

BLEASBY PARISH COUNCIL

Minutes of the Parish Council Meeting Monday 11 December 2017 7.30pm Bleasby Village Hall



Members Present	Members Present	Members Absent
Cllr S Andersen	Cllr M Coombs	
Cllr P Cast (Chair)	Cllr C Foster	
Cllr A Dunning	Cllr C Gent	

In Attendance: The clerk

Also present: Cllr Blaney, Cllr Saddington as well as several members of the public.

	Welcome by Chair
BPC 17-413	To receive and resolve to approve apologies for absence. There were none.
BPC 17-414	To receive questions and petitions from the public – for information only. There were none.
BPC 17-415	To receive a report from the County and District Councillors. Cllr Blaney reported that Harlequin had submitted a pre-planning application which in his opinion was favourable to any of the previous suggestion. He had written to them to this effect. He reported on his meeting with Mr Ian Prosser, HM Inspector of Railways, and of some further problems that had occurred on the railway crossings since the previous meeting. He explained that parish councils had no right to receive an extension on planning consultation deadlines but that the planning department would try to be accommodating. Cllr Saddington talked about the new 300 bus service coming into force in the new year. She enquired about the progress on the Aircrew Memorial and promised to look into additional funding opportunities from Nottinghamshire County Council. She apologised that she had been unable to attend the Christmas Lights event
BPC 17-416	To receive disclosures of pecuniary and non-pecuniary interests. There were none.
BPC 17-417	To determine which items on the agenda, if any, require the exclusion of public and press under the Public Bodies (Admissions to Meetings) Act 1960 s 1(2) and to resolve to exclude public and press for these items. There were none.

40/2017-18

BPC 17-418	<p>To receive and approve the minutes of the previous Bleasby Parish Council meeting.</p> <p>Cllr Gent asked "Speed Sign" in item Bleasby Parish Council 17-397 to be replaced by "Traffic Management". Subject to these changes the Council approved the minutes to be signed as a true record.</p>
BPC 17-419	<p>To receive updates resulting from the previous meeting's minutes and action sheet not covered elsewhere on the agenda. (for information only)</p> <p>There were none.</p>
BPC 17-420	<p>To note the following correspondence:</p> <ul style="list-style-type: none"> • Cllr Saddington – Christmas event • Gateways Flyer • Help request - Thurgarton Parish Council • NALC – Legal Topic notes GDPR • Nottinghamshire's minerals plan proposal • Policy Templates • Pre-application consultation - telecoms installation at Brickyard Farm. • Precept notification • Route 300 Timetable • VIAEM – overhanging vegetation Glebe Field <p>The council noted the above correspondence.</p>
BPC 17-421	<p>Land and Assets:</p> <ul style="list-style-type: none"> • To receive the Jubilee Ponds Management Group minutes and any update on the Jubilee Ponds. <p>The Council received and noted the minutes of the Jubilee Ponds Management Group.</p> <ul style="list-style-type: none"> • Report on the annual work undertaken by the Lengthsman/Contractor <p>Cllr Cast distributed a list of tasks undertaken by the lengthsman and contractors.</p> <ul style="list-style-type: none"> • To receive an update on Ferry End registration. <p>The Ferry End registration was awaiting the concluding paperwork from the Land Registry.</p> <ul style="list-style-type: none"> • To receive an update on the Flood Store <p>The clerk had liaised with the planning department which had confirmed that no planning permission was required for the flood store. The erection of the shed could therefore go ahead.</p> <ul style="list-style-type: none"> • To receive an update on the Gypsy Lane verges and consider alternatives. <p>A quote received from VIAEM to install railings was considered prohibitively expensive. Alternative and more cost-effective solutions would need to be found.</p> <ul style="list-style-type: none"> • To receive an update on the Aircrew Memorial

41/2017-18

	<p>Mr Ogilvie gave a progress report on the Aircrew Memorial. He asked for the council's support for a larger opening event to be held in early Autumn.</p> <p>Proposed by Cllr Cast seconded by Cllr Foster the Council resolved to provide for such an event: the use of the Glebe Field, electricity and any relevant public liability insurance.</p>
BPC 17-422	<p>Planning: To note and where applicable comment on the following planning applications:</p> <p>a) 17/02101/FUL Erection of single detached dwelling Land At Elmores Meadow Bleasby Nottinghamshire 17/01988/FUL Householder application for proposed side and rear extensions to provide additional bedroom and living accommodation and new canopy to front elevation Wayside Main Street Bleasby NG14 7GH Proposed by Cllr Gent seconded by Cllr Andersen the Council resolved to support the application.</p> <p>b) 17/01988/FUL Householder application for proposed side and rear extensions to provide additional bedroom and living accommodation and new canopy to front elevation Wayside Main Street Bleasby NG14 7GH Resolved at previous meeting.</p> <p>c) 17/02109/TWCA 1 4 x Yew Trees adj car park - crown lift to 4m 2 Yew and Holly - crown lift lower branches to clear graves 3 Sycamore crown lift to 3.5m 4 - Sycamore - Fell 5 Yew tree - formative prune to reshape 6 - 2 x Holly trees - fell 7 Sycamore - fell 8 Pine tree - crown lift lower branches and remove deadwood 9 - Conifer - crown lift lower branches to 4m 10 Conifer - Fell 11 Chestnut - crown thin by 20% 12 Cherry tree - Crown lift over container 13 - Cherry tree - Fell 14 Yew tree - crown lift to 4m St Mary's Church Main Street Bleasby Nottinghamshire The council expressed concern over the extent of the proposed tree work and questioned whether it was all necessary. Further enquiries were to be made.</p> <p>d) 17/02102/TEL25 Installation of 1 x Meter Pillar equipment cabinet Bleasby Road Thurgarton Nottinghamshire No comment.</p>
BPC 17-423	<p>To receive a report on the progress of the Parish Plan Steering Group and associated groups. A flyer had been produced and inserted into Bleasby News. Various working groups had been established to look at the survey results in detail. A template for standardised data analysis was being devised. A meeting for the whole parish was planned for Spring before the Easter break.</p>

