

# Local Councils in England Annual return for the year ended 31 March 2013

Local councils in England with an annual turnover of £6.5 million or less must complete an annual return in accordance with proper practices summarising their activities at the end of each financial year. In this annual return the term 'local council' includes a Parish Meeting, a Parish Council and a Town Council.

The annual return on pages 2 to 5 is made up of four sections:

- Sections 1 and 2 are completed by the person nominated by the local council.
- Section 3 is completed by the external auditor appointed by the Audit Commission.
- Section 4 is completed by the local council's internal audit provider.

Each council must approve this annual return no later than 30 June 2013.

### Completing your annual return

Guidance notes, including a completion checklist, are provided on page 6 and at relevant points in the annual return.

Complete all sections highlighted in green. Do **not** leave any green box blank. Incomplete or incorrect returns require additional external audit work and may incur additional costs.

Send the annual return, together with your bank reconciliation as at 31 March 2013, an explanation of any significant year on year variances in the accounting statements and any additional information requested, to your external auditor by the due date.

Your external auditor will identify and ask for any additional documents needed for audit. Therefore, unless requested, do **not** send any original financial records to the external auditor.

Audited and certified annual returns will be returned to the local council for publication or public display of sections 1, 2 and 3. You must publish or display the audited annual return by 30 September 2013.

It should not be necessary for you to contact the external auditor or the Audit Commission directly for guidance.

More guidance on completing this annual return is available in the Practitioners' Guide for local councils that can be downloaded from www.nalc.gov.uk or from www.slcc.co.uk

### Section 1 - Accounting statements 2012/13 for

STANTON HARCOURT PARISH COUNCIL

Readers should note that throughout this annual return references to a 'local council' or 'council' also relate to a parish meeting.

			Year	ending		Notes and guidance
			March 012 £		March 013 £	Please round all figures to nearest £1. Do not leave any boxes blank and report £0 or Nil balances. All figures must agree to underlying financial records.
1 Balances brought fo	rward	151	44	112	570	Total balances and reserves at the beginning of the year as recorded in the financial records. Value must agree to Box 7 of previous year.
2 (+) Annual precept		150	00	150	00	Total amount of precept received or receivable in the year.
3 (+) Total ot receipts	her	32	75	54	-36	Total income or receipts as recorded in the cashbook less the precept received (line 2). Include any grants received here.
4 (-) Staff cos	sts	102	47	89	39.	Total expenditure or payments made to and on behalf of all employees. Include salaries and wages, PAYE and NI (employees and employers), pension contributions and employment expenses.
5 (-) Loan interest/cap repayments		0		0	6	Total expenditure or payments of capital and interest made during the year on the council's borrowings (if any).
6 (-) All other payments		119	05	113	94	Total expenditure or payments as recorded in the cashbook less staff costs (line 4) and loan interest/capital repayments (line 5).
7 (=) Balance carried forv		1121	67	113	70	Total balances and reserves at the end of the year.  Must equal (1+2+3) – (4+5+6)
8 Total cash short term investments		112	67	113	70	The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March – to agree with bank reconciliation.
9 Total fixed a plus other I term invest and assets	ong ments	485	5983	486	476	The original Asset and Investment Register value of all fixed assets, plus other long term assets owned by the council as at 31 March
10 Total borrov	wings	0		Ò		The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).
11 (If Applicab Trust funds (including charitable) disclosure r		YES	NO	YES	NO	(if applicable) The council acts as sole trustee for and is responsible for managing trust funds or assets. (Readers should note that the figures in the accounting statements above do not include any trust transactions.)

I certify that for the year ended 31 March 2013 the accounting statements in this annual return present fairly the financial position of the council and its income and expenditure, or properly present receipts and payments, as the case may be.

Signed by Responsible Financial Officer

Date 14/08/13

I confirm that these accounting statements were approved by the council on this date:

13/05/2013

and recorded as minute reference:

13/061

Signed by Chair of the meeting approving these accounting statements.

