

# MILBORNE ST ANDREW PARISH COUNCIL

[www.milbornestandrew-pc.org.uk](http://www.milbornestandrew-pc.org.uk)

Dear Councillor,

You are summoned to attend a meeting of the **Parish Council** to be held on **Wednesday 15<sup>th</sup> February 2023 at 7.00pm** in **Milborne St Andrew Village Hall**.

Absence should be given to the Clerk/Chair prior to the meeting.

*Wayne Lewin*

Parish Clerk and Responsible Finance Officer

*The meeting is open for members of the public and press to attend. Members of the public are invited to ask questions of the Council concerning Agenda items or other matters. During the meeting, with permission of the Chair, any member of the public may comment on an issue being debated by the Council to provide information or clarification. This facility will normally be limited to a maximum of three minutes per person on the subject being debated.*

## Full Council

1. Apologises for absence
  2. Declarations of pecuniary or other interest
  3. Minutes of the previous meeting held on 04<sup>th</sup> January 2023
  4. Clerk's report
  5. Chair's update
  6. Public participation (items on the agenda)
  7. Parish Councillors and representatives' reports that effect Parish Council matters
  8. Dorset Councillors report
  9. Planning
  10. Financial matters
    - a. Payments for authorisation
  11. Flooding - looking at future resilience and prevention
    - a. Sandbag store
    - b. Supporting EA and Wessex on household resilience
    - c. Supporting EA on riparian responsibilities
    - d. Supporting EA 12 - 24-month review
  12. s106 application from Village Hall for a pétanque court
  13. King's Coronation Working party
  14. Funding for King's Coronation Big Lunch – 07<sup>th</sup> May 2023
  15. Outcomes and proposals from 30mph -20mph consultation
  16. Speed wire application for Blandford and Dorchester Hill
  17. National Planning Policy Framework (NPPF) consultation
  16. Spring litter pick
  19. Public participation (items not on the agenda) – for discussion only
  20. Items for the next meeting
  21. Date of next meeting
- 15<sup>th</sup> March 2023  
Milborne St Andrew Village Hall at 7pm



# MILBORNE ST ANDREW PARISH COUNCIL

[www.milbornestandrew-pc.org.uk](http://www.milbornestandrew-pc.org.uk)

Minutes of the Full council held at the Village Hall, Milborne St Andrew  
on Wednesday 04<sup>th</sup> January 2023 commencing at 1900 hours

## Present:

Cllr's Richard Macnair, Amy Stephens, Jo Witherden, Ash Batchelor and Jane Macleod

7 members of the public

Cllr Emma Parker – Dorset Council

## Full Council

### 1. Apologies for absence

Cllr's Redding and Williams sent apologies.

### 2. Declarations of pecuniary or other interest

No declarations were made.

### 3. Minutes of the previous meeting held on 02<sup>nd</sup> November 2022

These were approved as a true and accurate record of the meeting.

### 4. Clerk's report

The Clerk briefed members on matters from the last meeting, correspondence and other matters.  
There were no questions.

### 5. Chair's update

The Chair had no further matters to report.

### 6. Public participation (items on the agenda)

There were no comments.

### 7. Parish Councillors and representatives' reports that effect Parish Council matters

Cllr Macleod confirmed attendance at the New Councillors course and found the content 'very good'.

### 8. Dorset Councillors report

Cllr Parker confirmed the opening of the Household Support Grant which was to open on 09<sup>th</sup> January 23. The link was on the Dorset Council website.

The initial budget proposal for Dorset had been drafted and would be ratified on 14 February 2023.

### 9. Planning

#### Uploading of applications to social media

Members agreed that to increase exposure to planning applications within the Parish, that the application form would be published on the website and noticeboards. In addition, it would also be placed on the Community Facebook site.

However, as a caveat, comments would be turned off and a statement as to where comments must be directed would be included alongside the uploaded Notice.

## **10. Financial matters**

### **a. Payments for authorisation**

A total of **8** payments totalling **£ 2660.71, (PV's 56-63)**, were approved and authorised for payment.

### **b. Budget Update**

The budget spend at the end of AP9 (3<sup>rd</sup> quarter), was 76.06%.

The Clerk was content that all cost centres, except for hall hire, would come in on budget.

### **c. Reserves Update**

The general reserve at the end of AP9 (3<sup>rd</sup> quarter), was £5623.30, which sat in the guidance of 25-75% of Precept.

## **11. Conservation Area Appraisal**

This matter was deferred to the next meeting.

## **12. Discussion of landlord's consent for change of security to front gates of the Sports Ground**

Further to a meeting with the trustees and receipt of a formal letter, members unanimously agreed that the security, maintenance and repairs to the front gates would be taken over by the Sports Club, with no further liability, financial or otherwise, to the Parish Council.

## **13. Application for s106 funding from Milborne Sports Club v3**

The Chair agreed to discuss this application in four parts, the resolutions are listed below:

### **a. Digital locking for front gates**

This was unanimously agreed.

### **b. Digital locking for pavilion**

This was agreed by a majority decision.

### **c. Digital lock for outside toilets.**

This was opposed on a majority discussion.

Members could not justify the public expenditure on an asset worth around the same amount at the project.

### **d. Maintenance of sports pitches.**

This was opposed.

