

**Minutes of the meeting of Barrow Parish Council held at Willey Village Hall,
Willey, on Tuesday 16th May 2023, at 6.00 p.m.**

1. APPOINTMENT OF CHAIRMAN:

To appoint a Chairman for the ensuing year. It was RESOLVED to elect Councillor Downes to the position of Chair.

2. APPOINTMENT OF VICE CHAIRMAN:

To appoint a Vice Chairman for the ensuing year. It was RESOLVED to elect Councillor Knott to the position of Vice Chair.

3. APPOINTMENT OF REPRESENTATIVES TO OUTSIDE BODIES:

It was RESOLVED to elect the following Councillors to the following positions.

- a. SALC Bridgnorth Area Committee. Councillor Knott.
- b. Severn Gorge Countryside Trust. Councillor Downes.
- c. Slaney Alms-houses Charity. Councillor Downes.
- d. Willey Village Hall. Councillor Skinner.
- e. Planning Committee. All Councillors when available.

4. APPOINTMENT OF PARISH COUNCILLORS TO VARIOUS RESPONSIBILITIES:

It was RESOLVED to elect the following Councillors to the following working parties.

- a. **Allotment working party.** Councillors Skinner, Churchill, and Clerk.
- b. **Working party Barrow Churchyard.** Councillors Hancox to lead all other councillors and clerk.

5. PUBLIC PARTICIPATION:

Members of the public will have the opportunity to raise Parish matters between 6.00 p.m. and 6.10 p.m. No members of the public were present.

6. ACCEPTANCE OF APOLOGIES:

Apologies were accepted from Councillor Hancox.

7. TO RECORD THOSE MEMBERS PRESENT:

Councillors Downes, Skinner, Churchill and Knott were present along with Shropshire Councillor Thomas.

8. DECLARATIONS OF INTEREST AND DISPENSATIONS: None.

9. MINUTES:

To confirm the Minutes of the meeting held on 21st March 2023. It was RESOLVED to sign and approve the minutes of the meeting held on 21st March 2023.

10. CERTIFICATE OF EXEMPTION:

To complete and sign the Certificate of Exemption for smaller authorities where the ~~the~~ gross income or gross expenditure does not exceed £25000. It was RESOLVED to sign and approve the certificate of exemption.

11. ANNUAL GOVERNANCE STATEMENT 2021/2022:

To complete the Annual Governance Statement for 2022/2023. It was RESOLVED to sign and approve the Annual Governance Statement.

12. ACCOUNTING STATEMENTS 2022/2023

To approve and sign the Accounting Statements 2022/2023. It was RESOLVED to approve and sign the Accounting Statements.

13. STANDING ORDERS, FINANCIAL REGULATIONS AND RISK ASSESSMENT:

The Clerk will report that it is necessary to adopt the revised Standing Orders and re-confirm the Financial Regulations, Asset Register, and all other policies.

1. Standing Orders
2. Financial Regulations
3. Financial Risk Assessment
4. Code of Conduct
5. Reserves Policy
6. Complaints Procedure
7. Grievance Procedure
8. Managing pre application approaches.
9. Councillor-clerk protocol

It was RESOLVED to adopt the documents listed above.

14. APPROVE SCHEDULE OF MEETING DATES FOR 2022-2023.

16th May 2023
18th July 2023
19th September 2023
21st November 2023
16th January 2024
19th March 2024
21st May 2024

It was RESOLVED to agree the dates listed for the scheduled meetings.

15. REPORT BY SHROPSHIRE COUNCIL MEMBER:

To receive a report from the Shropshire Council Member. Shropshire Councillor Thomas reported there will be a proposal that will be out for consultation soon about improvements to the Gaskell Corner in Much Wenlock based on the data collected from ANPR surveys. The Electoral Commission has produced a consultation document about the proposals for ward boundary changes. The proposal is for Barrow Parish to remain in the Much Wenlock Ward. The Easter Childrens activities in Much Wenlock were delivered by Shrewsbury Town FC outreach service and were well used including children from the Parish. As part of the safer route to schools programme there are proposals for a 20mph zone around Barrow School. Once the consultation is live Councillor Thomas will let the parish council know. He has no

update on traffic management in Benthall.

