

EGERTON PARISH COUNCIL
3rd December 2019

The meeting of the Parish Council was held on Tuesday 3rd December 2019
in the Committee Room of the Village Hall, Egerton at 8.00pm.

The Clerk opened the meeting in the absence of Richard and Peter and following a suggestion from Richard put forward that Tim (a former Chairman) should take the chair for the December meeting. Pat proposed and Lois seconded, all agreed.

Present: Sarah Elworthy, Claire Foinette, Jeff Hopkins, John Lawton, Tim Oliver, Pat Parr, Lois Tilden and Heather James (Clerk)

2 members of the public were present.

1. **Apologies:** Richard King (Chairman) holiday, Peter Rawlinson (Vice Chairman) holiday, Ken Mulholland (Ward Councillor)-meeting
2. **Declarations of interest:** Pat Parr- Gift of land
3. Sarah requested the vote for this item on the November minutes be recorded
Discussion on the points Sarah previously circulated by email to all councillors regarding items 4l, 4s and 4u. Lois suggested, and Sarah agreed, to an amendment to 4l. No agreement was reached to items 4s and 4u.
The minutes of the meeting were proposed by Pat Parr, seconded by Jeff Hopkins and approved by Lois Tilden, Tim Oliver and John Lawton. Sarah Elworthy disapproved. Claire Foinette abstained as not present at the November meeting.

The minutes of the meeting on 5th November 2019: The minutes were approved and signed as a true record of proceedings. **Proposed:** Pat Parr; **Seconded:** Jeff Hopkins

4. **Matters Arising from 5th November 2019**

- a) **Report No. 116 of the Egerton Footpaths Representative – December 2019**
See attached report at end of minutes
- b) **Highways:**
See attached report at end of minutes

New: Dering Wood Road. Following a number of unreported accidents, some due to speed and some due to deer being in the road, some new signs have been erected showing bends also road markings have been made clearer. John has put a request on Egerton Next-door that all accidents that occur on that road be reported to the police. It is hoped that more can be done to make the area safer.

- c) **Older people's accommodation:** Lois noted the Heads of Terms drawn up by solicitors need to be discussed at a later date.
Action: Richard King, Lois Tilden
- d) **Extension to Games Barn:** Bill has had a meeting with design company, Jeff will have a meeting with Bill once the designs have been received. Once the designs are available they will be put to the PC
Action: Jeff Hopkins
- e) **VE Day Celebration 75 Years:** Pat and the working group have had two meetings. Pat has applied for lottery funding as there is a sum of £2 million available for Community funding. Pat will keep the PC informed of progress.
Action: Pat Parr
- f) **Fence opposite Barrow House:** Lois has been in contact with the landscape officer at ABC who is looking into the possibility of hedging being planted roadside of the fence.
Action: Lois Tilden
- g) **Map on Glebe:** Pat has received confirmation that the map is ready and an invoice has been submitted. The Clerk will arrange payment.
Action: Clerk
- h) **Speed indicators:** Peter is working on getting funding in place to purchase a SID.
Action: Peter Rawlinson
- i) **UKPN Power Partners:** Grants had been made available for renewable energy initiatives but Richard was not sure if these were still available. He is checking and thought that there were different areas within the village which might benefit from extra funding. Maybe to replace lighting or heating within the Games Barn or Millennium hall. Richard will send the link to the hall committee and Games Barn committee.
Action: Richard King
- j) **Red phone box, Stonebridge Green:** Lois is trying to source a book case that could be fitted in for the lending library.
Action: Lois Tilden
- k) **Trees in recreation ground and others to maybe be felled:** The Clerk has passed Graham Howland's details to Ken Mulholland so they can liaise about trees.
- l) **GDPR:** Information audit, John will produce a document with details of different clubs and what information is held. These clubs will include Games Barn, Computer Centre, Film Club and Neighbourhood Plan. These are all under the auspices of EPC, other clubs in the village should hold their own information audit.
Action: John Lawton
- m) **Review of Risk Assessments and Asset Register:** On the Risk Assessment held at this time the following items need to be reviewed. Data Protection Policy, Freedom of Information Policy. The Clerk will liaise with John and Sarah to update the paperwork. **Action:** John Lawton, Sarah Elworthy

