

I hereby give you notice of a **Zoom** Meeting of the Elkesley Parish Council to be held **remotely** on Tuesday 19th January 2021, at 7.00pm.

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Public access to the Zoom meeting will be via the email link below and may be recorded

<https://us04web.zoom.us/j/74114225821?pwd=LzITsXRuVlk1bzFiM0tvVmsxcVdnZz09>

Meeting ID: 741 1422 5821

Passcode: 6aVPzZ

Dated this 13th January 2021

Clerk to the Parish Council

AGENDA

- 1) To receive and accept apologies for absence
- 2) To receive and record declaration of interests from Members in any item on the agenda
- 3) To remind Cllrs and the public of the current procedures regarding public participation during parish council meetings
- 4) To suspend the meeting to hold a 10 minute public session
- 5) To receive reports from the District & County Councillors
- 6) To approve the minutes of the meeting held 16th December 2020
- 7) To approve payments and receive finance reports up to 31st December 2020
 - Idle Times £330 (2080)
 - The Cumbria clock Company Ltd – service of War Memorial clock £198.00 (2081)
 - Wages
 - Elkesley Memorial Hall –Post Office contributions £60.00 (2085)
- 8) To consider any planning applications below and note any planning correspondence
- 9) To consider and approve the Parish Council's response to the Local Plan consultation
- 10) To review and approve the Internal Control Document
- 11) To consider and approve the budget for 2021/22
- 12) To consider and approve the precept for 2021/22
- 13) To receive an update on the planting of fruit trees
- 14) To receive reports and consideration of any expenses on the following:
 - a. Sports field & play area safety inspections; plus to receive an update on the football practice sessions on the sports field
 - b. Cemetery
 - c. Defibrillator inspections
 - d. Highways and service faults
- 15) To receive any items for information or future agenda items
 - Email received regarding solutions to dog fouling on the sports field
 - Update on the casual vacancy
 - Email received regarding issues/discussions at the last Council meeting
- 16) Time and date of next Parish Council meeting

Minutes of the Elkesley Parish Council meeting held on Tuesday 19th January 2021, at 7.00pm.

Present: Cllr Skelton (Chair), Cllr O'Brien, Cllr Savill, Cllr May and Cllr Roberts

Others: Mrs Davies (Clerk), District Cllr Kevin Dukes and members of the public

At this point the Chair explained that due to an issue regarding the agenda on the website; no resolutions will be made during this meeting; only discussions and receiving of reports.

3371/21 To receive and accept apologies for absence

Apologies received from Cllr Fish and Cllr Stronach.

Cllr Davis will be joining the meeting a little later due to work commitments.

3372/21 To receive and record declaration of interests from Members in any item on the agenda

No Declaration of Interest received.

3373/21 To remind Cllrs and the public of the current procedures regarding public participation during parish council meetings

The Clerk previously circulated copies of the Public Participation Code of conduct Policy at Parish Council Meeting for the Councillors and members of the public to view.

The Chair went through the procedure regarding the public session and explained when members of the public are able to speak.

3374/21 To suspend the meeting to hold a 10 minute public session

The Chair suspended the meeting to allow members of the pub to speak.

- Comments regarding the Thatcham's planning application on the Gamston airport site and the parish council's response
- A resident is sending information regarding the 'Nextdoor Community' website which may be of interest to the Parish Council

The Chair closed the public session and convened the council meeting.

3375/21 To receive reports from the District & County Councillors

District Cllr Kevin Dukes gave the following report:

- The Bassetlaw draft Local Plan's consultation closes tomorrow
- The Worksop Town Centre Master Plan consultation has now closed
- The food bank is very well used; which is also supporting people through the Bassetlaw Hub which is part of a support network. The Bassetlaw Volunteer Community Services also keep in touch with people needing support

3376/21 To approve the minutes of the meeting held 16th December 2020

This item was deferred to the next meeting.

Cllr Davis joined the meeting.

3377/21 To approve payments and receive finance reports up to 31st December 2020

- Idle Times £330 (2080)
- The Cumbria clock Company Ltd – service of War Memorial clock £198.00 (2081)
- Elkesley Memorial Hall –Post Office contributions £60.00 (2082)
- Grounds Maintenance January wage £305.20 (2083)
- Parish Clerk December wage £305.20 (2083)
- HMRC – p.a.y.e £58.00 (2085)
- J O’Brien – reimbursement for bin bags £47.98 (2086)

This item was deferred to the next meeting.