Date

15.08.2013

### Section 2 – Annual governance statement 2012/13

We	acknowl	ledae	as	the	mem	bers	of:	
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STANTON	HARCOURT	PORISH	COUNCIL
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our responsibility for ensuring that there is a sound system of internal control, including the preparation of the accounting statements. We confirm, to the best of our knowledge and belief, with respect to the accounting statements for the year ended 31 March 2013, that:

		Agre	ed –	'Yes'
		Yes	No*	means that the council:
1	We approved the accounting statements prepared in accordance with the requirements of the Accounts and Audit Regulations and proper practices.	V.		prepared its accounting statements in the way prescribed by law.
2	We maintained an adequate system of internal control, including measures designed to prevent and detect fraud and corruption and reviewed its effectiveness.	1		made proper arrangements and accepted responsibility for safeguarding the public money and resources in its charge.
3	We took all reasonable steps to assure ourselves that there are no matters of actual or potential non-compliance with laws, regulations and codes of practice that could have a significant financial effect on the ability of the council to conduct its business or on its finances.	V		has only done things that it has the legal power to do and has conformed to codes of practice and standards in the way it has done so.
4	We provided proper opportunity during the year for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit Regulations.	V		during the year has given all persons interested the opportunity to inspect and ask questions about the council's accounts
5	We carried out an assessment of the risks facing the council <b>and</b> took appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required.	V		considered the financial and other risks it faces and has dealt with them properly.
6	We maintained throughout the year an adequate and effective system of internal audit of the council accounting records and control systems.	V		arranged for a competent person, independent of the financial controls and procedures, to give an objective view on whether internal controls meet the needs of the council.
7	We took appropriate action on all matters raised in reports from internal and external audit.	Lor		responded to matters brought to its attention by internal and external audit.
8	We considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year-end, have a financial impact on the council and, where appropriate have included them in the accounting statements.	V		disclosed everything it should have about its business activity during the year including events taking place after the year end if relevant.
9	"Trust funds (including charitable) – in our capacity as the sole managing trustee we discharged our responsibility in relation to the accountability for the fund(s)/assets, including financial reporting <b>and</b> , if required, independent examination or audit.		O NA	has met all of its responsibilities where it is a sole managing trustee of a local trust or trusts.
	the council and recorded as minute reference	Signe Chair	d by:	Me a
	13/061	dated	13	5.08.2013
la	ted 13/05/20B	Signe	d by:	20
	•	Clerk		fliam
		dated		14/08/13

\*Note: Please provide explanations to the external auditor on a separate sheet for each 'No' response. Describe how the council will address the weaknesses identified.

# Section 3 – External auditor certificate and opinion 2012/13

### Certificate

We certify that we have completed the audit of the annual return for the year ended 31 March 2013 of

STANTON HARCOURT PARISH COUNCIL

## Respective responsibilities of the council and the auditor

The council is responsible for ensuring that its financial management is adequate and effective and that it has a sound system of internal control. The council prepares an annual return in accordance with proper practices which:

- summarises the accounting records for the year ended 31 March 2013; and
- confirms and provides assurance on those matters that are important to our audit responsibilities.

Our responsibility is to conduct an audit in accordance with guidance issued by the Audit Commission and, on the basis of our review of the annual return and supporting information, to report whether any matters that come to our attention give cause for concern that relevant legislation and regulatory requirements have not been met.

External auditor report
(Except for the matters reported below)* on the basis of our review, in our opinion the information in the annual return is in accordance with proper practices and no matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met. (*delete as appropriate).
(continue on a separate sheet if required)
Other matters not affecting our opinion which we draw to the attention of the council:
(continue on a separate sheet if required)
External auditor signature
External auditor name BDO LLP Southampton Date 12/1/13.  United Kingdom
Note: The auditor signing this page has been appointed by the Audit Commission and is reporting to you that they have carried out and completed all the work that is required of them by law. For further information please refer to the Audit Commission's publication entitled <i>Statement of Responsibilities of Auditors and of Audited Small Bodies</i> .

## Section 4 - Annual internal audit report 2012/13 to

STANTON HARLOURT PARISH COUNCIL

The council's internal audit, acting independently and on the basis of an assessment of risk, carried out a selective assessment of compliance with relevant procedures and controls expected to be in operation during the financial year ended 31 March 2013.