Members could not see, at this time, how this request met the s106 protocol.

The Clerk would write to the CIL team at Dorset Council with these findings.

## **14. Pension provisions for staff**

Further to closed discussions at the November meeting, it has materialised that the employers contribution within the Dorset Council pension scheme was 23% and not the 13% at previously briefed.

Members agreed that the higher figure was not affordable.

However, it was agreed that the 13% of full salary could be paid into a Work place defined contribution scheme.

This would become effective from 01<sup>st</sup> April 2023, and the first years contribution would be met from the general reserve, paid quarterly.

## **15. Outcomes from letter to Cllr Flower (Chair of Dorset Council)**

Although no direct reply from Cllr Flower had been received, the Chair and Clerk had met virtually with a senior officer of Dorset Council, Matthew Piles, who gave reassurances that the relevant departments would be spoken to early the following week.

The Clerk was requested to chase this matter if no correspondence had been received by (11<sup>th</sup> January).

**16. Discussion on request to Dorset Council on reduction of speed limits in the village**

It was suggested that the Causeway, Chapel Street and the school area of Hopsfield would benefit from a reduction in the speed limit to 20mph. Not all members were convinced of its merits but agreed that Cllr Macnair could lead on the initial consultation phase.

Members also agreed to ask the community via a Facebook post on the Community site.

This would not be binding and remain open for one week.

**17. Grant funding application(s)**

There was one application from Artsreach for £100.00

This was unanimously approved.

**18. Community funding for Kings Coronation event**

Members unanimously agreed to set aside £500.00 from the general reserve to a specific reserves to offset any potential costs of a community event.

**19. Move to electronic banking**

The Clerk requested that payments move from the current cheque to BACS via online banking. This was unanimously agreed.

A policy and terms of reference were asked for prior to commencement of 01<sup>st</sup> April 2023.

**20. Installation of French drain at Sports Club – landlords' permission**

The installation of the drain was requested by the Sports Club to help mitigate against water logging on the lower pitch.

This was unanimously approved.

**21. Setting the budget and Precept**

The Clerk briefed Council on all area of income and expenditure for the financial year 23/24.

The Precept was set at **£13200.00**, which although an overall increase on the previous year, would be a decrease in real terms to individual households due to the increase in the tax base.

**22. Public participation (items not on the agenda) – for discussion only**

Mr Frost spoke of the Village Hall's idea of creating a boules court, funded from s106 monies.

It was requested that the application be sent the Clerk and would be consulted on at the next meeting.

Cllr Witherden mentioned that the NPPF had sent out a consultation which the Parish Council may wish to discuss.

The Chair asked if gulley clearance could be requested from Dorset Council.

It was also confirmed that the Clerk's core hours would be:

Monday	10am – 2pm
Wednesday	10am – 2pm

**23. Items for the next meeting**

Further discussion on 20mph speed limits throughout the village  
Speed wire application for Blandford and Dorchester hill  
Conservation Area Appraisal  
National Planning Policy Framework (NPPF) consultation

**24. Date of next meeting**

15<sup>th</sup> February 2023

Milborne St Andrew Village Hall at 7pm

**There being no further business the meeting closed at 2020 hours.**

**Richard Macnair**

**Chair to the Milborne St Andrew Parish Council**

## ***Clerks Report – February 2023***

### Update from the previous meeting

1. Letter sent to CIL team (Dorset Council)
2. Precept request sent (Dorset Council)
3. FB consultation on 20 mph uploaded
4. Thank you from Artsreach
5. Online banking application applied

### Correspondence

1. Dorchester transport scheme consultation completed by Cllr Redding
2. Reply from Matthew Piles (Dorset Council)
3. Floor warden email to Dorset Council
4. Annual North Dorset Parish Council meeting - Friday 24th March 2023, 3-5pm
5. Flood matters (various)
6. Buckingham Palace Garden Palace

### Other Matters

1. Meeting with Simon Hoare
2. Increase in play park inspection costs
3. Pension re enrolment and declaration completed

## **Dorset Council Budget – update on government announcements**

Council tax flexibility - the government is giving local authorities in England additional flexibility in setting council tax by increasing the referendum limit for increases in council tax by up to 3% per year from April 2023. In addition, local authorities with social care responsibilities will be able to increase the adult social care precept by up to 2% per year. The plans for adult social care reform – with a lifetime cap on social care costs – are now delayed for two years. A further £1bn nationally was pledged as grant funding for social care next year, with £1.7bn the following year. We are expecting the local government financial settlement to be announced on 21 December. This will inform discussions on the budget in January.

The government is going to refocus the investment zone programme, and councils' previous expressions of interest for investment zones will not now be pursued. However, the round 2 Levelling Up fund of £1.7bn will be maintained. Dorset Council submitted an application in this round and await the outcome which we understand will be given by early this year.

## **Missed Recycling collection**

There have been several missed collections of late and these have generally been due to the recycling lorry being unable to get through because of difficulties due to parked vehicles or the driver is unwilling to take a risk on turning round in a confined space if they are entering a no through road

## **Do you qualify for financial assistance?**

Qualifying for benefits can not only unlock income but could lead to additional assistance where outgoings become reduced. Even if you think you are not entitled to any assistance or have previously applied, you should still check if you haven't done so recently. It takes a few minutes and could have an impact on your day-to-day life. Below are just some examples of where our Welfare Benefits Team has helped residents.

