



Bramshaw Parish Council New Forest Hampshire

By Order of Melanie Camilleri, Clerk

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Dear Councillor,

You are hereby summoned to attend the
ANNUAL PARISH COUNCIL MEETING
of **Bramshaw Parish Council**
on **Tuesday 24 May 2022 7pm**

Immediately after the
ANNUAL PARISH ASSEMBLY
which starts at **6pm**
in the **Bramshaw Village Hall (Community Room)**

To transact the following business.

The public and press are welcome to attend.

AGENDA

- 55/22 Election of the Chair and acceptance of office**
- 56/22 Election of the Vice-chair and acceptance of office**
- 57/22 Apologies for Absence**
- 58/22 Declarations of interest**
- 59/22 Minutes:** to consider approval of the Minutes of the Parish Council Meeting on **26 April 2022**
- 60/22 Public Forum**
- 61/22 To receive a report from Cllr Edward Heron (HCC)**
- 62/22 To receive a report from Cllr Diane Andrews (NFDC)**
- 63/22 Governance**
- s29(1) of the Localism Act 2011: review and update, if necessary, of the Councillors' Register of Interests
 - Review and adoption of Standing Orders
 - Review and adoption of Financial Regulations
 - Parish Council's Insurance wef 01 June 2022: consider and approve the renewal quote
 - Note Annual Subscriptions: HALC/NALC, ICO
 - Appoint an Internal Auditor for 2022/23 AGAR
 - To review Councillor assignment of responsibilities, memberships of groups and committees, and representatives to external bodies

64/22

Finance

- i) Annual Governance and Accountability Return 2021/22 Form 2
 - a) Results of the Annual Internal Audit Report
 - b) Approval and signature of Certificate of Exemption – Form 2
 - c) Completion and signature of Section 1 – Annual Governance Statement
 - d) Approval to the Bank Reconciliation
 - e) Approval and signature of Section 2 – Accounting Statements
 - f) Approval to the Explanation of Variances
 - g) Notice of Public Rights and Publication of the Annual Governance & Accountability Return (Exempt Authority)
- ii) To approve the Cash Flow Report and payments
- iii) To consider an application under S137 from St.Peter’s Church, Bramshaw for churchyard maintenance
- iv) Consideration to online banking options (with BPC’s bank Nat West) including associated risks and banking fees.

65/22

Planning

- i) To consider planning applications and treeworks. See Appendix.

66/22

Oak Tree Wych Green

- i) Cllr Bennison to report back on tree guard design consultation with Sean Marsh
- ii) Consideration and approval to quotes which meet with design approval by all relevant parties

67/22

Queen’s Platinum Jubilee Tree

- i) Report from Cllr Bennison as to the donor’s approval to the proposed species tree
- ii) Consideration and approval to the quote and proposal (having regard to 66/22)

68/22

Commemorative plaques for Queen’s Silver, Gold, and Platinum Jubilee

- i) Consideration to acquiring and affixing commemorative plaques to the trees – MC to present options.

69/22

Lengthsman

- i) Response from Wellow PC on invoice no1624 and latest balance
- ii) Identify jobs

70/22

Councillors Reports

71/22

Correspondence, AOB, urgent matters

- i) NFDC Parking Standards Supplementary Planning Document (SPD) on 6 April 2022
- ii) Temporary Events Notice: Green Dragon, Lyndhurst Road, Brook, Lyndhurst, SO43 7HE
03/06/2022 18:00:00 to 05/06/2022 20:00:00
Queens Jubilee Festival Weekend. 300 Persons
The Sale by Retail of Alcohol, The Provision of Regulated Entertainment

72/22

Date of next meeting

If agreed, the date of the next Meeting for **Bramshaw Parish Council** will be held on **Tuesday 28 June 2022 at 7:30pm** in the **Bramshaw Village Hall (Community Room)**

APPENDIX: PLANNING

22/00068

Address: Wykens, Brook Hill, Bramshaw, Lyndhurst, SO43 7JB

Proposal: Outbuilding; oil tank

Observation date: 13 May 2022 (extension granted)

CONS/22/0210

Address: The Hollies, Penn Common Road, Bramshaw, Lyndhurst, SO43 7JN

Proposal: Prune 1 x Oak tree; Prune 1x Ash Tree

Observation date: 06 June 2022