15. PLANNING

a. New applications to be considered.

b. Applications since last meeting.

- **23/01448/FUL** Former Reservoir and Distribution Station Linley Brook. Erection of 1 dwelling and installation of package treatment plant (resubmission) Object.

c. Decisions: All noted.

- **23/00526/FUL** Erection of rear single storey extension. Damson Oak Bridge Road Benthall. **Grant Full Planning Permission.**
- **23/00653/FUL Land Adj Barratts Hill Farmhouse. Erection of a detached dwelling and garage. (object).**
- **23/1219/TPO** Henrise Bridge Road Benthall To remove to ground level 1 norway spruce and 1 ash tree Broseley conservation area.
- **23/01220/TPO** Hillrise Bridge Road Benthall. Selectively thinning mixed species of trees and remove to ground level 2 ash protected by BDC TPO 1982 (BR/TPO/47). **Grant Permission.**

d. Place plan review. Place Plan review will allow Town and Parish Councils add priorities differently. More information to follow.

e. Any other planning matters. None.

16. FINANCE:

a. Invoices to pay. It was RESOLVED to pay the following invoices.

- i. Mrs J Madeley £253.67 x 3
 - ii. HMRC £63.40 x3
 - iii. Nest Pension. TBC
 - iv. Waterplus Apr Tbc
 - v. Willey and District Village Hall. £
 - vi. BHIB £354.80
 - vii. E. on £1242.00
 - viii. Shropshire Council £15.00
 - ix. Tree solutions £800.00
- b. Bank reconciliation. Mar 23 and Apr 23
- c. Defibrillator purchase. **Clerk to** re-apply to the Angel James Trust.

17. POLICE MATTERS:

- a. To receive any reports from the beat manager. No update.

18. PARISH ALLOTMENTS.

- a. Report from Cllr Skinner & Cllr Churchill. The works carried out on the hedge behind G1 and G2. Further works are needed on the northern boundary. Plots A B C D are all working well. Plot F2 appears to have given up working the plot. Plot E write to the plot holder with update on the notice to quit in September. **Clerk to** write and circulate for approval.

19. BARROW CHURCHYARD

- a. Working Party. A working party will be arranged to carry out works allowed to

enable the next stage.

21. SHROPSHIRE COUNCIL WARD REVIEW.

See Shropshire Councillor Thomas' report. It was RESOLVED Clerk will comment support for the proposal for Barrow Parish.

22. HIGHWAYS

- a. Road Closure B4373 Rudgewood x rds Stocking Lane 25th May 26th June 2023.
Prep works 25th-26 May dressing works. 4th to 6th June lining works and 23.6.23.-
26.6.23. stop go boards. Noted.
- b. Clerk to report the missing Shirlett directional sign.
- c. The dog bin at the end of Floyer Lane has no lid clerk to report.

23. STREET LIGHTING

- a. Energy price 2023-34. It was noted the new figure for power is £1922.89 plus VAT.

24. REPORTS FROM COUNCILLORS WHO HAVE ATTENDED OTHER RELEVANT MEETINGS.

- a. Any other meetings.
 - Councillor Skinner reported. Willey and District Village Hall has recently held a successful quiz with twenty-two teams. One hundred people attended the Kings Coronation celebration.
 - Councillor Knott attended a SALC Bridgnorth and Shifnal area committee meeting explaining how Parish and Town Councils need a safeguarding policy. Councillor Knott to forward the information.
 - Councillor Downes attended a Climate Change meeting of Severn Gorge Countryside Trust. The aim to work out the carbon footprint of the Trust.

25. CORRESPONDENCE:

- a. Shropshire Council Place Plan review. Noted.
- a. Severn Trent Water response to bench request. STW cannot install a bench.
- b. Land For sale Benthall. Noted.
- c. Thank you, Letter Willey, and District Village Hall. Noted.

26. Date of next scheduled meeting Tuesday 18th July 2023.

The meeting was declared closed at 19.42pm.