3376/21 To consider any planning applications below and note any planning correspondence

No planning applications received.

3377/21 To consider and approve the Parish Council’s response to the Local Plan consultation

With no other comments put forward; the Chair and Cllr O’Brien highlighted some of their thoughts on matters to comment on; the councillors were happy to put forward these comments for the consultation.

3378/21 To review and approve the Internal Control Document

The Council reviewed the above document and will approve at the next meeting.

3379/21 To consider and approve the budget for 2021/22

The Clerk went through the draft budget with the Councillors; some projects still require costings to include in the budget. The budget will be updated with any additional costings ready for approval at the next meeting.

3380/21 To consider and approve the precept for 2021/22

The Clerk circulated calculations for consideration in the setting of the 2021/22 precept. To be considered at the next meeting.

3381/21 To receive an update on the planting of fruit trees

The Chair gave his personal thanks to the resident who has been raising funds through quiz nights; and would like to donate the money to purchase 10 fruit trees – 2 Cooking apples, 2 eating apples, 2 Cherry trees, 2 plum trees and 2 pear trees; plus 10 fruit bushes. Hopefully the trees can be planted in spring time.

The rest of the Council members also wish to express their thanks to the resident as well.

3382/21 To receive reports and consideration of any expenses on the following:

1) **Sports field & play area safety inspections; plus to receive an update on the football practice sessions on the sports field**

- Cllr May reported that the mole catcher is required again; this would be for the same cost as previously £65.00 and then £10 per mole afterwards. This is a continuation from the previous service provided
- Cllr O'Brien reported that there were no actions required following the safety inspections.
- It was noted that people have been ripping off Covid distancing signs and the dogs on lead signs – these cost money to replace and Cllr O'Brien will put something on the website and facebook to let people know this is going on.
- It was also noted that people have been ripping off 30mph signs just inside Yew Tree Road

Football sessions – The Chair has been contacted by the Tuxford under 13's Youth Football Club with a proposal to use the sports field as their home ground; this would also include carrying out all the grounds maintenance themselves for the football pitch. This will be put as an agenda item for the next meeting.

2) **Cemetery**

Cllr May reported that there are some memorial stones that are now leaning in the cemetery. These are the responsibility of the owners and require to be made safe; the Clerk should be able to find the next of kin of some of the owners if Cllr May makes a list of the memorials.

3) **Defibrillator inspections**

Cllr Savill reported the defibrillators were okay. It was noted that when it was frosty, Cllr Savill could not open the cabinet as it was stuck with the frost; this would be a problem for anyone needed to use it when it was frosty. A suggestion was for a cabinet around it to stop the frost getting to it; Cllr O'Brien will also try a silicon spray which displaces water and would prevent the cabinet from freezing it.

4) **Highways and service faults**

- The dip in the bridge is getting worse and the tarmac is now coming away – this has been reported several times
- Damaged bollards on the bridge – again this has been reported several times
- The work required on the dykes and grips on Jockey Lane have not been carried out yet

At this point District Cllr Kevin Dukes reported that the lack of response from Highways is happening across his ward at the moment and it is not good enough. It was suggested to chase County Cllr Kevin Greaves on these matters so that he can pester the County.

3383/21

To receive any items for information or future agenda item

- **Email received regarding solutions to dog fouling on the sports field**

Information was circulated and discussed as above; Cllr May will discuss further with the resident

- **Update on the casual vacancy**

The Clerk reported that notices of the casual vacancy were put in the notice boards the previous week. The District Council will inform the Parish Council if an election has been called; if not then the Parish Council can go ahead with a co-option

- **Email received regarding issues/discussions at the last Council meeting**

Information was circulated and discussed as above; the Chair will arrange to meet with the resident

- Cllr Savill asked if a request could be made to the Memorial Hall to leave one of their bins unlocked so that any rubbish collected can be put in it. The Chair will ask the committee.

Items for the next agenda

- Deferred items from this meeting
- Proposal from the Tuxford under 13's Football Team
- Further discussion regarding dog fouling on the sports field

3384/21

Time and date of next Parish Council meeting

The next Parish Council meeting will be held remotely via Zoom on Tuesday 16th February at 7pm.