

**MINUTES OF MONTACUTE PARISH COUNCIL**  
**MONTHLY MEETING HELD ON**  
**MONDAY 16<sup>TH</sup> JULY 2018 IN BAPTIST CHAPEL**

**18/085/a      PRESENT:**

**Members:** Mr V Baker (Chairman), Mrs J Folkard, Mrs A Gihon, Mrs A Jewell-Harrison, Mr H Marsh, Mrs L Siegle and Mr D Warry

**Others:** Mrs S Moore (Clerk), Mr Ric Pallister (SSDC), Mr M Keating (County Councillor) and 2 members of the public

**18/085/b      APOLOGIES:**

Mrs C Saint (Vice Chairman) and Mrs J Roundell Greene (District Councillor)

**18/086      DECLARATION OF INTEREST:**

Cllr Baker declared an interest in matters relating to the village hall.

Cllr Gihon declared an interest in matters relating to the Sheep Wash, Triangle Trust and the village hall.

Cllr Warry declared an interest in matters relating to the Triangle Trust.

**18/087      PUBLIC SESSION:**

Tom Bear, Property Operations Manager at the National Trust, introduced himself.

*(Cllr Keating entered the meeting)*

Cllr Baker thanked Mr Bear for attending the meeting. Mr Bear asked if councillors had any questions. Cllr Folkard mentioned that because of the amount of vegetation the Sheep Wash in Lower Town cannot be seen on the National Trust's side and, the condition of the stream is appalling. Cllr Folkard showed Mr Bear some recent photographs of the area. Cllr Folkard also mentioned that the hedge at the back of the recreation ground was last cut 8 years ago and the National Trust has been asked on numerous occasions to get it cut back, but it was considered not a priority.

The condition of the Cedar trees in the recreation ground was raised. The lower branches are dragging on the ground so much so that the weeds under the trees cannot be cut back, the seat cannot be used, and rubbish is being thrown into the weeds. The new Cedar tree has died as the stump from the old Cedar tree was not removed. The remain trees/hedging has not been maintained and is now encroaching on residents' gardens. Mr Bear agreed to look at these points and report back in time for the next meeting.

Residents attended to address the issues regarding parking and planters by Lavender Cottage.

Councillors explained that the bollard was initially installed by Highways on the agreement that the planters were removed from the front of the house. These have not been removed and now there is parking up from the bollard near to the corner of Bishopston. The parking also affects the visibility of vehicles and pedestrians coming out of Wash Lane. The resident commented that if vehicles are unable to park and the planters were removed then this would speed up the traffic through Middle Street. Highways have agreed that the planters may remain from the bollard to the front door and one planter beyond the door. All other planters are to be removed. Also, Somerset County Council does not feel that the stone planter does not protrude out into the road and does not cause an obstruction.

**18/088      DISTRICT & COUNTY COUNCILLORS:**

**18/088/a      Cllr Roundell Greene:**

Cllr Pallister attended the meeting on behalf of Cllr Roundell Greene. Cllr Pallister had prepared a report which he circulated to councillors. He talked about the possibility of Somerset County Council and 5 District Councils becoming a Unitary Authority.

Cllr Pallister talked about the transformation within SSDC and their Future Operating model. He mentioned that SSDC are looking at income generation by investing existing capital into

property such as the Marks & Spencer building in Yeovil and a Battery Storage Facility in Somerset

Councillors asked about the S106 agreement process and whether there would be any funds available from the developments in East Stoke, Stoke sub Hamdon. Cllr Pallister agreed to forward the information onto the Clerk

Cllr Marsh commented on the amount of rubbish being dumped at the gravel store near the link road. Cllr Pallister agreed to sort out this problem.

*(Mr Bear left the meeting)*

*(Cllr Pallister left the meeting)*

**18/088/b** Cllr Keating:

Cllr Keating's report had been circulated to councillors.

Somerset County Council are still looking at making some savings as there is no money coming from Central Government and County Council need to look at a commercial income generating strategy.

Cllr Keating said that the gullies will be not be emptied until 2019/20. In the meantime, if any gullies need emptying it will be down to the parish to get them cleared.