- n). **Christmas Fair:** The Committee have decided on Saturday 7th December at 3.00-5.30pm for the fair which this year will be held in the hall with the huts erected on the recreation ground. The minutes of the meetings will be posted onto the village web site.
- o). **War memorial:** Pat has been having discussions with members of St James on this. Although Pat requested this item be removed from future minutes John asked Pat to keep him informed of progress.
- p). **Steps:** Following discussions it was decided due to safety reasons that laying chicken wire on the slippery treads would not be a good option. The Clerk has sourced some aluminium anti-slip plates for £14.50 each. On inspection Tim Kent noted 12 would be required for the sum of £174.00. Claire proposed and Jeff seconded that these should be purchased and Tim Kent asked to fit. The Clerk and Jeff will arrange a meeting with Tim to discuss the job. **Action:** Jeff Hopkins, Clerk
- q). **Stonebridge Green parking:** Sarah reports that matters are much improved with vehicles around the grass area. The PCSO has been contacted re: parking and Sarah has contacted residents to see if they were interested in meeting with the PCSO. Sarah has contacted the manager of The Cottage and is keeping in touch. Sarah has delivered a letter to all residents signed by the Clerk requesting all not to park on the Green during the winter months.
- r). **CCTV in car park-Police Forum:** Peter is to follow up on this item. **Action:** Peter Rawlinson
- s). **Garden Community Proposal:** John has met with Kate Hammond leader of SOHL (Save our Heath Land). Kate visited the Neighbourhood Plan workshop on Saturday 30th. Maidstone Borough Council will make a decision in March 2020 where planning of new properties will go ahead. Pat requested if the group could find out the likelihood of the rumours that there will be a new motorway junction on the M20 and another station will be built. John has spoken to Damian Green MP who thinks these proposals are unlikely to happen. EPC agreed to vote against the proposed planning for the new Garden Village. The action group has produced some Christmas cards which John asked for help in delivering around the village. **Action:** John Lawton, Claire Foinette, Pat Parr
- t). **Hedges on New Road:** Pat to report to highways. **Action:** Pat Parr
5. **PCSO:** A report has been received this month.
6. **Neighbourhood Plan Update:** Lois reported that Jane Carr had sent a note to parish councillors prior to the meeting. A summary of this was that the public event on 30 November had attracted 111 people and over 50 questionnaires had been completed. This was a good turnout and members of the public had engaged positively with the process. Councillors were thanked for their practical help and their presence, which provided welcome support. The NP Group would review all the feedback received at the event and from the one held in September as well as from ABC and the Group's planning consultants. A draft of the full Plan would then be prepared for circulation to all households in accordance with government regulations. In discussion, councillors felt overall that the event had been successful. Members of the NP Group, small in number, were congratulated on all their efforts towards the creation of a meaningful Neighbourhood Plan that aimed to meet the majority of the villagers' wishes.

John raised a few practical points that he felt might have made the event run more effectively and also queried if the sites suggested for development as put forward by local landowners were under consideration on a “level playing field”. Lois said she believed there was equitable treatment as the call for possible sites had been openly advertised via various media throughout the village; each landowner offering a site had been given the opportunity to put forward their proposals in person to the NP Group; each landowner had also participated in the open public workshop to discuss the sites; each landowner was advised that each site was being considered on the basis of objective criteria that had been published and had been given to each landowner; each landowner had been advised that the Housing Needs survey had only identified a need for affordable local housing, and that would mean the sites would not be valued by a housing association or similar developer at an open market price. So if landowners did not intend their sites to be used in this way and would not be prepared to sell their sites for a lower value to reflect the number of dwellings required based on a standard value per unit, they would be withdrawn from the scope of the Plan. Lois suggested that John should put his further concerns in writing to Jane.