Internal audit has been carried out in accordance with the council's needs and planned coverage. On the basis of the findings in the areas examined, the internal audit conclusions are summarised in this table. Set out below are the objectives of internal control and alongside are the internal audit conclusions on whether, in all significant respects, the control objectives were being achieved throughout the financial year to a standard adequate to meet the needs of the council.

Int	ernal control objective			Please choose of the following
		Yes	No*	Not covered**
Α	Appropriate books of account have been kept properly throughout the year.	1		
В	The council's financial regulations have been met, payments were supported by invoices, all expenditure was approved and VAT was appropriately accounted for.	1		
С	The council assessed the significant risks to achieving its objectives and reviewed the adequacy of arrangements to manage these.	V		
D	The annual precept requirement resulted from an adequate budgetary process; progress against the budget was regularly monitored; and reserves were appropriate.	V		
E	Expected income was fully received, based on correct prices, properly recorded and promptly banked; and VAT was appropriately accounted for.	V		
F	Petty cash payments were properly supported by receipts, all petty cash expenditure was approved and VAT appropriately accounted for.	/		
G	Salaries to employees and allowances to members were paid in accordance with council approvals, and PAYE and NI requirements were properly applied.	1		
Н	Asset and investments registers were complete and accurate and properly maintained.	V		
1	Periodic and year-end bank account reconciliations were properly carried out.	V		
J	Accounting statements prepared during the year were prepared on the correct accounting basis (receipts and payments or income and expenditure), agreed to the cash book, were supported by an adequate audit trail from underlying records, and where appropriate debtors and creditors were properly recorded.	V		
K	Trust funds (including charitable) The council met its responsibilities as a trustee.	Yes	No	Not applicable
	r any other risk areas identified by the council (list any other risk areas below or on separat ntrols existed:	e shee	ets if r	needed) adequate
Na	me of person who carried out the internal audit			2 9
Si	gnature of person who carried out the internal audit	[	Date	14/8/13

\*Note: If the response is 'no' please state the implications and action being taken to address any weakness in control identified (add separate sheets if needed).

\*\*Note: If the response is 'not covered' please state when the most recent internal audit work was done in this area and when it is next planned, or, if coverage is not required, internal audit must explain why not (add separate sheets if needed).

# Guidance notes on completing the 2012/13 annual return

- You must apply proper practices for preparing this annual return. Proper practices are found in the Practitioners' Guide\* which is updated from time to time and contains everything you should need to prepare successfully for your financial year-end and the subsequent audit. Both NALC and SLCC have helplines if you want to talk through any problem you encounter.
- Make sure that your annual return is complete (i.e. no empty green boxes), and is properly signed and dated. Avoid making any amendments to the completed return. But, if this is unavoidable, make sure the amendments are drawn to the attention of and approved by the council, properly initialled and an explanation is provided to the external auditor. Annual returns containing unapproved or unexplained amendments will be returned unaudited and may incur additional costs.
- 3 Use the checklist provided below. Use a second pair of eyes, perhaps a council member or the Chair, to review your annual return for completeness before sending it to the external auditor.
- Do not send the external auditor any information not specifically asked for. Doing so is not helpful. However, you must notify the external auditor of any change of Clerk, Responsible Finance Officer or Chair.
- Make sure that the copy of the bank reconciliation which you send to your external auditor with the annual return covers all your bank accounts. If your council holds any short-term investments, note their value on the bank reconciliation. The external auditor must be able to agree your bank reconciliation to Box 8 on the Accounting Statements (Section 1). You must provide an explanation for any difference between Box 7 and Box 8. More help on bank reconciliation is available in the Practitioners' Guide\*.
- **Explain fully** significant variances in the accounting statements on page 2. Do not just send in a copy of your detailed accounting records instead of this explanation. The external auditor wants to know that **you** understand the reasons for all variances. Include complete analysis to support your explanation. There are a number of examples provided in the *Practitioners' Guide\** to assist you.
- If the external auditor has to review unsolicited information, or receives an incomplete bank reconciliation, or you do not fully explain variances, this may incur additional costs for which the auditor will make a charge.
- Make sure that your accounting statements add up and the balance carried forward from the previous year (Box 7 of 2012) equals the balance brought forward in the current year (Box 1 of 2013).
- 9 **Do not complete section 3**. The external auditor will complete it at the conclusion of the audit.