20mph

The Clerk said that she had not heard back regarding moving the S.I.D. location. Cllr Keating gave the Clerk some contact details in order to chase this.

Cllr Keating said that the road sweeping, which is carried out 6 monthly, and weed spraying are the responsibility of Streetscene. The weed spraying should have been carried out in May. The verges opposite Dray Road have now been cut back.

#### **18/089 MINUTES OF PREVIOUS MEETING:**

The following Minute references were changed:

*Minute ref: 18/069* – Cllr Saint's declaration of interest had not been included. The minute reference should read 'Cllr Saint declared an interest in the village hall'

The Minutes of the previous meeting were signed and approved.

Proposed: Cllr Gihon

Seconded: Cllr Folkard

agreed unanimously

#### **18/090 MATTERS ARISING FROM MINUTES:**

**18/090/a** Review of Actions List

The Clerk reviewed the items on the Action List:

- Dog/litter bin – the bin has not yet been received. - Ongoing **Action Clerk**
- Highways issues:
  - Dropped kerb in Middle Street: - Highways will have carried out a safety audit and have confirmed that the dropped kerb will be removed. However, no timescales have been given on when this will be carried out.
  - Large Highways lorries have been using the village as a shortcut. It was agreed to report this to the County Council. **Action Clerk**
  - The tarmac around the gully in Wash Lane is breaking up. Contact SCC **Action Clerk**
  - Request a white line is painted by the dropped kerb by the school entrance in Yeovil Road **Action Clerk**
- It was agreed to check with Streetscene whether the Japanese Knotweed had been successfully removed. **Action Clerk**
- The gatepost to the allotments needs replacing and an allotment holder had offered to do this. It was agreed that Cllr Baker would contact the allotment holder. **Action Cllr Baker**
- A warning sign needs to be erected on the hut to stop youths climbing on the roof. **Action Cllr Baker**
- Contact Yarlington's to get the hedge in Hyde Road cut back. **Action Clerk**

**18/091 HIGHWAYS:**

Cllr Siegle said that the hamstone protection bricks and blue Lias paving around the horse trough in the Borough has been damaged by a vehicle.

The Clerk reported that Somerset County Council had submitted an Order under the Road Traffic Regulations Act 1984 to the introduction of a 20mph speed limit from Bishopston at the junction of Station Road, through to Yeovil Road and, including Townsend and Back Lane. Any objections had to be made by 2<sup>nd</sup> August.

**18/092 WORKING PARTIES REPORTS:**

**18/092/a Allotments**

Cllr Gihon asked if the first plot on the allotment site could be ploughed and rotovated so that it could be made into a show plot. This was agreed

Proposed: Cllr Folkard      Seconded: Cllr Marsh      agreed unanimously

**18/092/b National Trust**

This item was discussed under *Minute ref: 18/087*.

**18/092/c Street Lighting**

Cllr Folkard reported that 3 streetlights in St Michaels View, 1 in Station Road and 1 in Hyde Road were not working. These had been reported and were now working.

**18/092/d Speedwatch**

It was agreed to remove this section.

**18/092/e Triangle Trust**

No report given.

**18/092/f Recreation Ground**

Cllr Siegle said that she was sorry that she was leaving and would send a report on the play area to Cllr Baker. Cllr Siegle explained that quotations were still needed for some of the new equipment.

Councillors had been given a copy of the new internal plan for the proposed pavilion. It was through that a larger window was needed and a discussion followed regarding the overall size of the pavilion. It was agreed for councillors to meet on the recreation ground to mark out the footprint of the pavilion.

A resident had asked if it was possible to use the car park on 29<sup>th</sup> July as they would be having a private party in the village hall and parking there was limited. It was agreed that this could be done and for the resident to make a donation towards pavilion or play area. Also, the resident needed to collect the gate key from the garage.

Cllr Baker said that the youth football club needed to be reminded to clear their possessions from the hut on the recreation ground. **Action Clerk**

Cllr Baker also said that British Gas need to be contacted to make sure that the disused gas pipes/supply was removed from the huts before they were demolished. **Action Clerk**

**18/092/g Footpaths**

No report given.

**18/092/h Other**

None declared.

**18/093 CHAIRMAN'S ANNOUNCEMENTS:**

No report given.