7. Sale of shop: Ongoing

- 8. Running Club Low level lighting on recreation ground:** Sarah has had a request from a member of the running club to have the reflective paint replaced on the speed humps/kerbside on the approach to the Village Hall after one of their members had a nasty fall in the dark. Comments had also been received by Sarah from other members of the public on the difficulties seeing the kerb and humps in the dark when walking, cycling or driving along this approach road. The Clerk will ask Tim Kent for a cost to carry out this work. John noted that some of the blocks at the top of the ramp leading to hall car park are loose. The Clerk will contact AK paving who carried out the original paving work. The running club also requested consideration of low-level lighting along the access slope beside the cricket pitch. Claire suggested this would not be practical or particularly needed. Cllrs agreed with Claire. Sarah will report back to the running Club. **Action:** Sarah Elworthy, Clerk

9. Correspondence

Correspondence

All circulated by email in advance unless marked with a *

Action

KALC Community awards scheme: All 14/11 **Pat will circulate to all a list of previous recipients of the award. Cllrs will submit their proposals for nominee. The Clerk will check deadline date for submission.**

Note

KALC Newsletter October: Lois, Sarah: 7/11

Leader’s Briefing – New Town Centre PC’s and Evening Standard Property Report: All 7/11

Leader’s Briefing – Illuminities: All 7/11

Rural Services Network: Lois, Sarah: 7/11

NALC Newsletter: Lois, Sarah: 7/11

Leader’s Briefing – Encouraging Visitors to Experience Ashford and Tenterden: All 7/11

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CPRE news: Lois, Sarah: 7/11
 Rural report from Kent Police Rural Task Force: All 12/11
 ABC Broadband Voucher Schemes available 2019: All 14/11
 KALC CEO Bulletin: All 14/11
 Kent PCC's Autumn newsletter: All 19/11
 RURAL TASK FORCE – FARMWATCH: Lois 26/11
 Inside Track Issue 260: Sarah 26/11
 KALC News November: Claire, Lois , Sarah 3/12
 NALC Spring Conference 2020: Lois, Sarah 3/12

Web Items

October minutes
 December agenda
 Draft November minutes

10. Accounts

Approval of the accounts for the month, for cheques to be signed and Internet transfers to take place.

Proposed Pat Parr; **Seconded:** LoisTilden;

Expenditure		Cheque No	£
Tim Kent	Play area repairs	BACS	72.53
Reimburse Malcolm Laws	Domain renewal	BACS	11.99
KCC	New Parish map	BACS	199.20
Captivewebs	NHP website	BACS	175.80
Mrs H James	December salary	BACS	731.89
HMRC	December	BACS	217.67
			1409.08

Income			

Bank Reconciliation: Balance as at 30th November 2019 £13,250.81 less un-presented cheques as follows

Actual balance = £13,250.81 as at 30th November 2019

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Accounts for Egerton update magazine

Expenditure		Cheque No	£
Printbig	Issue 16	BACS	1199.00
Alan Arthur	Delivery Issue 16	000016	100.00
			1299.00

Income			
Advertising			

Bank Reconciliation Balance as at 30th November 2019 £3,385.20 Less un-presented cheques as follows:

Actual balance = £3,385.20 as at 30th November 2019

Accounts for Village projects

Expenditure		Cheque No	£

Income			
Interest			0.93
			0.93

Bank Reconciliation: Balance as at 30th November 2019 £20,594.93 Less un-presented cheques as follows:

Actual balance = £20,594.93 as at 30th November 2019

Village Projects fund

Pre-school move = £11,288.65

Village Hall = £ 9,306.28

Total = £20,594.93

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Accounts for Neighbourhood Plan

Expenditure		Cheque No	£
Captivewebs	As above	BACS	175.80
			175.80

Income			

- a) Total Budget 2019-2020 £37,055
- b) Precept and Grant £19,540
Actual amount spent to date is £14,909.42
- c) The Clerk had circulated to all the budget figures for 2020-2021. Lois queried the figure for property repairs being £1400 for 2019-2020 but only £200 in new figures. The Clerk will check figures and report to Cllrs. The new budget will need to be approved at the January meeting ready to submit precept request to ABC before 10th January.