An older council resident who did not qualify for Pension Credit due to his assets, was entitled to the highest rate of Disability Living Allowance where once he had a lower amount. The rebanding of this benefit unlocked £92 a week in income, which in turn allowed him to claim Pension credit, Housing Benefit and Council Tax Support totalling £220 a week. The entitlements also led to a free TV licence, reduced tariff utility bills, assistance with glasses, dental treatment and hospital transport. The resident also got access to technological devices in his home to notify others if he fell.

In another example, a resident with a learning disability who was assisted with a benefit check when her circumstances changed, was owed tens of thousands of pounds due to previous unanswered claims from the Department of Work and Pensions. This led to an additional £180 benefits which unlocked Housing Benefit, Council Tax Support, assistance with glasses, free dental treatment and prescriptions as well as hospital transport.

The children of families with changing circumstances may be able to benefit from free school meals if they qualify for certain benefits. In addition, school holiday activities may become available and some after school activities become free. The qualifying benefits includes Income Support, income-based Jobseeker's Allowance, Child Tax and some Working Tax credits. Qualifying criteria here: <https://www.dorsetcouncil.gov.uk/w/free-school-meals>

## **How to report abandoned vehicles**

Following enquiries about abandoned vehicles in our areas, I thought I would forward you the link below that you can use to report any abandoned vehicles you may come across.

[https://dorset-self.achieveservice.com/service/Abandoned\\_Vehicles](https://dorset-self.achieveservice.com/service/Abandoned_Vehicles)

## **Care Worker Support accommodation**

Dorset Council is inviting private landlords to work in partnership with them to provide good quality accommodation for young people leaving the care of the council. At an event in Dorchester on 1

November, representatives from Dorset Council told landlords that in exchange for letting out their property to a care leaver, they could expect a guaranteed deposit, rent in advance and regular, guaranteed rent payments for the first 12 months of tenancy. Care leavers receive statutory support until they are 21 and this can be increased to 25 depending on their circumstances.

Currently, Dorset has 526 care leavers (data from June 2022), some looking to set up their first home, with practical and financial support, and moving-in kits provided by Dorset Council. Each tenant also has a dedicated worker who will liaise with the landlord to ensure the tenancy is a success. The council also equips the young care leavers with essential life skills such as tenancy readiness, being a good neighbour and budgeting.

If you are a landlord and interested in finding out more, please contact our Care Leavers Team on 01202 868257 or email [cloportunities@dorsetcouncil.gov.uk](mailto:cloportunities@dorsetcouncil.gov.uk) for a no obligation chat.

### **Illegal Puppy Farm**

A judge has given a pair of convicted illegal puppy sellers just 3 months to pay over £150,000 or risk up to 18 months in prison. All the puppies rescued were brought back to full health and successfully rehomed via a well-recognised animal rescue charity. The pair pleaded guilty to causing unnecessary suffering to a protected animal, failing to take steps to ensure the needs of animals were met and carrying out a dog breeding and selling business for 14 months without a licence.

Dorset Council are set to receive 37% of the confiscation order funds, which amounts to £55,440. This will go into the Community and Public Protection budget to be spent for the benefit of the community on general prevention and enforcement measures. The rest is split between central government and the HM Courts & Tribunals Service.

### **Mockingbird for Dorset Families**

Foster care families in Dorset will benefit from even more support thanks to a partnership with The Fostering Network to deliver the global award-winning Mockingbird programme. Mockingbird delivers sustainable foster care. It is an evidence-based model structured around the support and relationships an extended family provides. The model nurtures the relationships between children, young people and foster families supporting them to build a resilient and caring community. The first extended family group, or constellation, met for a party to celebrate the official start of the programme with Dorset Council.

It works by setting up a group of six to ten fostering families, known as a constellation, who provide support to each other in a similar way to an extended family. Relationships are key to the success of Mockingbird, so at the centre of each constellation there is a hub home family who organise at least one social event every month for the families, offer emotional and practical support and can even have the children in the constellation for sleepovers. The model offers supportive relationships for everyone in the fostering family, including the sons and daughters of foster carers.

The hub home carer builds strong relationships with everyone in the constellation, so families are better placed to support each other and overcome problems before they escalate. Best of all, the children have another trusted adult they can talk to if they are going through a tough time. Dorset Council's fostering service puts the children who need loving, local foster homes at the heart of everything it does. The key focus is on keeping local children close to their schools, friends and birth families so they are always looking for more foster carers. Foster carers transform the lives of children and young people by opening their hearts and homes to those who need it the most. At present, demand for foster carers in Dorset is high – especially for teenagers and sibling groups. Find out more about fostering with Dorset Council – there's no commitment to apply. Keep up to date with the latest fostering news and subscribe to our monthly enewsletter.

If you'd like to find out more in-person, the fostering team hold regular fostering drop-in events across Dorset and you can follow us on Facebook for all the latest fostering news and updates.



## **Digital Champions**

A free training programme has now recruited and trained 750 special advisors to help Dorset's digitally excluded residents get online. Called the 'Embedded Digital Champion (EDC) programme, the Dorset Council-run course aims to train 1,000 of the county's frontline workers by 2023. This is to help make sure no one is left behind in an increasingly digital world. Previous surveys have revealed that nearly a third of Dorset residents lack the skills, devices, or connectivity to be online.