	ete section 3. The external additor will compare	Done?
Completion chec	klist – 'No' answers mean you may not have met requirements	Done:
	All green boxes have been completed?	3
All sections	All information requested by the external auditor has been sent with this annual return? Please refer to your notice of audit.	~
5	Council approval confirmed by signature of Chair of meeting approving accounting statements?	2
Section 1	An explanation of significant variations from last year to this year is provided?	N/A.
Gection 1	Bank reconciliation as at 31 March 2013 agreed to Box 8?	1
	An explanation of any difference between Box 7 and Box 8 is provided?	NA
Sections 1 and 2	Trust funds – all disclosures made if council is a sole managing trustee?  NB: Do not send trust accounting statements unless requested.	N/A.
Section 2	For any statement to which the response is 'no', an explanation is provided?	N/A
Section 4	All green boxes completed by internal audit and explanations provided?	~

\*Note: Governance and Accountability for Local Councils in England – A Practitioners' Guide is available from your local NALC and SLCC representatives or from www.nalc.gov.uk or www.slcc.co.uk

### **Stanton Harcourt Parish Council**

### Bank Reconciliation for 2012/13 as at 31 March 2013

Balance 31/03/13	£
Account: Bank Of Ireland	370
WODC	11,000
Total Bank Accounts	11,370

Balance b/f	11,267
Plus Receipts	20,436
Less Payments	-20,333

Balance C/fwd 11,370

Signed: Trudi Gasser

RFO

Signed:

**Charles Mathew** 

Chairman

### STANTON HARCOURT PARISH COUNCIL Income and Expenditure £ 2012/13

Income			Expenditure
	2012/13	2012/13	
Precept	15,000	5,520	Grasscutting
OCC Grass Cutting Grant	1,662	3,950	Village Upkeep & Maintenance
Cemetery	1,857	170	Cemetery
Bank Interest	154	840	Bin Emptying
Other Grant	0	130	Play Area Build/Landscaping
Car Park Rent	5	236	Village Hall Insurance
Mug Sales	196	1,050	Parish Insurance
Balloon Sales	61	225	Village Hall Hire
VV Adverts	150	110	Leys Lease/Green Rent
VAT Reclaim	1,352	4,989	Clerk's Salary & Expenses
			Chairman's Expenses
		0	Charity Donations
		0	Election Costs
		177	Professional Subs & Training
		372	Audit Fees
		94	Landscaping, Planting
			Winter Preparedness
		0	Village Hall Refurb
			Printer/Copier/Stationery
			Village Voice
		0	Professional Fees
		The same of the sa	Events
		388	Others
TOTAL	20,436	20,333	
Surplus/-Deficit		103	Surplus/-Deficit

