



MINUTES OF THE FULL COUNCIL MEETING

Minutes of the Full Council Meeting held Online via Zoom on Monday 6th December 2021.
Commencing at 7:00pm.

Members Present: Councillor Dave Aldis, Chairman
Councillor Rebecca Pinfold, Vice-Chairman
Councillor Jude Cunningham
Councillor Alison Strong
Councillor Sharon Tiller
Councillor Ian Tong

Members Absent: Councillor Linda Moss

Officers Present: Sarah Marshman, Clerk/RFO

In Attendance: District Councillor Carlyne Culver

Minutes

On 26th April 2021, the Council resolved that instead of returning to face-to-face meetings, a Temporary Scheme of Delegation would be put in place in order to allow the Clerk to enable decisions to be taken under the direction of Councillors until face-to-face meetings recommence. This meeting is therefore not a formal meeting, but an advisory Full Council Meeting. All recommendations made at this meeting will be enacted by the Clerk where appropriate and ratified at the next face-to-face Full Council Meeting.

21/22-185 To receive, and consider for acceptance, apologies for absence from Members of the Council

Apologies for absence were accepted from Councillor Linda Moss.

21/22-186 To receive any declarations of disclosable pecuniary interests or non-registerable interests by members or the Clerk and to consider any requests for dispensation

Councillor Rebecca Pinfold declared a pecuniary interest in Minute 21/22-193 for planning application 21/02920/HOUSE.

Councillor Alison Strong declared a pecuniary interest in Minute 21/22-193 for planning application 21/02271/FULD.

21/22-187 To receive:
Questions or comments from members of the public regarding items on the agenda
Representations from any member who has declared a personal interest
 There were no questions, comments or representations.

21/22-188 To approve the Minutes of the Full Council Meeting held on 16th November 2021
 Resolved: Members agreed the minutes of the last meeting be accepted as a true record. The Chairman will sign these minutes once the decision has been ratified by Full Council.

21/22-189 To discuss any matters arising from the previous meeting
 There were no matters arising.

21/22-190 To receive a report from the District Councillor
 West Berkshire Council approved the Compton Neighbourhood Development Plan for referendum at their recent meeting. The provisional date set for this is 10th February 2022.

21/22-191 To review the minutes and recommendations from the following committees:

Committee	Meeting Date	Minute Numbers	Recommendations
Planning	None		
Personnel	None		

21/22-192 To receive an update and review recommendations from the following working parties:
Street Lighting An order has now been placed to ensure those streetlights currently out are repaired and a survey has been ordered for all the other lights.
Outdoor gym Two quotes have been received and the working party will now look at possible funding sources.

21/22-193 Planning Applications :

21/22-193.1 To ratify the council’s response to the amendments for the following planning application:

[20/01336/OUTMAJ Institute For Animal Health, High Street, Compton](#) - Hybrid planning application seeking: 1) Outline planning permission (all matters reserved with the exception of access), for development comprising of up to 185 residential units (Class C3), the provision of landscaping, construction of access and street lighting, car and cycle parking, other associated infrastructure, sustainable drainage systems, engineering works and mitigation measures including the construction of internal roads. The proposal includes at least 1.75 hectares of employment land (Class B1) associated with the retention of the Intervet building and a playing field (Class D2) associated with the retention of the existing Cricket Pitch. 2) Full planning permission for the demolition of existing buildings, structures and hardstanding along with preparatory works including earthworks,

remediation, utility works and associated mitigation measures. The change of use of land including the creation of public open space and wildlife area.

The description of development had changed from up to 185 units to up to 160 units.

Resolved: To ratify the response from the Council to this application, in which the Council continued to object to the application following the amendment of the description of development from up to 185 units to up to 160 units.

21/22-193.2 To consider amendments to the following planning applications:

[21/02516/HOUSE 7 Newbury Lane, Compton](#) - Rear mono pitched single storey extension to existing house. Demolition of existing asbestos garage store replaced by one and a half timber clad studio (store, garden room and office) and modifications to increase parking.

Resolved: To maintain the Council's objections to the application

Councillor Strong left the meeting.

[21/02271/FULD Land North Of 31 Horn Street, Compton](#) - New 2 bedroom house

Resolved: To maintain the Council's objections to the application

Councillor Strong rejoined the meeting.

