

# Risk assessment – Litter Picking

All employers must conduct a risk assessment. If you have fewer than five employees you don't have to write anything down.  
*To be reviewed and dated prior to the village litter pick event (a copy is provided to volunteers)*

Company name: **MARDEN PARISH COUNCIL**

Date of risk assessment: March 2023

## LITTER PICKING (Page 1 of 3)

| What are the hazards?         | Who might be harmed and how? | What are you already doing?  | Do you need to do anything else to control this risk? | Action by who?             | Action by when? | Done |
|-------------------------------|------------------------------|--|---|----------------------------|-----------------|------|
| Slips, trips and falls        | Volunteers<br>General Public | Inspect area before any litter picking commences and mark trip hazards<br>No running allowed in the area of litter picking<br>Do not climb any banks<br>Ensure no objects/obstacles that could cause tripping are left in way<br>Avoid working under a bank where there is a risk of falling objects |   | Parish Clerk<br>Volunteers |                 |      |
| Use of general tools          | Volunteers<br>General Public | Ensure tools being used are in good condition<br>Stipulate that the tools must only be used for the purpose outlined and designed  |   | Parish Clerk               |                 |      |
| Personal Protective Equipment | Volunteers                   | Sturdy footwear with a good grip must be worn<br>Protective gloves are provided along with high visibility vests and litter pickers<br>If hazardous substances/items are found these are reported to the organiser   |   | Parish Clerk<br>Volunteers |                 |      |
| Weather                       | Volunteers                   | Work to cease if people are ill attired for working in the open or weather changes making it unsuitable to continue  |   | Parish Clerk<br>Organiser  |                 |      |
| Contact with moving traffic   | Volunteers                   | Hi-viz waistcoats to be worn at all time<br>Unloading and loading of vehicles with tools, equipment and bags of litter to be safe from moving traffic.   |   |                            |                 |      |

## LITTER PICKING (Page 2 of 3)

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|--|------------------------------|--|---|------------------------------|-----------------|------|
| Contact with branches / twigs<br>Contact with soil | Volunteers                   | Advise of risk to eyes from twigs and branches<br><br>Wash hands before eating or drinking   |   | Parish Clerk<br>Volunteers   |                 |      |
| Manual Handling                                    | Volunteers                   | Awkward/heavy items to be reported to the organiser to ensure that they are moved safely   |   | Volunteers                   |                 |      |
| Personal Attack                                    | Volunteers                   | No lone working<br>Working in groups of 2 or more<br>At least one person to carry a mobile phone with organiser's contact details and emergency services details.          |   | Volunteers                   |                 |      |
| First Aid  | Volunteers                   | Details of first aid provision to be provided to all volunteers before litter pick commences.<br>First aider to be on hand at all times                                    |   | Volunteers<br>First Aider    |                 |      |
| Animals – Domestic and Farm                        | Volunteers                   | Beware of loose dogs<br>Avoid contact with animals<br>Seek medical attention asap if bitten or scratched   |   | Volunteers                   |                 |      |
| Chemicals/Hazardous Substances                     | Volunteers                   | Do not touch or remove containers which may contain chemicals – report to organiser<br>If contact is made seek medical attention and record any information from container |   | Volunteers<br>Parish Council |                 |      |

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| Electric Fencing              | Volunteers                   | Always assume electric fencing is live.<br>Avoid contact<br>If contact made seek medical attention for any burns   |   | Parish Clerk<br>Volunteers |                 |      |
| Running litter picking events | Volunteers                   | Lists kept of all volunteers and mobile numbers<br>PPE and litter pickers to be given to volunteers with instructions on use (if required) and where to store bags of litter<br>Copy of risk assessment given to all volunteers<br>Cllr or MPC employee to remain at John Banks Hall (base) in case of emergency<br>Contact to be made with volunteers who do not return to base after event<br>First aid box to be kept at base<br>Bags of litter to be collected by designated Cllr/ employee and stored safely until removed by MBC |   | Clerk<br>Cllrs             |                 |      |

You should review your risk assessment if you think it might no longer be valid (eg following an accident in the workplace or if there are any significant changes to hazards, such as new work equipment or work activities)