**18/094 CLERK'S REPORT:**

The Clerk reported that a resident had contacted her and expressed an interest in joining the parish council. It was agreed to invite the resident to the September meeting to be co-opted onto the council. **Action Clerk**

The Clerk said that she was in the process of setting up a new website for the council and gave councillors a brief outline of how it would look and what would be included. She said that it would be good if there was a directory of local businesses and that she needed some

more photographs of the village or events held in the village. It was agreed to put an article in the village magazine.

Action Clerk

**18/095 FINANCE:**

**18/095/a Matters for Report**

i. Monthly Bank Reconciliation

The Clerk gave the quarterly bank reconciliation as at 16<sup>th</sup> July 2018:

Current Account	£ 250.00
Business Reserve Account	£ 55,411.95
Sports Project Reserve Account	£ 16,189.07
<b>Total</b>	<b>£ 71,851.02</b>
Outstanding Cheques	£ 904.50
<b>Total as Cash Book</b>	<b>£ 70,946.52</b>

ii. Quarterly Budget Comparison

The Budget Comparison report had been circulated to councillors. This budget report covers the first quarter of the financial year. All areas with the exception of two are either on budget or under budget. However, Grants/Donations have reached its target amount due to a new annual grant being agreed towards churchyard maintenance. Also, Play Equipment shows as being over budget, but money has been ring-fenced for such purposes.

iii. Letter to NatWest to alter Clerk's Direct Debit

The Clerk asked for a letter to NatWest to be signed to change the direct debit payment as she has received a pay increase as set down by NALC.

iv. EDF Energy Invoice

The Clerk reported that she had received an invoice from EDF Energy for the electric supply to the huts on the recreation ground. A payment of £30.10 will be paid by direct debit on 23<sup>rd</sup> July

**18/095/b Cheques for Signature**

Sarah Moore	Reimbursements & Expenses for		
	June	£ 276.91	Chq 1507
K M Dike Nurseries	Grass Cutting - June	£ 404.50	Chq 1508
HMRC	PAYE	£ 261.20	Chq 1509
Ilminster Town Council	Play Inspection Training	£ 240.00	Chq 1510
Somerset Association of			
Local Councils	Affiliation Fees 2018/19	£ 188.52	Chq 1511
Pinnacle Accountancy			
Services	Internal Audit	£ 120.00	Chq 1512
	Sub-Total	£ 1,491.13	

Proposed: Cllr Jewell-Harrison Seconded: Cllr Gihon agreed unanimously

**18/095/b Other:**

The Clerk said that she had received notification of the Somerset Playing Fields Association membership renewal of £15 and said that if councillors wishes to continue with this membership could a resolution be passed, and a cheque be signed as there is no meeting in August. This was agreed.

Somerset Playing Fields			
Association	Membership Fees	£ 15.00	Chq 1513

Proposed: Cllr Gihon Seconded: Cllr Folkard agreed unanimously

**18/096 PLANNING:**

**18/096/a Planning Information:**

No report given.

**18/096/b** Parish Planning Working Party Feedback on Applications:

No applications received.

**18/0096/c** Planning Decisions and Reports

Decisions:

No report given

Reports:

No report given

**18/097** **GOVERNANCE**

No report given.

**18/098** **CORRESPONDENCE:**

No correspondence received.

**18/099** **MEMBERS REPORTS:**

Cllr Siegle offered to be the guardian for the defibrillator once it has been installed.

Cllr Marsh commented that there should be a sign stating 'tractors turning on left' at the gateway near Greensleeves nursery.

Cllr Baker said that after the meeting on the recreation ground a decision needs to be made so a planning application can be submitted regarding the pavilion. The Clerk said there would be a planning fee and asked for a resolution that this could be paid.

Proposed: Cllr Folkard Seconded: Cllr Jewell-Harrison agreed unanimously

**18/100** **ITEMS FOR FUTURE AGENDAS:**

None declared

**18/101** **DATE OF NEXT PARISH COUNCIL MEETING:**

There being no further business the meeting was closed at 10.15pm. The next meeting will be held on 17<sup>th</sup> September 2018 in the Baptist Chapel at 7pm.