

LONGSTOCK PARISH COUNCIL
18:40 MONDAY 8th APRIL 2024 IN THE VILLAGE HALL

Present: Cllr Alice Foster (AFo) – Chairman
Cllr Kirsty Dominick-Gibson (KDG) (arrived at 18:50)
Cllr Angie Filippa (AF)
Cllr Charles Grieve (CG) (arrived at 18:40)
Cllr Sarah Johns (SJ)
Cllr Beccy Soper (BS)
In attendance: Clerk Gill Bulpitt, Ian Jeffries (IJ), TVBC Councillor (part of the meeting)

1) **Apologies:** Cllr Selina Musters (SM), Colin McIntyre (CM), Leckford Estate, Nicky Goodridge TV School, David Drew (DD), HCC and Cllrs Kirsty Dominick-Gibson (KDG) and Charles Grieve will be delayed. Cllr Sarah Johns (SJ) advised she will need to leave before the end of the meeting.

2) **Declarations of interest**

- AFo declared an interest in planning application for No 2 The Grange.

3) **Minutes of PC Meeting of 11th March 2024**

- Unanimously agreed for adoption and signed by AFo.

4) **Points from the Floor**

- None

IJ requested to present his report as he needed to leave for other Parish Meetings. Therefore the minute numbering does not exactly match the agenda.

5) **TVBC Report (IJ)**

- IJ provided his report (Mid Test Matters) which is also on the village website.

IJ left the meeting at 18:55.

6) **Planning**

- AFo withdrew from the during the discussion and vote regarding the application for No 2 The Grange.
 - a) No 2 The Grange, Longstock Road – Erection of a two-storey side extension, replacement paving and alterations to windows and doors. Feedback given following the recent site visit undertaken by some Councillors. Concerns were raised regarding the significant size of the proposed works compared to the existing building, the impact upon the conservation area, view from the road, impact upon on The Cartshed becoming overlooked and impact upon a heritage asset. The National Policy Framework section 200 was referred to regarding Heritage Assets and in particular s206 and s207. It was unanimously agreed that the PC would **OBJECT** to the proposal. **ACTION:** Clerk to report to TVBC
 - b) Previous applications TVBC decisions: None.

7) **Highways**

- The Clerk maintains a spreadsheet of all reported concerns. Any questions – refer to the Clerk.
- CG raised that the edge of Longstock Road had eroded away just before Suicide Corner and creates a large dip when passing another vehicle which is a potential threat to damage car tyres. **ACTION:** Clerk to report
- Other issues raised – gravel washed across the Longstock Road past Southside Cottages. Pothole opposite Ivy Cottage needs patching again. **ACTION:** Clerk to report
- The drive to the recreation ground has become rutted as flood water from Longstock Road has cascaded down the lane washing away the patch material. It is difficult to drive to the recreation ground. Leckford Estate to be approached about the road and request it is repaired. **ACTION:** Clerk

8) **Finance**

- a) Monthly Finance Report –
 - Clerk circulated PC Bank account status also showing approved March payments and income receipts. Reviewed and approved. The Bank balance is £18,953.56. Cllrs noted the income and expenditure. Clerk advised that VAT reclaim has been received. Sarsen press invoice for £320.00 approved. Still outstanding is the savings account for the playground fundraising funds. **ACTION:** Clerk and BS
- b) Clerk rolling contract had been approved and signed by BS.
- c) Year-end Audit Timetable – Clerk advised that the annual audit process instructions have been received as

below. **ACTION:** Clerk

- Clerk will prepare the accounts and submit them to the internal auditor in the next few weeks.
- As PC Income and Expenditure are both less than £25k pa the PC is once again able to submit a Certificate of Exemption from the limited assurance review process.
- Clerk intends to submit the annual accounts, the internal audit report and the annual Governance Statement to the May PC meeting.

d) .Gov.uk Domain – Clerk outlined the background to a potential change to a .gov.uk domain. The Council considered the proposal and resolved to agree to change to a gov.uk domain name once they have more information about the costs involved. The Council resolved to agree to order the name Longstockparishcouncil.gov.uk if available.

9) Councillors' Reports.

a. Affordable Housing and NHP. (AF)

- Affordable housing – AF confirmed that the Church Road Development is still awaiting the s106 agreement to be confirmed. However, this mentions that the homes would be restricted to people with connections to either to Longstock or Leckford villages. AF to request the background to the decision to also include Leckford in the proposal.
- NHP – any NHP Grant not used in the 2023/24 financial year must be repaid. Subject to checking and confirmation with AF, the unused amount is approximately £1.2k. However, the consultants may have further invoices to present and are being chased. **ACTION:** AF/Clerk. Still aiming for a NHP public consultation event late summer with the opportunity for residents to view the proposals subject to screening by TVBC.

e. Environment, Dog Waste and Newsletter (SJ)

- Newsletter – The proof reading sub-committee went well. KDG volunteered to do the next edition front page piece. Concerns raised that insufficient copies were printed this time. A full distribution list has been provided by SM and this will be overviewed by the proof reading committee each time to check any additions/deletions. In addition SJ will liaise with the editor for any additions copies required. Next issue deadline is 15th May.
- Environment – There are two nature camps at the church with all encouraged to attend.

