

Mapledurwell & Up Nately Parish Council

2020 / 2021 Bank Reconciliation - AUDIT SHEET

Receipts and payments summary		
1	Balance Brought Forward from 2019/20	£9,147.03
2	Plus Income 2020/21	£24,035.43
3	Less Expenditure 2020/21	£18,649.00
4	Balance to take over	£14,533.46
Reconciliation		
5	Business Instant Access	£14,255.44
6	Treasurers (Cheque)	£278.02
7	TOTAL ACCOUNTS	£14,533.46
8	Balance to take over	£14,533.46

Chairman

Susan Turner, RFO

INCOME 2020/21 31 March 2021

Date	Description	Precept	VH Insurance	Rec / grass cutting	Friends	CIL Five Oaks & Heather L	Refund	Allotments	VH contra	Bank interest	VAT reclaim	TOTAL
Balance brought forward from April 1st 2020												£9,147.03
27/04/20	Half precept	£4,866.00										
	BDBC - Grass cutting grant			£1,183.00								£6,049.00
16/07/20	Friends donation				£480.00							£480.00
04/09/20	HIWWT-cheque not cashed						£116.00					£116.00
04/09/20	Friends donation				£1,200.00							£1,200.00
14/09/20	Half precept	£4,866.00										£4,866.00
15/09/20	Chineham Tigers			£636.00								£636.00
16/09/20	VAT RECLAIM										£1,638.72	£1,638.72
15/09/20	County Cllr Grant							£500.00				£500.00
19/09/20	Village Hall insurance		£511.91									£511.91
02/10/20	CIL 5 Oaks & Heather L					£7,085.70						£7,085.70
09/12/20	Allot rent & water - Warner							32.98				£32.98
11/12/20	Allot rent & water - French							32.98				£32.98
23/12/20	Allot rent & water - Elison							32.98				£32.98
26/12/20	Allot rent - Newman							£20.00				£20.00
19/09/20	Village Hall insurance		£741.23									£741.23
01/03/21	Allot rent -Lewington							£20.00				£20.00
11/03/21	Allot rent & waterx2 - Mills							£65.96				£65.96
2020/21	Bank Interest									£0.97		£0.97
2020/21	Village Hall Hire (contra)								£5.00			£5.00
TOTALS		£9,732.00	£1,253.14	£1,819.00	£1,680.00	£7,085.70	£116.00	£704.90	£5.00	£0.97	£1,638.72	£24,035.43