21/22-193.3 To consider the following new planning applications:

[21/02906/HOUSE Floodscross, Newbury Road, Compton, RG20 7RH](#) - Garage conversion and loft conversion.

Resolved: To submit a response of 'no objections'.

Councillor Pinfold left the meeting.

[21/02920/HOUSE 11 Manor Crescent, Compton, RG20 6NR](#) - Erection of first floor extension over existing ground floor and insertion of rooflights

Resolved: To submit a response of 'no objections'.

Councillor Pinfold rejoined the meeting.

[21/02954/HOUSE Painsbridge Barn, Wallingford Road, Compton, RG20 6PU](#) - Installation of x2 Air Source Heat Pumps behind the existing garage

Resolved: To submit a response of 'no objections'.

21/22-193.4 To consider whether to request the District Councillor calls in any planning applications to the Western Area Planning Committee

No applications were requested to be referred to the Western Area Planning Committee.

- 21/22-193.5 To consider whether to refer any planning applications for further response from the Council's planning consultants**
No applications were requested to be referred to the Council's planning consultants.
- 21/22-193.6 To receive a report on recent planning decisions taken by West Berkshire Council**
The following decisions have been reported by West Berkshire Council since the last Parish Council meeting:
- 21/02407/HOUSE Painsbridge Barn, Wallingford Road, Compton, RG20 6PU - Addition of structural glass cover over existing bridge link between the residential unit to the garage, new external staircase at the end of the double garage and change patio doors and double-height windows of the double garage and main barn.
- 21/22-194 To receive the Clerk's report**
West Berkshire Council has notified the council that an election has not been called and so it is able to co-opt to the two vacancies. The Clerk will advertise the vacancies.
- 21/22-195 Finance:**
- 21/22-195.1 To consider approving the payments listed on the Finance Report**
Resolved: To approve the payments listed on the Finance Report in Appendix 1.
- 21/22-195.2 To note the most recent bank reconciliations**
Resolved: To note the bank reconciliation figures as provided on the Finance Report in Appendix 2.
- 21/22-196 To review the Temporary Scheme of delegation**
Resolved: To continue with the Temporary Scheme of Delegation, to be reviewed at the Full Council meeting in January. It was noted that the precept would need to be set at a face-to-face meeting and this would be scheduled as short outdoor meeting during January to be arranged.
The Council requested the Clerk write to Laura Farris, MP, and Kemi Badenoch, Minister for Levelling Up Communities to highlight their support for legislation enabling the use of virtual and hybrid council meetings.
- 21/22-197 To consider becoming a member of The National Allotment Society**
Resolved: To become a member of The National Allotment Society.
- 21/22-198 To consider joining the Community Buildings Advice Service**
Resolved: To join the Community Buildings Advice Service.
- 21/22-199 To consider quotes to purchase signage for the Recreation Ground**
The council is in the process of designing this signage so this item was deferred.
- 21/22-200 To consider assigning a Councillor to the role of Allotment Representative**
The council agreed that they would not appoint a Councillor to the role of Allotment Representative at this time.

- 21/22-201 To consider amendments to the Regulations for the Management of Compton Burial Ground**
Resolved: To adopt the amendments to the Regulations for the Management of Compton Burial Ground.
- 21/22-202 To review the Draft Budget**
Various amendments to the draft budget were discussed. These amendments will be made, and the budget will be set at an additional meeting in January.
- 21/22-203 To agree a budget for advertising the Neighbourhood Development Plan Referendum**
Resolved: To set a budget of £500 for advertising of the Neighbourhood Development Plan Referendum.
- 21/22-204 To receive an update on vandalism and anti-social behaviour (ASB) in the village**
No incidents had been reported.
- 21/22-205 To receive reports on the following:**
Neighbourhood Development Plan: As noted in Minute 21/22-190, West Berkshire Council approved the Compton Neighbourhood Development Plan for referendum at their recent meeting. The provisional date set for this is 10th February 2022.
- 21/22-206 To discuss matters for future consideration and for information**
Three cherry blossom trees are due to be delivered by West Berkshire Council for planting. These are significantly larger than expected. The Chairman will contact a resident to see if it is possible to receive assistance with planting. If funding is required, a budget of £300 was agreed and will be ratified at the next meeting if it is required.
- 21/22-207 To resolve under Section 1(2) of the Public Bodies (Admission to Meetings Act 1960) that as publicity would be prejudicial to the public interest by reason of the Confidential nature of the business about to be transacted, it is advisable in the public interest that the Public and Press be temporarily excluded from this meeting and they are herewith instructed to withdraw**
Resolved: To exclude the Public and Press from Minutes 21/22-208 and 21/22-209 due to the confidential nature of the business to be transacted.
- 21/22-208 To consider actions to be taken relating to Newbury Lane allotments**
No action was required at this time.
- 21/22-209 To consider a revised agreement for use of a section of the allotments as part of the playing fields at Compton Primary School**
Resolved: To instruct a solicitor to draw up a license.