Signed:
Trudi Gasser
RFO

Signed:
Charles Mathew
Chairman

# STANTON HARCOURT PARISH COUNCIL

# ASSET REGISTER UPDATE JULY 2013

February   February			Cost	ruiciase para	Cost, estimate	Neeper	SISRO DIRILING
State   Stat	uldings and Land	en entre			And the second s	000 mm professional manufactured a suday	
Straig Green	Village Hall		£425,000.00	2000	2652,089.00		insurance valuation
March Complete   Com	Village Hall Car Park		£1.00		£3,000.00	-	resurfacing
Machine	Land Fox Field		£33,000.00	2008	£33,000.00		Purchase price
Hut, Cemeleny   February   Febr	Land at Bury Mead		£1.00				
February   February	Cemetery		£1.00				
Fig. 100   NA   Fig. 100   Fig. 100   Fig. 100   Fig. 100   NA   Fig. 100   Fig. 100   NA   Fig. 100   Fig. 100   NA   Fig. 100   Fig. 100   NA   Fig. 100   Fig	Maintenance Hut, Cemetery		61.00		£1,000.00		rebuild based on last asset register
Sural Green	Bus Shelters		£1.00		£1,000.00		rebuild based on last asset register
Small Green		Harcourt Arms	£1.00		£1,000.00		rebuild based on last asset register
Small Green         £450.00         E450.00         NAA           Earge Green         £450.00         £450.00         NAA           Charge Green         £450.00         £450.00         NAA           Charge Green         £450.00         £450.00         NAA           Leys Footpath         £450.00         E450.00         NAA           Black direct/Melin Road         £450.00         2007         £450.00         NAA           Bury Mead Play Area Tree Seat         £520.00         2007         £450.00         NAA           Cemelery         £750.00         2007         £450.00         NAA           Leys         £750.00         2007         £550.00         NAA           Experimentary         £750.00         2007         £750.00         NAA           Fox Field         £750.00         2007         £550.00         NAA           Milage Hall         £700.00         £700.00         £750.00         NAA           Sutton Lane<	vad Eaninmant		And the second s	de la desta de la company	and the second s		
Simal Green   E450.00   E450.00   NIA     E490.00   E450.00   NIA     E450.00   NIA     E450.00   NIA     E450.00   NIA     E450.00   E450.00   NIA     E450.00   NIA     E450.00   NIA     E450.00   NIA     E450.00   E4	Seas	Small Green	5450 00		00 0573	N/A	Recent numbers
Large Green		Small Green			£450.00	N/A	Recent purchase
Charlest School   E450.00   CA50.00   CA50.0		Large Green		***************************************	£450.00	N/A	Recent purchase
Legys Footpath   E450 00   N/A		Opposite School			£450.00	N/A	Recent purchase
BlackditchMain Road   E430.00   E450.00   NIA		Leys Footpath			£450.00	N/A	Recent purchase
Bury Mead Play Area         £435.00         2007         £435.00         NAA           Fables         Eables         £450.00         2007         £435.00         NAA           Fables         Leys         £150.00         2012         £150.00         NAA           Leys         Eables         £150.00         2012         £150.00         NAA           Leys         Eables         £150.00         2012         £150.00         NAA           Bury Mead         £1.00         2010         £1.340.00         NAA           Immorial         Large Green         £1.340.00         2010         £1.340.00         NAA           Board         Final Green         £1.340.00         2010         £1.340.00         NAA           Board         Small Green         £1.340.00         2010         £1.340.00         NAA           Board         Village Hall         £650.00         2013         £2500.00         NAA           Sutton Lane         £50.00         £50.00         £50.00         R50.00		Blackditch/Wain Road	000		£450.00	N/A	Recent purchase
Sury Mead Play Area Tree Seat		Bury Mead Play Area		2007	£435.00	N/A	Recent purchase
Cemetery   E450.00   Large Life   Large Li		Bury Mead Play Area Tree Seat	***************************************	2007	2820.00	A/N	Recent purchase
Leys		Cemetery	and and and and		2450.00	N/A	GIF
Lerys         E150.00         2012         E150.00         NJA           Importal         Enrorate         E150.00         2007         E2500.00         NJA           Importal         Enrorate         E1.00         2007         E2,500.00         NJA           Importal         Exercise         E2,389.00         2005         E2,500.00         NJA           Board         Enrith Green         E1,340.00         2010         E1,340.00         NJA           Board         Simal Green         E100.00         2013         E2,500.00         NJA           Board         Simal Green         E3,000.00         2013         E2,500.00         NJA           Board         Village Hall         E600.00         2013         E2,500.00         NJA           Shelfer         Sutton Lane         E50.00         E50.00         E50.00         E50.00         NJA           Shelfer         Shelfer         E50.00         F6.00         E50.00         E50.00         NJA           Shelfer         Sithi HS45         E235.00         E70.00         E70.00         E70.00         NJA           Shadys         Lane         E70.00         E70.00         E70.00         NJA <t< td=""><td>Picnic Tables</td><td>Leys</td><td></td><td>2012</td><td>£150.00</td><td>N/A</td><td>Recent purchase</td></t<>	Picnic Tables	Leys		2012	£150.00	N/A	Recent purchase
