



FINANCE REPORT FOR PARISH COUNCIL MEETING

Tues 21 February 2023, 7.30pm Village Hall

To accompany the FEBRUARY 2023 PARISH COUNCIL MINUTES

FINANCE & GOVERNANCE

.1 Expenditure and income

Payments since last meeting

23 Wesson Fencing Fencing-second payment
(cost share with St Michael's Church) £390.00

Income of significance since last meeting

None

.2 Accounts to date – Accounts at 21 February circulated

Bank reconciliation at 21 February 2023 – £12,164.08

.3 Expected income before Year End. County Councillor grant £1,000

Expected further expenditure before year end

PGGM – Maintenance work on path to New Inn – up to £500 (plus LM hours)
Further invoice from Barraclough's c £3K

.4 Latest budget review circulated

.5 Clerk Salary Has been / will be recorded as NIL via Payroll Jan to March 2023.

.6 Audit Heckfield will need to go to external audit this year as turnover exceeds £25K. AGAR (3) forms to be agreed and signed at the next meeting.

Susan Turner, RFO

For signature (p1 of 1) Date

ACCOUNTS AND RECONCILIATION AT 14 FEB

HECKFIELD PARISH COUNCIL INCOME 2022/2023 - 14 FEB								
								£23,831.18
Date received	Payee	Description	Paid via	Precept	Returned funds	VAT reclaim	Interest	Total
20/04/22	Hart DC	Parish Precept	BACS	£16,000.00				£16,000.00
06/09/22	HMRC-VTR	VAT refund	BACS			£1,848.80		£1,848.80
02/12/22	Village Hall	Returned funds	BACS		£9,850.00			£9,850.00
2022-23	Metrobank Inst access	Bank interest	Transfer				£31.80	£31.80
Total				£16,000.00	£9,850.00	£1,848.80	£31.80	£27,730.60
								£27,730.60

RECEIPTS & PAYMENTS SUMMARY	
Bal brought forward 1st April 2021	£23,831.18
Plus income	£27,730.60
Minus expenditure	£39,397.70
Balance	£12,164.08

BANK RECONCILIATION	
Metro Current -	£630.26
METRO Business instant access	£11,533.82
TOTAL ACCOUNTS	£12,164.08

The screenshot shows the 'My accounts' page for Heckfield Parish Council. It lists two accounts: a Business Community Current Account (41248378) with a balance of £630.26, and a Business Instant Access Account (41248386) with a balance of £11,533.82. The page also includes navigation options like 'Transaction approvals', 'Accounts', 'Payees', and 'Settings'.

HECKFIELD PARISH COUNCIL - EXPENDITURE 2022/2023 - 14 FEB												
Date invoice	Date Paid	Means	Supplier	Description	Salary	Finance / Governance	Community	Village Hall maint/nce	Village Hall renovation	VAT	Total	
1 04/04/22	01/06/22	BACS	HALC/NALC	Subscription 2022/23		£242.01					£242.01	
2 Apr/May	01/06/22	BACS	Clerk	Salary - April May 2022	£600.00						£600.00	
3 24/05/22	03/07/22	BACS	ST-for Zurich	Insurance 2022/23		£218.96					£218.96	
4 June	03/07/22	BACS	Clerk	Salay - June	£120.00						£120.00	
5 June	03/07/22	BACS	HMRC	PAYE-Tax-Apri-May-Jun-2022	£180.00						£180.00	
6 July	28/07/22	BACS	Clerk	Salay - July	£300.00						£300.00	
7 31/08/22	31/08/22	DD	ICO	Data protection register		£35.00					£35.00	
8 Aug	31/08/22	BACS	Clerk	Salay - Aug	£300.00						£300.00	
9 20/07/22	05/09/22	BACS	Barraclough	Village Hall Lintel				£114.42		£22.88	£137.30	
10 20/07/22	08/09/22	BACS	B/clough-16847	VH - Renovation					£19,960.00	£998.00	£20,958.00	
11 08/09/22	11/09/22	BACS	Peter Brown	Internal audit		£75.00					£75.00	
12 Sept	30/09/22	BACS	Clerk	Salay - September	£120.00						£120.00	
13 Sept	30/09/22	BACS	HMRC	PAYE-Tax-July-Aug-Sept-2022	£180.00						£180.00	
14 29/09/22	30/09/22	BACS	Rotherwick VH	HALL HIRE - Barn Meet 8 Dec			£78.00				£78.00	
15 27/09/22	07/10/22	BACS	RBL Poppy	Wreath			£25.00				£25.00	
16 20/07/22	11/11/22	BACS	B/clough-16878	VH - Renovation					£8,139.58	£406.98	£8,546.56	
17 Oct	11/11/22	BACS	Clerk	Salay - Oct	£300.00						£300.00	
18 Nov	01/12/22	BACS	Clerk	Salay - Nov	£300.00						£300.00	
19 Dec	28/12/22	BACS	Clerk	Salay - Dec	£120.00						£120.00	
20 O-N-D	28/12/202	BACS	HMRC	PAYE-Tax-Oct, Nov, Dec-2022	£180.00						£180.00	
21 20/07/22	14/02/23	BACS	B/clough-16882	VH - Renovation					£6,043.69	£302.18	£6,345.87	
22 21/01/23	14/02/23	BACS	GeoXphere Ltd	Parish Online - 2022/23		£30.00				£6.00	£36.00	
Totals:					£2,700.00	£600.97	£103.00	£114.42	£34,143.27	£1,736.04	£39,397.70	

BUDGET AND LATEST ESTIMATE AT 14 FEBRUARY

HPC BUDGET	2022/23 TO DATE 14 FEB 2023	2022/23 LATEST ESTIMATE 14 FEB	2023/24 budget 05 DEC 22
Item			
INVOME			
Precept	£16,000.00	£16,000.00	£16,000.00
Grant funding			£1,000.00
Returned funds-VH	£9,850.00	£9,850.00	
Bank interest	£31.80	£35.00	£15.00
VAT	£1,848.80	£3,848.80	£500.00
Total Income	£27,730.60	£29,733.80	£17,515.00
EXPENDITURE			
Training		£300.00	£300.00
Expenses		£150.00	£600.00
Salary	£2,700.00	£2,700.00	£0.00
Staff costs		£225.00	£900.00
Finance/Governance	£600.97	£600.97	£800.00
Community	£103.00	£500.00	£500.00
Access/maintenance		£1,000.00	£2,000.00
Devil's Highway			
Village Gateways			£6,000.00
VH - maintenance	£114.42	£114.42	£2,000.00
VH - renovation	£34,143.27	£44,000.00	
VAT	£1,736.04	£2,000.00	£500.00
Website			
Total Expenditure	£39,397.70	£51,290.39	£13,300.00
SURPLUS/DEFECIT	£11,667.10	£21,556.59	£4,215.00
BALANCE	£12,164.08	£2,274.59	£6,489.59