

Birling Parish Council

**All members of Birling Parish Council are summonsed to attend the
FULL COUNCIL MEETING to be held on
Tuesday 14th January 2020 2019 at 8pm
Birling Village Hall, Snodland Road, Birling ME19 5JE
Public and Press are welcome to attend**

- 1. Apologies for absence**
- 2. Declarations of Pecuniary and Non-Pecuniary Interest**
- 3. Reports - County, Borough and Police**

Police Update December:
Crimes of note: NONE
Anti Social Behaviour: Fraud/scam, Legge Lane. Letter received from AA insurance about a policy that was never taken.
Items of good work: Hi Vis patrol around the area, no concerns.
Updates of previous issues: No further calls in regards to nuisance youths.

To note recent concerns of vandalism. To note garage break in and diesel theft on Castle Way reported on E Watch.
- 4. Open Forum – Public Participation Session**
- 5. Approval and signing of minutes of December’s meeting (*Attachment 1*)**
- 6. (a) Matters arising and last month’s circulation**
 - i. West Malling Sandpit**

To receive update.
 - ii. Cutting back of Foliage / Streetlamp**

To receive update on UKPN replacement of lamp.
 - iii. Parking issues**

To receive update on sign installation.
 - v. Pilgrims**

To receive update on article re Volunteer Police.
 - vi. Local Plan**

To note response sent to TMBC.
 - vii. Waste Collection Services**

To receive update on collections.

(b) Matters for Information circulated to councillors

03/12/2019	The Rural Bulletin
03/12/2019	Issue 1717 E Watch
03/12/2019	Police Update November
09/12/2019	National CSSC Green Message
09/12/2019	Handouts from KALC T&M meeting
09/12/2019	Chief Executives Bulletin
09/12/2019	M20 Smart Motorways update
17/12/2019	Issue 1720 E Watch
17/12/2019	Christmas Greetings
17/12/2019	Health and Wellbeing conference
17/12/2019	JPCTCG 28 November minutes

17/12/2019	M20 Smart Motorways Update
17/12/2019	KALC CEO Bulletin
17/12/2019	Issue 1721 E Watch
17/12/2019	Waste Collection dates
31/12/2019	CPRE message
31/12/2019	NALC Chairman's letter
31/12/2019	Chief Executives Bulletin
31/12/2019	KALC News December
31/12/2019	TMBC seasons greetings
31/12/2019	Keep Britain Tidy Christmas message
31/12/2019	Issue 1723 E Watch
31/12/2019	The rural bulletin
31/12/2019	Issue 1725 E Watch

7. Meetings

(a) Meetings attended on behalf of the parish council

- i. Ryarsh PC and KCC – 13/01/2020

(b) Future meetings

8. Parish Business for Decisions

(a) Highways Improvement Plan

- i. To receive update on meeting with Ryarsh PC and Kent County Council -13/01/2020
- ii. To consider draft public consultation document (*Attachment 2*)
- iii. To consider time timetable for consultation.

(b) Village Maintenance

- i. To receive update on quotation for refurbishment of village sign.

(c) Precept

- i. To approve Precept note for website (*Attachment 3*)

(d) Training

- i. To ratify Clerk Website Accessibility Training.

(e) April Meeting

- i. To consider April's meeting date.

9. Parish Business for Noting

(b) Website update

- i. To note the following added to the website:-
 - Road Closures
 - M20 Updates

10. Correspondence

(a) Letter from Heart of Kent Hospice 12/12/2019

(b) Letter from Secure Trust Bank 23/12/2019

(c) Electoral Register – to note

11. Finance & Accounts

(a) To approve Bank Reconciliation December 2019. (*Attachment 4*)

Net Bank Balances as at 31/12/2019 £26,688.63

- (c) To note budget position year to date December 2019.(Attachment 5)
- (d) To approve PAYE record January 2020.
- (e) Cheques to be approved and signed:

Payee	Budget	Cheque No.	Amount Gross	Amount Net	VAT	Description
J Miller	Staff Costs	300009	£342.91	N/A	N/A	December salary
HMRC	Staff Costs	300010	£85.60	N/A	N/A	HMRC PAYE December
123 Connect	IT Costs	300011	£112.80	£94.00	£18.80	Website Domain renewal
Streetlights	Streetlighting	300012	£219.29	£182.74	£36.55	Timer photocells
Streetlights	Streetlighting	300013	£3120.00	£2600.00	£520.00	LED upgrade of streetlights
Streetlights	Streetlighting	300014	£624.00	£520.00	£104.00	Bull Rd and Ryarsh Rd repairs to streetlights.
Birling Village Hall Trust	Hall Hire	300015	£84.00	£84.00	£0.00	Hall Hire October 2019-March 2020.

- (f) To note update on Unity Trust Bank internet banking forms.
- (g) To note update on Secure Trust Bank signatory changes.
- (g) To consider next members grant application

12. Roads

- (a) To report any road issues
- (b) M20 Smart Motorway Works
To note update
- (c) Road Closures – see website for details
 - i. To note temporary road closures affecting Birling:
Bull Road – Flooding, The Street, Ryarsh

13. Planning

- (a) Applications to be considered
 - i. TM/19/02979/FL 161 Castle Way, ME19 5HW
Demolition of existing garage and erection of single storey rear extension.
- (b) Decisions by Tonbridge and Malling Borough Council
There are none.

14. Matters for future meetings

15. Date of next meeting: Tuesday 11th February 2020 at 8pm

Julie Miller

Julie Miller, Parish Clerk clerk@birlingparishcouncil.gov.uk

9th January 2020