at Garden Cottage. I've asked if Acol could be advised of planning applications on our doorstep, despite being allegedly in another village. Garden Cottage is part of Monkton and, obviously, they didn't raise any objections or concerns. I reminded them of current traffic through Acol and we don't want or need more.
3. Concerns about the lack of roads for massive building projects and no new access roads planned for the Gateway Station.
4. TALC meeting, 13<sup>th</sup> August, in Acol Village Hall. Cllr Hayfield gave a report on progress at Manston Airport.
5. KCC Community Warden – since Tony Gander left, we've not heard from a new Warden. No one from KCC has contacted us.
6. Traffic monitoring – the traffic calming seems to have had no effect to deter or slow down vehicles. I've asked for another monitoring system to establish reality.
7. VHMC have arranged for shingle to be cleared from front of hall and replaced with concrete and posts to prevent unlawful parking.
8. The current situation has delayed a decision of whether we could provide a Defibrillator, but it seems that funding will be available when we decide.
9. Thanks were expressed to Cllr Mrs Osborne Iris for keeping everyone advised of Neighbourhood Watch information.

**27. WEBSITE ACCESSABILITY**

Councillor Inchley outlined the main points of the report and it was:

**RESOLVED: To accept the report and place it on the Council's website.**

**28. REPORT ON THE REFURBISHMENT OF THE CHILDREN'S PLAYGROUND**

Cllr. Hayfield reported that he was awaiting further information. He also advised that he had arranged for a company to undertake an inspection of the playground and its equipment and the cost would be in the region of £100 plus VAT.

**29. PARISH WEBSITE/BROADBAND**

**The Clerk had no matter to report and it was accepted that the website already had links to village clubs and organisations.**

**30. CLERK'S REPORT**

The Clerk reported on:

- (i) Action with Communities in Rural Kent:
- (ii) **RESOLVED: That the Council do not become members as the Village Hall Committee were existing members'**
- (iii) **General – No further matters to report upon.**

**31. FINANCIAL MATTERS**

- (i) **Payments Schedule.**

**RESOLVED: That the following payments be made:**

<u>Chq No</u>	<u>Payee</u>	<u>Details</u>	<u>VAT</u>	<u>Amount</u>
680	Zurich	Annual Insurance	0.00	354.01*
681	RWade	* *Salary	0.00	850.00
682	H.M.R.C	***PAYE	0.00	170.00
683	Ladywell Act	Accountancy	0.00	38.00
684	DHayfield	Energy costs etc	0.00	53.99
685	D J Buckett	Audit fee	0.00	322.50
686	Serco	Grass cut-Aug	11.26	67.56

**\*Paid 13<sup>th</sup> Aug 2020**

**\*\*1/4 salary plus backpay**

**\*\*\* 1/4 PAYE plus adjustment**

**Balance at 01.09.20                    £9385.78**

**Less payments now agreed        £1502.05**

- **Balance at 14<sup>th</sup> Sept. 2020        £ 7883.73**

**Cllr. Mrs. Osborne verified the financial details.**

**32. REPORT OF COUNTY & DISTRICT COUNCILLORS**

No Members were I attendance to report.

**33. MATTERS OF REPORT BY MEMBERS**

Cllr Mrs Osborne reported that the 2 properties opposite her in Plumstead Road **had now been built and were occupied.**

**34. DATE OF NEXT MEETING**

It was agreed to hold the next meeting at 11.00 am on 30<sup>th</sup> November 2020.

**Time concluded: 12.00**

**ACOL PARISH COUNCIL  
DRAFT BUDGET 21/22**

<b>Budget Head</b>	<b>Spend to date</b>	<b>Spend to 31.3.21</b>	<b>Proposed Budget</b>	
Salary net	1680.00	2100.00	2100.00	
Cl.Exp	23.40	50.00	50.00	
HMRC	420.00	700.00	700.00	
Audit	322.50	322.50	300.00	
Subs	149.48	149.48	160.00	
Insurance	354.01	354.01	370.00	
Rec Ground	225.20	570.00	590.00	
Play Imp	0.00	0.00	*2250.00	NOTE 1
Play Repairs	0.00	0.00	500.00	
Rec.Rent	60.00	60.00	60.00	
CCTV Energy	98.99	200.00	220.00	
CCTV Maint	0.00	100.00	220.00	
Sec 137	0.00	100.00	100.00	
Misc	393.78	400.00	100.00	
V.H.	250.00	250.00	250.00	
Sp Watch	0.00	0.00	350.00	
Elections	0.00	0.00	150.00	
VAT	184.09	240.00	800.00	
<b>TOTALS</b>	<b>4161.45</b>	<b>5595.99</b>	<b>7020.00</b>	
<b>Playground</b>	improvements £2250.00	£2,250.00	to be funded from balances	