Large Green   E2,389,00   2007   E3,790,00   N/A     Large Green   E2,389,00   2007   E3,790,00   N/A     Small Green   E1,340,00   2010   E1,340,00   N/A     Bury Mead Play Area   E3,275,00   2007   E3,500,00   N/A     Small Green   E1,000   2010   E1,340,00   N/A     Small Green   E1,000   2013   E2,50,00   N/A     Simal Green   E50,00   2013   E50,00   N/A     Suffich Lane   E50,00   E50,00   N/A     Street   E50,00   E50,00   E1,00,00   E1,00,00   N/A     Street   Strin FS55   E235,00   2004   E2,00,00   M Hill     Suffich   Strin FS55   E235,00   2004   E2,00,00   M Hill     Strin FS55   E239,00   2003   E2,00,00   M Hill     Strin FS55   E239,00   2003   E1,00,00   M Hill     Strin FS55   E239,00   2003   E1,00,00   M Hill     Strin FS55   E239,00   2003   E1,00,00   M Hill     Strin FS55   E239,00   2004   E2,00,00   M Hill     Strin FS55   E239,00   2003   E1,00,00   M Hill     Strin FS55   E239,00   2003   E2,00,00   M Hill     Strin FS55   E2,00,00   E2,00,00   C2,00,00   C2	The state of the s	- COVERNMENT OF THE PARTY OF TH	-	2012	£150.00	-	Recent burchase
Shelter   Large Green   E2,210   2010   E3,000   N/A	Play Equipment	Eury Wead	XX	2007	£8,500.00		Recent purchase
Soard         Examelation         Examelation         Examelation         Examelation         Examelation         Examelation         Invalidation	war wellonar		00.000	01.07	23,780.00		Restoration
Board         Evaluation         Evaluation </td <td>D D D D D D D D D D D D D D D D D D D</td> <td>Laige Green</td> <td>27,308.00</td> <td>2003</td> <td>22,300.00</td> <td>40000</td> <td>Recent purchase</td>	D D D D D D D D D D D D D D D D D D D	Laige Green	27,308.00	2003	22,300.00	40000	Recent purchase
Board         Small Green         £5,200         NA           Board         Small Green         £50,00         2013         £550,00         NA           Village Hall         £50,00         2013         £650,00         NA           Sutton Lane         £50,00         £50,00         £50,00         NA           Sutton Lane         £50,00         £50,00         £60,00         NA           Sutton Main Road         £50,00         £60,00         £60,00         NA           & Shelter         £100,00         F150,00         NA           & Shelter         £50,00,00         £60,00         NA           & Shelter         £50,00,00         £60,00         NA           & Shelter         £50,00,00         £60,00         NA           & Shelter         £11         £55         £200,00         NA           & Shelter         £50,00         1         £200,00         NA           & Shelter         £50,00         2003         £200,00         NA           A Shrayer         £122.00         2012         £122.00         NA           A Shrayer         Natierhorn         £234.00         2012         £204.00         Clerk           A S		Prox Fleid	29 975 00	2010	2.1.340.00		Popul purchase
Solution Late         £ 100.00         ZO13         £ 250.00         N/A           Village Hall         £ 50.00         2013         £ 50.00         N/A           Village Hall         £ 50.00         £ 100.00         N/A           Sutton Lane         £ 50.00         £ 50.00         N/A           Strady's Lane         £ 50.00         £ 50.00         N/A           Sutton Main Road         £ 100.00         E 50.00         N/A           Sheady's Lane         £ 100.00         E 100.00         N/A           Shin FS55         £ 235.00         2003         £ 450.00         N/A           Ak Sprayer         Silin HS45         £ 235.00         2003         £ 250.00         N/HIII           Ak Sprayer         Village Hall         £ 122.00         2012         £ 122.00         N/A           Steady's Lane         £ 122.00         2012         £ 122.00         N/A           Asader         Matterhorn         £ 204.00         C 100.00         C 100.00           Abbinet         E 200.00         2012         £ 200.00         C 100.00		Duly Wedu riay Area	20,000	7007	20,000,00	-	Necell pulchase