42/2017-18

BPC 17-424	<p>To approve the terms of reference for the Bleasby Events Group and related forms.</p> <p>Proposed by Cllr Cast seconded by Cllr Dunning the Council approved the terms of reference for the Bleasby Events Group.</p> <p>To approve one monthly meeting of two hours each from January to March at the Village Hall amounting to £48.00.</p> <p>Proposed by Cllr Gent seconded by Cllr Dunning the Council approved the expenditure of £48 for 3 two-hour meetings.</p>
BPC 17-425	<p>To consider approving Parish Plan sub-group meetings at the Village Hall at standard village hall hire costs. No decision taken.</p>
BPC 17-426	<p>To consider requesting the moving of the school bus stop.</p> <p>Deferred to a future meeting. To be discussed at the Traffic management working group.</p>
BPC 17-427	<p>To note the obligations for under the General Data Protection Regulations coming into operation in May 2018.</p> <p>The Council noted a first report on the Council's obligations under the General Data Protection Regulations.</p>
BPC 17-428	<p>Finance:</p> <p>a) To receive the Payments and Receipts report for November The Council received and noted the payments and receipts report for November.</p> <p>b) To receive the bank reconciliation for November. The Council received and noted the bank reconciliation for November.</p> <p>c) To receive the payments/receipts over budget report The Council received and noted the receipts and payments over budget report.</p> <p>d) To approve the payment schedule for December and sign it The Council approved the payment schedule for December and resolved to sign it.</p> <p>e) To consider approval of any additional payments received on the day. The Council approved the following additional payments: £65 – Mrs A Collins for playgroup expenditure. £60 – Mr P Cast for additional path lighting for lights event on health and safety grounds.</p> <p>f) To sign any cheques approved for payment. Cheques were signed.</p> <p>g) To complete the mandate form and sign the relevant parts. The mandate form was completed and signed where appropriate by all councillors.</p>
BPC 17-429	<p>To determine the scope of the internal audit required.</p>

43/2017-18

	The Council approved the Internal Audit as presented to provide the scope of the internal audit 2017-18.
BPC 17-430	To receive a first draft annual budget plan and to consider any additional projects and their costs to be incorporated into the 2017/18 budget. The Council received the first draft of the annual budget plan.
BPC 17-431	To identify projects that fit the LIS criteria for funding applications. The Council resolved not to apply for the coming year but prepare a sound bid for the following year's bidding cycle.
BPC 17-432	To receive an update from the complaints committee. Cllr Dunning reported that no further action would need to be taken at this time.
BPC 17-433	To confirm the date for the next Parish Council Meeting as 8 th January 2018. The Council confirmed the next meeting as 8th January 2018.

Signed as a true record on behalf of Bleasby Parish Council.

Name _____ Date _____.

Addendum as resolved Bleasby Parish Council BPC18-439 (in italics)

BPC 17-428	Finance: e) To consider approval of any additional payments received on the day. The Council approved the following additional payments: £65 – Mrs A Collins for playgroup expenditure paid from donation made by Cllr Jackson and held by Parish Council on playgroup's behalf. £60 – Mr P Cast for additional path lighting for lights event on health and safety grounds.
------------	--

44/2017-18

Bleasby Parish Council

FINANCIAL STATEMENT AND BILLS FOR PAYMENT IN

BPC17-428e)

CASH POSITION BEFORE ANY PAYMENTS ARE MADE						£
Unity Trust Bank Current			30/11/2017			8,420.38
unity Trust Bank INVEST			30/11/2017			15,540.62
Total						23,961.00
BILLS FOR PAYMENT						
Method	Ref	Supplier	Description	Excl. Vat	VAT	Total
Bacs		B Boyer	Salary December	322.02	-	
DD		Smart Pensions	pension November	3.02	-	3.02
DD		Smart Pensions	pension December	3.02	-	3.02
DD		Eon	Glebe electricity	7.12	0.36	7.48
Bacs	PO#17-07	Southwell Hydraseeding	Christmas Tree	150.00	30.00	180.00
Bacs	1569/17	Larken&Co	Possessory Title	490.00	90.00	580.00
Bacs		B Boyer	Re-imburement	38.37	7.68	46.05
Bacs	5504	Toot Hill School	Bleasby News December	258.75	-	258.75
cheque	300030	A Collins - Playgroup	Playgroup disbursements	65.00	-	65.00
cheque	300031	P Cast	Re-imburement Cristmas path lights	49.98	10.00	59.98
Total				1,387.28	138.04	1,525.32

Notes:

Payments approved on the night

Authorised Signatory 1

Authorised Signatory 2

Date

--	--

--

45/2017-18