Since the start of the programme, 750 embedded digital champions have been recruited from places such as GP surgeries, libraries, voluntary organisations, and housing associations.

The EDC training takes place entirely online and is available to anyone with a front-line role who regularly encounters Dorset residents who struggle to be online. Topics such as password security, accessibility features, setting up email accounts and more are covered. Many people who have completed the course, have reported that their own digital skills have improved, as well as their confidence when supporting others.

## **Dorset volunteers honoured at tree planting ceremony**

5 fruit trees, donated by Dorset Council, have been planted at Tumbledown Community Growing in Weymouth to thank and honour Dorset's volunteers who came together to help through the covid-19 pandemic. Nearly 100 people were nominated for their selflessness and commitment following an appeal to the public to nominate their volunteering heroes through the Dorset Volunteer Heroes Award scheme.

The council has donated a further 45 fruit trees in honour of the volunteers, which will be planted over the next few weeks across Dorset, including locations in Bridport, Blandford, Dorchester, Gillingham and Wimborne. If you would like to be a volunteer, please visit Dorset Volunteer Centre

## **Have your say on the future of Dorset archives**

The Dorset History Centre is asking people how they use or would use their services in the future. The survey will form part of an application to the National Lottery Heritage Fund, to extend the archive stores, improve public facilities and offer outreach services. Dorset History Centre in Dorchester is the publicly funded archive service for Dorset and BCP Council areas. It holds 1,000 years of the county's written history held within thousands of varied collections. These include:

- Photographs from local photographer Graham V Herbert.
- The archives of writers Thomas Hardy and William Barnes
- The Dame Elisabeth Frink collection.
- The Bankes archive from Kingston lacy – including William John Bankes's notebooks that helped crack the code of Hieroglyphics.

The Dorset History Centre gives free access to thousands of original maps, books, letters and photographs. There is also an opportunity to discover your family history with free access to ancestry.com, parish and newspaper collections. There are also resource packs that can be used by schools and other groups. One of these packs is Imagining the past that includes conversation prompts for those affected by mild to moderate dementia and their carers.

Please find this [release online](#). You can visit the survey at [www.smartsurvey.co.uk/s/DorsetHC2](http://www.smartsurvey.co.uk/s/DorsetHC2).

## **Comms team wins national award**

The Dorset Council comms team have won a national award for the Promise To Love Dorset campaign that ran earlier this year, encouraging visitors to treat our lovely county well and not litter/light fires etc.

Of particular note are the comments by the judges: 'outstanding' and 'real value to the tax payer'.

### **Gold award for DC Armed Forces support**

A Gold Award has been given to Dorset Council as part of the Ministry of Defence Employer Recognition Scheme at a recent Official Ceremony in Dartmouth. Representing the highest badge of honour, the MoD bestows the Gold Award to businesses and organisations which go the extra mile to demonstrate their commitment to aiding and employing members of the military community. The council previously held a silver award, bestowed in 2021. To achieve the Gold Award, the council has developed a number of initiatives to encourage and support employees who are veterans, reservists, and cadet force adult volunteers, as well as spouses and partners of those serving in the Armed Forces.

Achieving the Gold Award is part of Dorset Council's pledge through the Armed Forces Covenant to ensure those who serve, or have served, in the Armed Forces, and their families, are treated with fairness and respect in their communities, economy and society.

# Dorset Council budget proposals to protect essential frontline services for residents

---

Dorset Council has published its initial proposals to deliver a balanced budget next financial year, 2023-24. The council's total net budget for 2023-24 will be £348 million.

The proposals would see essential frontline council services continuing to be provided to residents and businesses, protected from cuts. Dorset Council provides around 450 different services to just under 380,000 residents. The proposals are in contrast with many other councils nationally, which face the prospect of cuts to services, such as library closures and reduction of road maintenance, to balance their budgets.

The council is required by law to set a balanced budget which means its expenditure must be balanced by income without unsustainable use of one-off, or short-term sources of finance.

This year's budget setting exercise once more takes place against a national background of extreme pressures for councils. These pressures include the high level of inflation which affects the cost of delivering council services, and also the continued growth in need for social care services as a result of the ageing population.

Dorset Council's cost pressures have been well documented in the quarterly financial management reports to Cabinet and in the budget update provided in October.

The council proposes to increase council tax next year by just under 2% and to levy the adult social care precept of 2%. This is less than the maximum 5% increase outlined in the Government's Spending Review in December 2022. The increase would be equivalent to £1.41 extra per week for a Band D property.

*Cllr Gary Suttle, Dorset Council's Portfolio Holder for Finance, Commercial and Capital Strategy, said:*

*"We have carefully developed proposals to deliver a balanced budget, in a national context of significant financial challenge. Our overriding aim is to protect the essential frontline council services on which local residents and businesses rely. The proposals do include a council tax increase, however we have kept to it to the minimum possible, despite the current high level of inflation. We continue to provide financial support for those hardest hit.*

*Since becoming a unitary council in 2019, we have made efficiency savings of £76 million, and this money has been reinvested to protect frontline services, including funding the growing need for adult social care with our ageing population. Our prudent budget management has meant that Dorset has not faced the same cuts to essential services as many other areas.*

*"However, we continue to lobby Government for fairer funding for Dorset so that we can reduce the burden on local taxpayers in future."*

The budget setting process takes place in several stages. The proposals are considered by the two scrutiny committees, then reviewed and submitted to Cabinet on 23 January 2023, and then to Full Council in February for final approval.