Sheaty's Lane         £50.00         £00.00         £50.00         N/A           Steady's Lane         £50.00         £50.00         N/A           Sutton Lane         £50.00         £50.00         N/A           Sutton Main Road         £50.00         £50.00         N/A           Sutton Main Road         £50.00         £50.00         N/A           Shift Road         £50.00         MHII         £50.00         N/A           Ak Sprayer         £50.00         MHII         £20.00         MHII           Ak Sprayer         £122.00         2012         £122.00         N/A           Slink HS45         £122.00         2012         £122.00         N/A           Asader         Matterhorn         £234.00         2012         £234.00         Cierk           Shink Road         £204.00         2012         £264.00         Cierk           Shink Road         £204.00         2012         £204.00         Cierk           Shink Road         £200.00	Notice Board	Small Green	F 100.00	0.4.0	2,750.00	NA	Similar current available products
Sutton         Lane         E50.00         LANA           Steady's Lane         £50.00         E50.00         N/A           Steady's Lane         £50.00         E50.00         N/A           Sutton Main Road         £100.00         E7150.00         N/A           & Shelter         E700.00         E7150.00         N/A           Scheler         E5,000.00         E750.00         N/A           er         Sith HS45         E735.00         2003         E450.00         M Hill           ack Sprayer         Village Hall         E122.00         2012         E122.00         N/A           Sieady's Lane         E722.00         2012         E722.00         N/A           Sieder         Matterhorn         E260.00         M Hill           ceder         E722.00         2012         E722.00         N/A           Siededy's Lane         E260.00         2012         E264.00         Chairman           Abinet         E200.00         2010         E200.00         Chairman		VIII SUPERIOR TO THE PROPERTY OF THE PROPERTY	2000000	6107	2000000	VIN	Second parciase
Schedy's Lane         £50.00         E50.00         N/A           Sutton Main Road         £50.00         £50.00         K/A           Sutton Main Road         £700.00         £700.00         £700.00           Sutton Main Road         £700.00         £700.00         K/A           Salid Road         £700.00         £700.00         K/A           Shelter         £700.00         £700.00         K/A           Sith FS-5         £700.00         £700.00         K/A           Exception         £700.00         K/A         K/A           Exception         £700.00         K/A         K/A           Exception         K/A         K/A         K/A           Exception         E720.00         K/A         K/A           Exception         K/A         K/A         K/A           Exception         E720.00         L/A         K/A           Exception         K/A         K/A         K/A           Exception         K/A         K/A         K/A           Exception         L/A         K/A         K/A           Exception         L/A         K/A         K/A           Exception         L/A         K/A         K/A </td <td></td> <td>Village hall</td> <td>200.00</td> <td>***************************************</td> <td>2,100.00</td> <td>Y.V.</td> <td>Similar current available products</td>		Village hall	200.00	***************************************	2,100.00	Y.V.	Similar current available products
Schelter         School         E50.00         N/A           & Shelter         E100.00         E60.00         N/A           & Shelter         E5,000.00         E60.00         N/A           Shelter         E5,000.00         E60.00         N/A           Shelter         E60.00         N/A         N/A           Shelter         E60.00         E60.00         N/A           Shin HS45         E739.00         2004         E200.00         N/HII           Schedyser         E60.00         unknown         E50.00         N/HII           Natierhorn         E122.00         2012         E122.00         N/A           Schedy's Lane         E234.00         2012         E236.00         N/A           School's Lane         E234.00         2012         E236.00         N/A           Schedy's Lane         E234.00         2012         E236.00         Chairman           Abinet         E200.00         2010         E200.00         Chairman		Charles In the second s	00.000	***************************************	00.00	VIV	control current available products
Schildin Malin Rolari         E00.00         FETIS.00         N/A           & Shelter         Cemetery         £5,000.00         refurb 2007/08         £5,000.00         N/A           strin FSS5         E5,000.00         2003         £450.00         M Hill           er         Strin HS45         £235.00         2004         £200.00         M Hill           ack Sprayer         Sith HS45         £50.00         unknown         £50.00         M Hill           n         Village Half         £122.00         2012         £122.00         N/A           seader         Matterhorn         £234.00         2012         £122.00         N/A           seader         Watterhorn         £200.00         2012         £264.00         Chairman           2abinet         £200.00         2010         £200.00         Chairman		Steady & Latie	200.00		20.00	C/C	Similal Culterill available products