11. Public Discussion

Tim Oliver closed the meeting at 9.23pm for the public discussion, the meeting re-opened at 9.25pm.

12. Planning

Planning applications submitted to Ashford Borough Council this month for Egerton Parish Council to consider and decisions recently taken by ABC to be noted, details of which may be accessed on line at: http://www.ashford.gov.uk/online_planning/ Individuals may also register via the website with ABC to receive regular alerts of new applications and decisions.

New:

19/01386/AS			<p>The Hollies, Mundy Bois, Pluckley TN27 0ST Demolition of existing redundant buildings and to erect 4 no. dwellings with new access, hardstanding and associated infrastructure</p>
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No comment Leave to ABC

19/01603/AS	Egerton	Weald North Ward	<p>Agricultural Barn at, The Farriers, Mundy Bois Road, Egerton, Kent, TN27 9ER Conversion of, and extension to, agricultural buildings to a single dwelling, incidental outbuilding, landscape enhancement (alternative to 18/01696/AS)</p>
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Support

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19/01587/AS	Egerton	Weald North Ward	Long Ridge, Egerton House Road, Egerton, Ashford, Kent, TN27 9BD Demolition of existing garage; erection of detached garage/annexe. (Resubmission of application 19/00570/AS)
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Object- Lois on behalf of EPC, will submit similar comments to those in previous planning application. Also to note that more building work at Long Ridge was in danger of swamping Egerton House.

Awaiting decision:

19/00229/TC	Egerton	Weald North Ward	St James' Church, The Street, Egerton, Kent, TN27 9AH Ash Tree north side of churchyard requires work to remove diseased stems.
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19/00971/AS	Egerton	Weald North Ward	BT Telephone Box Consultation on the removal of payphone
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19/00131/TC	Egerton	Weald North Ward	Stonebridge Barn, Stonebridge Green Road, Egerton, Ashford, Kent, TN27 9AN 82 poplar trees cut down to safe level approximately 12 - 15 feet from ground
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19/00767/AS	Egerton	Weald North Ward	Grain Store Burscombe Farm, Coach Road, Egerton, Kent, TN27 9BB Demolition of existing grain store and silos. Construction of office and warehouse facility with associated external works.
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Decided planning applications:

19/01290/AS Prior Approval Is Given	Egerton	Weald North Ward	Agricultural Building, Wanden Farm, Wanden Lane, Egerton, Kent Prior approval for change of use from one agricultural barn and land within its curtilage to two dwellings and associated operational development
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19/01304/AS Permit	Egerton	Weald North Ward	Parrsmere, Chapel Lane, Egerton, Ashford, Kent, TN27 9BX Erection of annexe.
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13. Any other business/information:

- Hedge over hanging road at The Cottage, The Street **The Clerk will write to the resident and request the hedge be cut back as it is endangering the children going to school as they have to walk in the road.**
- Mole hills on rec- Sarah-**Jeff and the Clerk will inspect the area and decide if any action needs to be taken.**
- Date for January 2020 meeting-**7th January**
- Councillors self-funded meal in New Year- **Friday 17th January was suggested, the Clerk will check with the Barrow House that the date is ok and to request a menu to circulate to Cllrs.**
- Parish Assembly 2020 19th March-Ideas-**Sarah suggested that along with all clubs and societies attending all Cllrs should attend to answer questions from villagers.**
- Crocken Hill footpath-**Jeff has had a request from a resident that the moss on the path be cleared. Another resident requested if salt could be spread on the moss. The Clerk will contact ABC to request the path be cleaned.**
- Welcome pack-**Pat has delivered a pack to new residents at Star and Garter Cottage.**

The meeting closed at 10.20pm

Next meeting: Tuesday 7th January 2020

Report No. 116 of the Egerton Footpaths Representative – December 2019

Outstanding Footpath Issues: Where there has been a change from last month's report the text in red will read "LATEST" instead of "Still"