EXPENDITURE 2020/21 - 31 MARCH 2021

EXPENDITURE 2020/21 - 31 MARCH 2021																						
Date	Description	Payments method	No	Salary	Finance Admin	Expenses	publish information	Contract	Maintenance VH	Tennis	Footpaths	defib	Allotments	Pavilion WATER	UpNately Pond	Projects	VAT	TOTAL				
28/04/20	Martin GoslingApr 2020	SO	1					£273.23										£54.64	£327.87			
28/05/20	Martin GoslingMay 2020	SO	2					£273.23										£54.64	£327.87			
28/05/20	The Villager 2019/20	838c	3				£766.80												£766.80			
12/06/20	CastleWater TW55 206 770 93 ???	DD	4											£80.07					£80.07			
21/06/20	Came& Co - Insurance	839c	5		£1,138.84														£1,138.84			
21/06/20	PGGM cleaning play equip etc	840c	6a						£88.00										£17.60	£105.60		
	PGGM replacing posts-picket fence		6b						£377.00										£75.40	£452.40		
	PGGM allotment CP - digger+materials		6c										£1,130.00						£226.00	£1,356.00		
29/06/20	Martin GoslingJune 2020	SO	7					£273.23											£54.64	£327.87		
29/07/20	Martin GoslingJuly 2020	SO	8					£273.23											£54.64	£327.87		
31/07/20	ICO - Data Protection	DD	9		£35.00															£35.00		
14/08/20	CR for Naturescape Ltd - FrogLn-Stream	BACS	10														£612.46	£121.76	£734.22			
14/08/20	HALC (+NALC) subs(online-rate)	BACS	11		£273.59															£273.59		
14/08/20	HC for A1 Lawn (moss killer)	BACS	12a						£41.62											£8.33	£49.95	
	HC for Screwfix - tennis - padlock		12b.i						19.16											£3.83		
	HC for Screwfix - tennis - yard brush		12b.ii						5.83											£1.17		
	HC for Screwfix - brush stale x 1		12b.iii						1.66											£0.33	£31.98	
	H for B&Q - allotment padlock & chain		12c										£22.36							£4.48	£26.84	
14/08/20	Clerk - allowable expenses 2019/20	BACS	13			£216.00															£216.00	
14/08/20	Clerk - salary Apr-May 2020	BACS	14a	£631.20																	£631.20	
14/08/20	Clerk - salary June-July 2020	BACS	14b	£631.20																	£631.20	
14/08/20	PGGM spraying picket fence	BACS	15						£88.00											£17.60	£105.60	
14/08/20	ST for Natural Gardener - LWT- trial	BACS	16a						£18.90													
14/08/20	ST for Natural Gardener - LWT- 5 gall	BACS	16b						£61.93												£80.83	
29/08/20	Martin GoslingAUG 2020	SO	17					£273.23												£54.64	£327.87	
03/09/20	Alton Pumps - electrical Maple Pond	BACS	18														£480.00	£96.00	£576.00			
03/09/20	Alton Pumps - new pump & installation	BACS	20														£1,170.00	£234.00	£1,404.00			
03/09/20	Martin Gosling 2020 contract increasee	BACS	19					£65.60												£13.12	£78.72	
03/09/20	H&IofWWT for Allotment survey	BACS	21														£116.00				£116.00	
17/09/00	PF for Moles re allotment gate bolt	BACS	22										£14.37							£2.87	£17.24	
28/09/20	Martin Goslingsept 2020	SO	23					£273.23												£54.64	£327.87	
02/10/20	Clerk - salary Aug-Sept 2020	BACS	24	£631.20																	£631.20	
02/10/20	ST for land registry	BACS	25		£24.00																£24.00	
20/10/20	Bidwells for Corpus Christi - Allot rent	BACS	26										£2.00								£2.00	
20/10/20	JK Murray - Internal Audit	BACS	27		£100.00																£100.00	
20/10/20	Clerk - salary October 2020	BACS	28	£315.60																	£315.60	
28/10/20	Martin Gosling Oct 2020	SO	29					£273.23												£54.64	£327.87	
17/11/20	CastleWater SE00 302 391 74-ALLOT	DD	30											£58.28						£11.65	£69.93	
18/11/20	JMcl for Ruby Fencing -5-Lanes		31								£43.47									£8.69	£52.16	
30/11/20	Clerk - salary November 2020	BACS	32	£315.60																	£315.60	
30/11/20	Martin Gosling Oct 2020	SO	33					£273.23												£54.64	£327.87	
30/11/20	CastleWater TW5520677093-PAVILION	DD	34											£98.34							£98.34	
10/12/20	DB for TLC-Basingstoke-Xmaslights	BACS	35a																			
10/12/20	DB - for WEL Medical Cabinet circuit b		35b									£174.85								£34.97	£209.82	
16/12/20	HantsWildlifeTrust for allotments	BACS	36										£100.00								£100.00	
21/12/20	DB - for WEL Medical -defib-battery	BACS	37									£203.94									£203.94	
21/12/20	Clerk - salary December 2020	BACS	38	£315.60																	£315.60	
29/12/20	Martin Gosling Dec 2020	SO	39					£273.23												£54.64	£327.87	
21/01/21	Clerk - salary Jan 2020	BACS	40	£315.60																	£315.60	
26/01/21	Martin Gosling Jan 2021	SO	41					£273.23												£54.64	£327.87	
29/01/21	ICO - data protection register	DD	42		£35.00																£35.00	
12/02/21	PGGM Village Hall trees - 859	BACS	43						£472.50												£94.50	£567.00
20/02/21	PGGM - VH fence -862	BACS	44						£225.00												£45.00	£270.00
20/02/21	PGGM - Allot trees -862	BACS	45										£704.00								£140.80	£844.80
21/02/20	CPRE	DD	46		£36.00																£36.00	
22/02/21	PGGM - Take fencing to skip	BACS	47										£100.00								£20.00	£120.00
22/02/21	PGGM - Allotwater on roads -870	BACS	48										£44.00								£8.80	£52.80
01/03/21	Martin Gosling Feb 2021	SO	49					£273.23												£54.64	£327.87	
28/02/21	Clerk - salary Feb 2021	BACS	50	£315.60																	£315.60	
06/03/21	PGGM - Clearin Old Road VH-896	BACS	51						£180.00												£36.00	£216.00
16/03/21	AS for The Screeners Ltd	BACS	52																	£17.47	£20.97	
16/03/21	Clerk - salary March 2021	BACS	53	£315.60																	£315.60	
16/03/21	Clerk - allowable expenses 2019/20	BACS	54			£216.00															£216.00	
29/03/21	Martin Gosling March 2021	SO	55					£273.23												£54.64	£327.87	
	Village Hall meeting room hire (contra)				£5.00																	£5.00
TOTAL				£3,787.20	£1,647.43	£432.00	£766.80	£3,344.36	£1,511.33	£68.27	£43.47	£378.79	£2,175.01	£178.41	£31.60	£2,395.93	£1,888.40		£18,649.00			
																						£18,649.00

Date	Description	Payments method	No	Salary	Finance Admin	Expenses	publish information	contract	Maintenance VH	Tennis	Footpaths	Defib	Allotments	Pavilion WATER	UpNately Pond	Projects	VAT	TOTAL
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2020/2021 Audit Year Significant Variations - AUDIT SHEET

Difference between current and previous year greater than both 10% and £100
in Section 1, boxes 2, 3, 4, 5, 6, 9 and 10