SJ left the meeting at 20:20.

b. Allotments, Cemetery and Henry Smith Charity. (KDG)

- Henry Smith – The next grant will be applied for before the spending the current grant as it can take some time to be received. The school has confirmed that they will make the family aware when they apply for a grant and if the money is for a school trip it must be requested before the trip takes place.
- Cemetery
 - a) The council as the burial committee considered the proposal about the future burial of someone who does not meet the current burial criteria next to someone who does meet the criteria. The committee confirmed that plots cannot be reserved. The option of a double depth grave will be discussed with the family. **ACTION:** Clerk. The cemetery regulations require a review in light of the recent request to consider options for the burial of partners/family members. **ACTION:** Cemetery sub-committee to bring forward a proposal to the next meeting.
 - b) Proposal to fix the wooden fence around the central island was considered and the council resolved to agree to provide half the cost at £300. **ACTION:** Clerk

c. Footpaths and Lengthsman and Past Chairman Board (CG)

- Footpaths – Undergrowth is growing and bird nesting stops us dealing with it.
- Lengthsman – The contract has been renewed with HCC and signed by CG with Stockbridge for the next 2 years. The hourly rate is up £1 p/hr to £23 with Longstock having as an annual budget of £1,000 which has not increased. March tasks were to litter pick and clean the 5 notice boards. April tasks include cutting back foliage around the street furniture, wash road signs and tidy around The Bunny bench. The quote to replace the wire/posts at the recreation ground will be chased. The state of the benches will be discussed at the next PC meeting.
- Vote of thanks given to Geoff Baker who dug out the grips on The Bunny which has helped with the flooding of the road. In addition thanks given to Nick Goodlife and Toby Giles for clearing two fallen trees on The Bunny.
- It was resolved that cards should be obtained with an appropriate Longstock vista which can be signed by members of the council when the PC is made aware of a one-off good deed to help the village. **ACTION:** Clerk

d. Test Valley School (TVS), Litter Picking, Website and Longstock Road Safety Plan. (AFo)

- TV School – AFo has emailed the school about the planned community pool with no response to date. HISP potentially still want to explore the proposal.

- River Test Pollution – AFo unable to attend the next pan parish meeting on 9th April but will be sent the minutes.
- f. Village Hall and Street Lights (SM) - report read in SM absence
 - Village Hall – The village hall continues to cover its costs, although the 2 COVID grants given means there is plenty of money held. The maintenance and checking volunteers have been joined by a new neighbour but one family has had to retire. A price has been agreed to redecorate hard to reach outside woodwork when the weather dries. Dane Oliver has been touching up accessible parts. Carpets have been cleaned and the main hall floor is to be re-sealed in the next week. The AGM is 16th May at 6:30pm.
 - Street lights – Utili-Light have been chased for a date to start.
- g. Playground (BS)
 - The Easter trail was a success raising over £200 with positive feedback about the event. It was an opportunity to generate a lot of community engagement with comments about the future proposals for the playground, which can be used for grant applications.

10) D-Day 80 (AFo)

- Plans still in preparation for a community family event from 2-5pm on 8th June with a 1940's theme. A grant from TVBC has approved for £460 to help with the cost of providing entertainment/music.
- Leckford Estate still to provide details of their event on 6th June.

11) Test Valley Local Plan 2024

- The council has no objections to Longstock moving to tier 4 under the plan proposals and the suggested removal of the settlement boundary.

12) Parish Council Policies and Procedures Review

The Council considered no changes were required to the existing policies and resolved to ratify the existing three policies detailed below. **ACTION:** Clerk to update the confirmation dates on the website.

- LPC Complaints policy
- LPC Vexatious Complaints policy
- LPC Social media policy

13) Correspondence

- Items noted on previously circulated report with the agenda.
- The council resolved to agree to the request from the Fete committee to hold the fete on the recreation ground on 7th September 2024. Funds raised will support the playground appeal and church.

14) Matters Raised and for possible inclusion on next month's agenda

- Stockbridge Fire Station (BS), Village Benches (CG), Vulnerable cascade (CG) and Cemetery regulations (KDG)

15) Date of Next Meeting

- Agreed as Monday 13th May, AGM at 7:00pm.

The Chairman closed the meeting at 9:25pm

Monthly Finance Report for Longstock PC Meeting

Month: Mar 2023

Date of PC Meeting: 08/04/2024

Bank Account Status as at 31/03/2024

Current Account	£ 18,953.56
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Income Received in Mar 2024

(Items included in the current account balance above)

Type	Date Received	From	Description	Amount
BACS	01/03/2024	Andover Alarms	Newsletter advert	£ 85.00
BACS	07/03/2024	Walkabout vet	Newsletter advert	£ 125.00
BACS	18/03/2024	Wilson D	Newsletter subscription	£ 10.00

BACS	21/03/2024	HMRC	VAT Refund	£	1,107.59
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Payments Approved in Mar 2024

(Items included in the current account bank balance above)

Type	Date issued	Payee	Detail	Amount
DD	04/03/2024	SSE	Street light electricity	£ 65.35
BACS*	14/03/2024	Plan-et	NHP consultation	£ 1,440.00
BACS*	14/03/2024	TVBC	Dog bin emptying 2023 to 03/24	£ 111.60
BACS*	18/03/2024	Benefice printing	Playground consultation leaflets	£ 28.00

* Faster Payment authorised by Cllrs

Income to be received (Items received and NOT yet included in the current account bank balance above)

Type	Date Received	From	Description	Amount
None				£ -

Payments Approved (Items NOT included in the current account bank balance above)

Type	Date issued	Payee	Detail	Amount
CHQ	20/02/2024	HMRC	Clerks Tax	£ 500.00
CHQ	28/03/2024	Gillian Bulpitt	Reimbursement for tree removal	£ 600.00

Projected Bank Account Status (including all approved items)

Current Account	£	17,853.56
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Mrs G. Bulpitt

Last logged on 02 April 24 at 09:24 AM

Parish Council of Longstock



Your accounts ^

Treasurers Account [Redacted] £ 18,953.56 >	Treasurers Account [Redacted] £ 1,053.99 >	Treasurers Account [Redacted] £ 852.52 >
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