There being no further business, the meeting was closed at 9:22pm.

Date and time of next scheduled Full Council Meeting: Monday 10th January 2021 at 7pm.

Chairman: _____

Date: _____

Appendix 1: Finance Report

Status at last bank reconciliation 31st October 2021

Account	Amount
Unity Trust Current Account	£53,404.88
Unity Trust Deposit Account	£122,634.57
Lloyds Multipay Corporate Card	-£121.09
Total	£175,918.36

Income received 27th October - 28th November 2021

Account	Income Detail	Amount
Unity Current	Sports Pavilion/Pitch Hire	£450.00
Unity Current	Allotments rent	£99.00
Unity Current	Compton book	£10.00
Total		£559.00

Payments made on Lloyds Corporate Card to be approved

Method	Date	Payee	Payment Detail	Amount
CC	03-Nov-21	Lloyds	Monthly card fee	£3.00
CC	18-Nov-21	Amazon	Sweets for Christmas events	£15.00
CC	19-Nov-21	HP	Toner	£91.99
CC	23-Nov-21	Engraving Studios Ltd	Engraved plaques for benches in Rec	£73.00
CC	26-Nov-21	Microsoft	Software	£11.28
CC	26-Nov-21	Trophy Store	Trophies for Christmas events	£40.52
Total				£234.79

Payments to be approved

Method	Date	Payee	Payment Detail	Amount
DD	15-Nov-21	Castle Water	Water Newbury Lane allotments 1/9-28/2	£69.32
DD	15-Nov-21	Castle Water	Water School Rd allotments 1/9-28/2	£67.80
DD	18-Nov-21	Vodafone	Mobile phone	£21.29
BACS	19-Nov-21	Rock Compliance	Risk assess water system in Pavilion	£360.00
BACS	19-Nov-21	Thrings LLP	Solicitor fees related to Institute planning objection	£1,716.00
DD	22-Nov-21	Southern Electric	Sports Pavilion electricity Q3	£154.64
BACS	23-Nov-21	SSE Contracting	Street light maintenance Sep quarter	£702.61
BACS	24-Nov-21	Gardner Leader	Pre-contract searches for burial ground land transfer	£601.76
BACS	30-Nov-21	Gardner Leader	Solicitor fees related to burial ground land transfer	£1,237.75
BACS	30-Nov-21	West Berkshire Council	Compilations Aug	£365.93
BACS	30-Nov-21	Nexus	Microsoft 365 software	£127.34
BACS	06-Dec-21	CCB	Subscription 21/22	£40.00

BACS	06-Dec-21	A councillor	Reimburse purchase of bulbs	£47.38
BACS	06-Dec-21	Rialtas	RBS Software	£148.80
BACS	06-Dec-21	Newbury Memorials	Cleaning and relettering of war memorial	£668.90
BACS	06-Dec-21	Nexus	Microsoft 365 software	£63.67
BACS	06-Dec-21	Staff Costs	Including salary, expenses, PAYE and pension contributions Nov	£1,545.33
BACS	06-Dec-21	Rock Compliance	Clean & disinfect pavilion water system	£714.00
BACS	06-Dec-21	Royal British Legion	Wreaths and donation	£82.00
Total				£8,734.52

Transfers

Method	Date	From Account	To Account	Amount
DD	16-Nov-21	Unity Current	Lloyds	£124.09
Total				£124.09