	Item	Current Year 2019/20	Current Year 2020/21	Difference	Diff %
1	Balance Brought Forward	£8,460.19	£9,147.03	£686.84	8.12%
2	Annual Precept	£9,269.00	£9,732.00	£463.00	5.00%
3	Total Other Receipts	£5,775.14	£14,303.43	£8,528.29	147.67%
4	Staff Costs	£3,074.00	£3,787.20	£713.20	23.20%
5	Loan interest/capital repayments	£0.00	£0.00	£0.00	NA
6	Total other payments (excl salaries)	£11,283.30	£14,861.80	£3,578.50	31.72%
7	Balance carried forward	£9,147.03	£14,533.46	£5,386.43	58.89%
8	Total cash and short term investments	£9,147.03	£14,533.46	£5,386.43	58.89%
9	Total fixed assets and long term assets	£99,446.68	£99,546.26	£99.58	0.10%
10	Total borrowings	0	0	0	NA
11	Trust funds	NA	NA	NA	NA

Box 3 Total other receipts				
Explanation for variation of	£8,528.29	2019/20	2020/21	Difference
Insurance - Village Hall contribution		£642.26	£741.23	£98.97
Additional Village Hall payment made in error - to be refunded		£0.00	£511.91	£511.91
Grass cutting grant		£1,171.00	£1,183.00	£12.00
Grant - County Cllr devolved budget		£500.00	£500.00	£0.00
Other grants / donations (Friends)		£579.00	£1,680.00	£1,101.00
CIL allocation		£0.00	£7,085.70	£7,085.70
Recreation - Football - Chineham Tigers pitch hire		£636.00	£636.00	£0.00
Allotments		£0.00	£204.90	£204.90
Returned funds		£161.83	£116.00	£45.83
Village Hall rent (contra arrangement)		£5.00	£5.00	£0.00
Vat reclaim		£2,079.81	£1,638.72	£441.09
Bank interest		£0.24	£0.97	£0.73
	totals	£5,775.14	£14,303.43	£8,528.29

Box 4 Staff Costs				
Explanation for variation of	£713.20	2019/20	2020/21	Difference
Clerk salary increase 23.20%. No increase since start in 2016/17				
Also salary underpayment 2019/20 of £46 (error)		£3,074.00	£3,787.20	£713.20

Box 6 Total other payments (excl salaries)				
Explanation for variation	£3,578.50	2019/20	2020/21	Difference
Finance - Admin (incl VH insurance) -£5 'contra'		£1,571.48	£1,647.43	£75.95
Expenses - Clerk's expenses 2019/20 paid in 2020/21		£0.00	£432.00	£432.00
Training		£285.00	£0.00	£285.00
Villager - Parish Newsletter		£728.75	£766.80	£38.05
Maintenance grounds - contract		£3,278.76	£3,344.36	£65.60
Maintenance Village Hall grounds - additional		£0.00	£1,511.33	£1,511.33
Maintenance - tennis courts		£164.67	£68.27	£96.40
Maintenance - defibrillator		£78.00	£378.79	£300.79
Maintenance - footpaths		£0.00	£43.47	£43.47
Maintenance - Maple pond bench		£11.66	£0.00	£11.66
Allotments		£294.99	£2,175.01	£1,880.02
Pavilion water		£193.38	£178.41	£14.97
Up Nately Pond		£161.83	£31.60	£130.23
Projects - Fencing - Frog Lane		£2,161.53	£0.00	£2,161.53
Projects - Village Hall safe		£1,005.00	£0.00	£1,005.00
Projects - Maple pond pump		£0.00	£1,650.00	£1,650.00
Projects - Watercress Beds		£0.00	£728.46	£728.46
Projects - Maple pond signs			£17.47	£17.47
VAT paid		£1,348.25	£1,888.40	£540.15
	totals	£11,283.30	£14,861.80	£3,578.50

Mapledurwell & Up Nately Parish Council

SUPPORTING STATEMENTS ATTACHED TO THE RECEIPTS AND PAYMENTS ACCOUNTS 2020/21

ASSETS

Assets held for long term use are shown in the Asset Register £99,546.26

Land, operational properties and other assets are stated at cost.

In 2020/21 the following assets were acquired

	Cost
Pond pump (Mapledurwell pond)	£1,170.00

In 2020/21 the following assets were disposed of

	Cost
Old pond pump – Mapledurwell pond	<u>£960.00</u>
Flower festival bench - Maple pond (July 2019)	<u>£335.30</u>

BORROWINGS

None

LEASES

Lease on Village Hall land (Village Hall)

EXPENDITURE OUTSTANDING	£511.91	Village Hall Insurance overpayment
INCOME OUTSTANDING	£808.70	VAT reclaim
	£20.00	Allotment rent

COUNCIL AS LANDLORD	Tenant	Property	Repairing	Rent
	VH Management Committee	Village Hall land	Yes	£5.00
COUNCIL AS TENANT	Landlord	Property	Repairing	Rent
	VHI Management Committee	Village Hall Committee Room	No	£5.00

SECTION 137

Section 137 of the Local Government Act 1972 enable Parish Councils to spend a sum per head of electorate for the benefit of people in the Parish on projects not specifically authorised by other powers.

S137 allowance 2020/21	£8.32	497	£4,135.04
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S137 Payments 20/21

CPRE Membership	£36.00
S137 expend total =	£36.00

DEPOSITS

Deposits of £150 are held on behalf of allotment holders