& Shelter         Control of the c		Commence From	2400.00	***************************************	230.00	V/V	eimilar current available products
s         Honda HRV 425         £507.00         2003         £450.00         M Hill           er         Stin FS55         £235.00         2004         £200.00         M Hill           ack Sprayer         Stin HS45         £239.00         2003         £200.00         M Hill           nck Sprayer         Village Halt         £122.00         2012         £122.00         N/A           seedy's Lane         £234.00         2012         £122.00         N/A           sader         Matterhorn         £200.00         2012         £264.00         Chairman           2abinet         £200.00         2010         £200.00         Clerk	Stocks & Shelter		00.000.23	refurb 2007/08	65.000.00	N/A	replace original with new
s         Honda HRV 425         £507.00         2003         £450.00         M Hill           er         Stihl FS55         £235.00         2004         £2200.00         M Hill           ck Sprayer         Stihl HS45         £239.00         2003         £200.00         M Hill           n         Village Hall         £122.00         2012         £50.00         M Hill           seedy's Lane         £122.00         2012         £122.00         N/A           seder         Matterhorn         £244.00         2012         £264.00         Chairman           abinet         £200.00         2010         £200.00         Clerk	And the subject of th			And the second section of the section of t		A THE PARTY OF THE	ter mentelem enterprisessen meterprisessen mentelem enterprisessen meterprisessen enterprisessen enterprisesse
Honda HRV 425         £607.00         2003         £450.00         M Hill           Stihl FS55         £235.00         2004         £200.00         M Hill           Stihl HS45         £230.00         2003         £200.00         M Hill           Kihl HS46         £200.00         L C C C C C C C C C C C C C C C C C C C	nipment						
Stihl FS55         £235.00         2004         £200.00         M Hill           Stihl HS45         £239.00         2003         £200.00         M Hill           K50.00         unknown         £50.00         M Hill           Village Hall         £122.00         2012         £122.00         M Hill           Steady's Lane         £122.00         2012         £122.00         N/A           Matterhorn         £264.00         2012         £264.00         Chairman           £200.00         £2010         £200.00         Cierk	Mowers	Honda HRV 425	£507.00		£450.00	MHM	Internet seller
Stifn H545         £239.00         2003         £200.00         M Hill           Village Hall         £50.00         unknown         £90.00         M Hill           Village Hall         £122.00         2012         £122.00         N/A           Steady's Lane         £122.00         2012         £122.00         N/A           Matterhorn         £264.00         2012         £264.00         Chairman           £200.00         £2010         £200.00         Clerk	Strimmer	Stinl FS55	£235.00	200	£200.00	Z H	Infernet seller
K50.00         unknown         £50.00         M Hill           Village Hall         £122.00         2012         £122.00         N/A           Steady's Lane         £122.00         2012         £122.00         N/A           Matterhorn         £264.00         2012         £264.00         Chairman           £200.00         £2010         £200.00         Clerk	Hedgecuffer	Stihl HS45	£239.00		£200.00	MHII	Internet seller
Village Hall         £122.00         2012         £122.00         N/A           Steady's Lane         £122.00         2012         £122.00         N/A           Matterhorn         £264.00         2012         £264.00         Chairman           £200.00         £2010         £200.00         Clerk	Backpack Sprayer		00.053		£50.00	E Z	Internet seller
Steady's Lane         £122.00         2012         £122.00         N/A           Matterhorn         £264.00         2012         £264.00         Chairman           £200.00         £201         £264.00         Chairman	Salt Bin	Village Hall	£122.00		£122.00	AN	Internet seller
Matterhorn         £264.00         2012         £264.00         Chairman           £200.00         £2010         £200.00         Clerk		Steady's Lane	£122.00		£122.00	NA	Internet seller
£200.00 2010 £200.00 Clerk	Saltspreader	Matterhorn	£264.00		£264.00	Chairman	Internet seller
1000	Filing Cabinet		£200.00		£200.00	Clerk	Internet seller
£300.00 Clerk	Photocopier		£300.00		£300.00	Clerk	original supplier
£170.00 unknown £170.00 Chairman	Over Head Projector		00.0713		£170.00	Chairman	Internet seller