The public meetings are being held in person as follows:

- **10am, 10 January 2023 People and Health Scrutiny Committee**
- **11.30am, 12 January 2023 Place and Resources Scrutiny Committee** (papers were published on Wednesday 4 January 2023)

- **10am, 23 January 2023 Cabinet**
- **6.30pm, 14 February Full Council**

## Round 3 of the Household Support Fund is re-opening

---

Round 3 of the Household Support Fund is Re-opening.

Low-income households in the Dorset Council area can apply for the next round of the Household Support Fund to help with rising costs. Applications open at 9am on Monday 9 January 2023.

We have been awarded funding from the Governments Household Support Fund to support households in the most need. The support will be in the form of supermarket vouchers. Citizens Advice will be allocating this fund on our behalf and vouchers will be issued to residents who meet the eligibility criteria.

Residents can apply if they have:

- an annual household net income of less than £30,000 and
- savings of less than £16,000 and
- not already applied to the fund in November 2022

Calculations for the annual net income should not include Personal Independence Payments, Disability Living Allowance, Attendance Allowance, Carers Allowance or Child Benefit. Applications are limited to one per household.

*Cllr Laura Beddow, Dorset Council Portfolio Holder for Culture, Communities and Customer Services said:*

*“We are pleased that the Household Support Fund has been extended to cover the autumn winter period. This will allow us to support more of our residents during this time.*

*Funds are limited and will close as soon as they have all been allocated, so please act fast. When we opened applications in November they filled up quickly.”*

Residents should apply online. The webpage will be updated at 9am on Monday 9 January with the application form. Find more details here: <https://www.dorsetcouncil.gov.uk/household-support-fund> If applicants need help completing their form, they can telephone Customer Services on 01305 221000 or visit a [customer access point](#). This third round of the fund has allowed the continued distribution of school holiday food vouchers to those who receive free school meals, during the October half-term, Christmas holidays, February half-term and Easter Holidays. Further funds are being allocated via Age UK and discretionary funds within the councils Children’s Services locality and care leaver teams.

Milborne St Andrew Parish Council Payments 2223																				
Date	Payee Details	Item	PV	Chq no	Amount	Wages	Expenses	Administration	Insurance	Hall Hire	Pro fees	Community Fund	Community Asset	Defibrillator Fund	Training	Grants	Green Spaces	VAT	Reserves	Total
04/05/2022	Dorset Council	Speed Wires	1	661	300.00													50.00	250.00	300.00
04/05/2022	Alison Clothier	NP Work	2	662	1,815.80														1815.80	1815.80
04/05/2022	Wayne Lewin	2021-22 Pay Award	3	663	60.10														60.10	60.10
04/05/2022	Sue Gould	NP expenses	4	664	48.97													8.16	40.81	48.97
04/05/2022	Groundwork UK	Return of U/S grant	5	665	50.54														50.54	50.54
04/05/2022	Amazon	MJJ Flags and Games	6	VISA	32.76													5.46	27.30	32.76
04/05/2022	Bunting Warehouse	MJJ Bunting	7	VISA	332.88													55.48	277.40	332.88
04/05/2022	Vista Print (AS)	MJJ Posters	8	666	39.91													6.65	33.26	39.91
04/05/2022	Royal British Legion	Jubilee Plaque	9	VISA	154.99													25.83	129.16	154.99
04/05/2022	Wayne Lewin	Wages Apr 22	10	667	398.83	388.83	10.00													398.83
04/05/2022	Tophies plus Medals	MJJ Gifts	11	VISA	54.99													9.17	45.82	54.99
04/05/2022	Ebay	MJJ Signs	12	VISA	43.32													7.22	36.10	43.32
04/05/2022	WH Smith	MJJ Prizes	13	VISA	100.00														100.00	100.00
04/05/2022	MP Gardening	Grass Cutting Contract	14	668	983.00												983.00			983.00
04/05/2022	Morelock Ltd	Purchase of SID	15	VISA	2,994.00													499.00	2495.00	2994.00
04/05/2022	DAPTC	Training Course	16	669	25.00										25.00					25.00
04/05/2022	The Few	MJJ Band	17	670	800.00														800.00	800.00
04/05/2022	Vista Print (AS)	MJJ Banner	18	671	57.89													9.65	48.24	57.89
04/05/2022	Post Office	Stamps	19	VISA	5.44			5.44												5.44
04/05/2022	Geosphere Ltd	NP online mapping	20	672	120.00						100.00							20.00		120.00
01/06/2022	Mail Order Trees	Jubilee Tree	21	VISA	62.94													10.50	52.44	62.94
01/06/2022	MSA Village Hall	AVM refreshments	22	673	40.00							40.00								40.00
01/06/2022	Wayne Lewin	Wages May 22	23	674	398.83	388.83	10.00													398.83
01/06/2022	Alison Clothier	Reissue Cheque 662	24	675	0.00															0.00
01/06/2022	Hiscock	Insurance	25	676	428.46				428.46											428.46
01/06/2022	DAPTC	Annual Subscriptions	26	677	441.02			39.00			402.02									441.02
01/06/2022	Trophiesplusmedals	MJJ Football medals	27	VISA	44.35													7.39	36.96	44.35
01/06/2022	JP Consultants	Internal Audit	28	678	70.00						70.00									70.00
01/06/2022	Amazon	MJJ stakes	29	VISA	26.23													4.37	21.86	26.23
01/06/2022	Amazon	MJJ Ice packs	30	VISA	35.76													5.96	29.80	35.76
01/06/2022	BrownBearIronWorks	Tree guard	31	679	218.25														218.25	218.25
01/06/2022	Trophy Pet Foods	Compost	32	VISA	8.90													1.48	7.42	8.90
01/06/2022	Amazon	PRIME	33	VISA	0.99														0.99	0.99
01/06/2022	PC World	MJJ Ink Cartridge	34	VISA	30.99													5.16	25.83	30.99
30/06/2022	HMRC	PAYE	35	VISA	306.80	291.60		0.18											15.02	306.80
06/07/2022	Wayne Lewin	Wages June 22	36	680	436.13	388.83	10.00				27.00				10.30					436.13
06/07/2022	Grays Stores	MJJ Thank You's	37	VISA	44.15													7.36	36.79	44.15
06/07/2022	Makro (AS)	MJJ Toiletries	38	681	35.47													5.91	29.56	35.47
06/07/2022	Dorset Council	Solar panels for SID	39	682	486.00													81.00	405.00	486.00
06/07/2022	MP Gardening	Grass Cutting Contract	40	683	983.00												983.00			983.00
06/07/2022	Wayne Lewin	Wages July 22	41	684	398.83	388.83	10.00													398.83
06/07/2022	Milborne St Andrew FS	Community donation	42	685	200.00														200.00	200.00
07/09/2022	ICO	Data protection fee	43	DD	35.00			35.00												35.00
07/09/2022	Dorset Council	SID post installation	44	686	820.80													136.80	684.00	820.80
07/09/2022	Wayne Lewin	Wages August 22	45	687	398.83	388.83	10.00													398.83
07/09/2022	Dorset Council	Installation of new bin	46	688	406.84								356.84				50.00			406.84
05/10/2022	Wayne Lewin	Wages September 22	47	689	398.83	388.83	10.00													398.83
05/10/2022	Elite Playgrounds	Inspection	48	690	48.00							40.00						8.00		48.00
05/10/2022	MSA Village Hall	Hall Hire	49	691	129.50					129.50										129.50
05/10/2022	HMRC	PAYE	50	VISA	291.77	291.60		0.17												291.77
05/10/2022	MP Gardening	Grass Cutting Contract	51	692	983.00												983.00			983.00
02/11/2022	Wayne Lewin	Wages October 22	52	693	398.83	388.83	10.00													398.83
02/11/2022	Royal British Legion	Wreath	53	VISA	27.25							27.25								27.25
02/11/2022	Wayne Lewin	Wages November 22	54	694	398.83	388.83	10.00													398.83
04/01/2023	MSA Village Hall	Remembrance Drinks	55	695	37.00							37.00								37.00
04/01/2023	Wayne Lewin	Wages December 22	56	696	398.87	388.87	10.00													398.87
04/01/2023	Wayne Lewin	Pay arrears 22/23	57	697	249.62															249.62
04/01/2023	HMRC	PAYE	58	VISA	354.22	354.01		0.22												354.23
04/01/2023	DAPTC	Councillors Course	59	698	49.00										49.00					49.00
04/01/2023	Community Heartbeat	Defibrillator Checks	60	699	486.00									405.00				81.00		486.00
04/01/2023	MP Gardening	Grass Cutting Contract	61	700	983.00												983.00			983.00
04/01/2023	MSA Village Hall	Hall Hire	62	701	40.00					40.00										40.00
04/01/2023	Artsreach	Grant Funding	63	702	100.00											100.00				100.00
15/02/2023	Wayne Lewin	Wages January 23	64	703	426.54	416.54	10.00													426.54
																				0.00
																				0.00
31/03/2023	HMRC	PAYE			104.20	104.20														104.20
	Totals				20,681.45	5,207.08	100.00	80.01	428.46	169.50	599.02	144.25	356.84	405.00	84.30	100.00	3,982.00	1,051.55	7,973.45	20681.46

Milborne St Andrew Parish Council Receipts 2223

Date	Received from	RV	Precept	Rent	Donation	VAT Refund
07/04/2022	The Reporter	1			200.00	
12/04/2022	Milborne St Andrew Sports Club	2		70.50		
12/04/2022	Dorset Council - Verge Cutting	3			511.87	
13/04/2022	Jubilee anon donation	4			100.00	
19/04/2022	HMRC - VAT rebate	5				373.48
30/04/2022	Dorset Council - Precept	6	6575.00			
12/06/2022	Milborne St Andrew Allotments	7		25.00		
18/07/2022	Milborne St Andrew Sports Club	8		70.50		
29/09/2022	Dorset Council - Precept	9	6575.00			
20/10/2022	Dorset Council - s106	10			611.42	
20/10/2022	Milborne St Andrew Sports Club	11		70.50		
27/01/2023	Milborne St Andrew Sports Club	12		70.50		
	<b>Totals</b>		13150.00	307.00	1423.29	373.48



Milborne St Andrew Parish Council					
	<b>Receipts</b>	<b>Current</b>	<b>Budget</b>	<b>Percentage</b>	<b>Difference</b>
		<b>£</b>	<b>£</b>		
	Precept	13,150.00	13,150	100.00	0.00
	Rent	307.00	307	100.00	0.00
	Grants	1,423.29	512	278.06	-911.42
	VAT	373.48	373	100.00	0.00
	<b>Total Receipts</b>	<b>15,253.77</b>	<b>14,342</b>	106.35	-911.42
	<b>Payments</b>	<b>£</b>	<b>£</b>		
LGA 1972 s112	Salaries	5,207.08	6000.00	86.78	792.92
	Pension		0.00		
	Expenses	100.00	130.00	76.92	30.00
LGA 1972 s111	Administration	80.01	120.00	66.68	39.99
	Insurance	428.46	430.00	99.64	1.54
	Hall Hire	169.50	120.00	141.25	-49.50
LGA 1972 s111	Professional Fees	599.02	610.00	98.20	10.98
	Community Fund	144.25	500.00	28.85	355.75
	Community Asset Fund	356.84	600.00	59.47	243.16
LGA 1972 s137	Defibrillator Fund	405.00	420.00	96.43	15.00
PCA 1957 Section 3	Training	84.30	120.00	70.25	35.70
LGA 1972 s137	Grants	100.00	400.00	25.00	300.00
	Green Spaces	3,982.00	4112.00	96.84	130.00
		<b>11,656.46</b>			
	VAT	1,051.55	0.00		
	Reserves	7,973.45	0.00		
	<b>Total Payments</b>	<b>20,681.46</b>	<b>13,150.00</b>	<b>88.64</b>	<b>1,598.54</b>

**23-24**

6800.00  
884.00  
200.00  
200.00  
500.00  
200.00  
650.00  
200.00  
200.00  
450.00  
200.00  
400.00  
4000.00

**14884.00**

# MILBORNE ST ANDREW PARISH COUNCIL

## RECONCILIATION FOR THE YEAR 2022-23

A		E		CURRENT BALANCE	
OPENING BALANCE		UNPRESENTED CHEQUES		OPENING BALANCE	21262.64
Carried forward	21262.64	PV	AMOUNT	PLUS INCOME	15253.77
01-Apr-22		63	100.00		
TOTAL	21262.64	64	426.54	LESS EXPENDITURE	20681.45
B				TOTAL	15834.96
BANK DETAILS		HMRC	104.20		
BANK ACCOUNT	BALANCE			CUMULATIVE BALANCE	
Lloyds Current	16465.7			TOTAL BANK BALANCES	16465.70
				LESS U/P CHEQUES	630.74
TOTAL	16465.70			TOTAL	15834.96
C					0.00
INCOME					
INCOME	AMOUNT			INCOME	15253.77
See Receipts Ledger				EXPENDITURE	20681.45
TOTAL	15253.77			TOTAL	-5427.68
EXPENDITURE	AMOUNT				
See Payments Ledger					
TOTAL	20681.45				
		TOTAL	630.74		

RECONCILIATION

## RESERVES as at 15th February 2023

**Current account**

15834.96
----------

Obelisk Fund

2426.00
---------

Conservation Area Appraisal Fund

450.00
--------

Defibrillator Fund

1022.00
---------

Community Assets Fund

2047.85
---------

Community Fund

811.76
--------

Kings Coronation

500.00
--------

Green Spaces Fund

1750.00
---------

**Annual Operating Costs**

<b>1095.83</b>
----------------

**General Reserve**

<b>5731.52</b>
----------------

VAT rebate due

1,051.55

6783.07

General Reserve Guidance

Between 25 - 75 % of Precept

£ 3287.50 - £ 9862.50

S 106 Request Form

S106 Ref:

Date Received:

**Project Summary**

Total Amount Requested: £9,868.00

Type of Project: Outdoor Sports + Play Facilities

Say under which of the following areas this project support is requested – education, community facilities/leisure, neighbourhood halls, outdoor sports and Highways & enhancement/cycle-ways, or other (e.g. play area).

<b>Project Name/Title</b>	<b>Construction of a Court for Pétanque/Boules</b>
<b>Catchment Area</b>	
Blandford Forum	Milborne St Andrew
Gillingham	
Shaftesbury	
Stalbridge	
Sturminster Newton	

**Details of Project Applicant:**

Organisation	Milborne St Andrew Village Hall
Status (eg private, charity)	Charity (CIO)
Address	The Causeway, Milborne St Andrew, DT11 0JX
Contact Person	Edwin Frost
Position in organisation	Treasurer
Email Address	treasurer.msavh@gmail.com
Tel:	Mobile: 07766 254881

## **The Project**

Please describe the project in detail, and its purpose/objectives. Please attach any relevant documents.

We wish to construct a court on the Village Hall recreation field to facilitate the playing of pétanque / boules.

- An area, adjacent to the Village Hall, measuring approximately 12m x 4m will be excavated to a depth of around 250mm and filled with an appropriate layered mixture of sand, gravel and hardcore to create a playing surface.
- The edges of the excavation will be secured by a border of railway sleepers. A paved path will be constructed around the court.
- The paved path will include 2 extended areas to allow the siting of 2 benches for spectators / participants.
- The £10,000 is needed to pay for the excavation, materials, paving and benches.

Our aim is to provide a facility which adds to the opportunities for sport and recreation in the village. The court will be attractive to all generations of residents, especially the more senior members of the community who have limited opportunities for *active* social interactions. Also, it is an activity accessible to all ages and will be particularly attractive to families with young and teen-aged children where age, strength and stamina are irrelevant. Participation is straightforward, the equipment needed is inexpensive (although we also aim to provide some sets of boules which can be borrowed by casual players) and the rules are simple enough for anyone to join in. More accomplished players will be presented with a really good competitive surface to play on.

The maintenance needed will be minimal.

The idea of the pétanque court was presented in a recent on-line consultation carried out by the Parish Council. The suggestion came from a village resident and was immediately endorsed by many more people so we are confident that the project carries considerable support in our community. In addition, the project is enthusiastically supported by the Village Hall Management Committee – a committee made up from the spectrum of Hall users representing residents ranging from the Playgroup to the senior citizen's "Wednesday Club".

### **Status of Project**

Is the proposed project:

- (i) Identified within the local plan? Yes \_\_\_\_\_ No ☒ \_\_\_\_\_
- (ii) Endorsed by the respective Town/ Parish Council? Pending formal support
- (iii) Was the necessary planning authorisation received? Yes N/A \_\_\_ No \_\_\_\_\_
- (iv) Is the organisation proposing the project properly constituted? Yes ☒ \_\_\_ No \_\_\_\_\_

Detail of endorsement & planning authorisation

The project is endorsed by the management committee of the Village Hall.

### **Project Funding**

<b>Source of Funding</b>	<b>£</b>	<b>Status</b>
Total Project Cost	9,868	Please provide evidence of cost
S106 Funds Requested	9,868	Quotation attached.
<b>Additional Funding Required</b>	0	
<b>Source of Additional Funding</b>	<b>£</b>	<b>Secured/under consideration etc.</b>

### **Timescales**

Anticipated start date: ASAP

Anticipated completion date: ASAP

**Delivering the Project**

Who will manage the delivery of the project?

Village Hall Management Committee, primarily myself as treasurer.

Please confirm that you have/will have the relevant insurance in place to deliver this project.

Yes

**Viability & Management of the Project**

Is the project financially viable in the long term?

Yes, very little maintenance will be needed

How will the facility/infrastructure be managed and maintained in the long term & by whom?

Village Hall Management Committee.

**Who will Benefit?**

How many citizens (age, gender etc.) will benefit from the proposed project?  
What other outcomes do you want to achieve?

- The court will be open access and available to all in our community. The endorsements in the consultation came from a full range of backgrounds, ages and family status.
- Friendly, competitive socialisation.

**Monitoring & Evaluation**

How will the project be monitored and evaluated?

Regular agenda item for the VH Management Committee

**Consultation**

Was the respective community consulted on the design and scope of the facility being proposed? If so, when and how, and what was the outcome? What other organisations have been consulted, e.g. Town & Parish Councils, Community Partnerships.

Community Consultation conducted by the Parish Council, lots of support.

Consultation via Village Hall Management Committee, unanimous support.

Casual consultation at Village Hall events such as the Community Café and at Film Nights.

**Sustainability**

How does your project contribute to sustainability (see Appendix 1, Guidance Notes)

- Our project will increase the availability of activities which will be enhance the lives, mental and physical health and the general well-being of a large proportion of our village population.

**Declaration**

I confirm that

1. approval was granted for me to make this request on behalf of the institution/organisation presenting this application.
2. implementation of this project is within the scope of the constitution or the memorandum & articles of this institution/organisation.
3. information presented above is true and correct.

Signed: Ed. Frost.

Date: 06/Jan/2023



**PLEASE RETURN COMPLETED APPLICATIONS TO:**

Andrew Galpin / Richard Dodson  
Infrastructure Planning (CIL & Planning Agreements)  
Growth & Economic Regeneration  
Dorset Council  
County Hall  
Dorchester  
DT1 1XJ

Email: [CIL@dorsetcouncil.gov.uk](mailto:CIL@dorsetcouncil.gov.uk)  
Tel: 01305 22838214 / 01305 228583

# The Village Hall

MILBORNE ST ANDREW DT11 0JX

[www.milbornestandrew.org.uk/villagehall](http://www.milbornestandrew.org.uk/villagehall)

Registered Charity No. 1176828 (Formerly 301153)



## S106 Application to fund a Pétanque / Boules Court at the Village Hall

### Costings

Note: We expect that the extension to our car park will be constructed around the middle of February. The contractor (Kingsmere Surfacing) was contacted and is willing to construct the Pétanque court at the same time, whilst his heavy plant is on site. This is expected to save money, rather than pursuing the projects independent of each other.

Excavation and Construction of Court	£7,140.00 + VAT	£8,568.00 incl of VAT
2 x benches for spectators @ £650.00		£1,300.00 incl of VAT
TOTAL		<b><u>£9,868.00</u></b> incl of VAT