1. **PROW297375.** (Denise Smith). Reported 27/01/19. AW95 down Bedlam Lane, footpath at "Badgers" two consecutive stiles are in awful condition. **LATEST "COMPLETED AND CLOSED"**
2. **PROW214250.** 28/06/19. Sarah Elworthy. AW76 opposite Kingsland Lane, Mundy Bois. Bottom step of stile broken. **Still "Awaiting Allocation".**

3. **PROW981700 and 599699.** (John Bunyard). Reported 14th August. AW64 Opposite Egerton House, right hand side of large field. Dangerous stile sloping down steep hill. *Still "Work Scheduled"*.
4. **PROW549664.** (Graham Howland). 14/05/19. AW84 steps down to Egerton House Road/Coach Road from the Court Lodge orchard. There seems to be some soil erosion happening down the steps. The soil between each board is a lot lower than the top of the board and erosion of the soil at the bottom part of the board on some steps. *Still "Work Scheduled"*
5. **PROW249870 and PROW614368.** Neil Crossley-Roberts and Jane Carr. AW71. Newland Green Lane. Stile rotten. *Still "Work Scheduled"*
6. **PROW544509.** 21/07/19. Sarah Elworthy. AW64 opposite Egerton House, track on right hand side of field, down steep steps to sheep field, through gate or over stile if gate closed, a short distance further on a stile is broken/damaged. *Still "Work Scheduled"*
7. **PROW124430.** 27/07/19. Mrs Macklin 8 Stisted Way. AW106 from The Street phonebox out to field at back of Stisted Way. A large dead branch from a hawthorn tree covered in ivy encroaches over a private garden. This has happened over a long period of time and the owner's clematis has attached itself to this branch in the back garden. *Still "Work Scheduled"*
8. **PROW518542.** 22/08/19. Heather. Same problem as 9. above but a different resident of Stisted Way. This branch overhanging into their garden is from a live hazelnut tree. *Still "In Progress"*.
9. **PROW359025.** 09/09/19. Sarah. AW94 Coldbridge. Broken stile on the right-hand side of the lane, (just before Heather's woodyard). *Still "Awaiting Allocation"*.
10. **PROW397050.** 24/09/19. Heather. AW65 Egerton House Road, opposite Star & Garter Cottage. Broken fingerpost. *Was "Work Scheduled" – now the system can't find this number, awaiting reply from KCC as to why.*

New Footpath Issues:

1. **PROW191180108.** 06/11/19. Heather. AW65 behind Heather's house, Jollis Field, Coldbridge Lane, at river bridge, a tree has fallen. *"Awaiting Allocation"*
2. **PROW191125195.** 13/11/19. Heather. AW178 Byway from Hazeldene Farm towards Coach Road where the Greensand Way crosses it there is a gate on the right where another tree has fallen. *"Awaiting Allocation"*
3. **Footpath(s) from The Forstal to The School.** 21/11/19. Attended a meeting with Jane Carr and Michael Ellis (KCC Area Footpaths Officer) on site at The Forstal to discuss Jane's wish to include in the Neighbourhood Plan a decent surface on the public footpaths from The Forstal to Rockhill Road opposite buss's farm, crossing over and into the Memorial Field and up through to the pavilion, play area, hall and more importantly to the school without the danger at present from traffic. She had preliminary discussion with Michael Ellis who stated it would cost £75,000 to tarmac the paths, but what Jane had in mind was that the condition of the paths could be improved (mud and slippery surfaces) and any stiles replaced with kissing gates. A site meeting was therefore arranged to which I was invited. We walked the length of the proposed walk and found a few areas which would need attention but he was very amenable to the idea, especially if put in the Neighbourhood Plan which would allow some funding to be considered in future. It would not be possible to replace stiles with kissing gates where the landowner did not want them but Jane offered to provisionally talk to the field owners about this to encourage them to accept the idea for the purpose of the easiest access from field to field.

Report No. 6 of the Egerton Highways Representative – December 2019

Summary

Closed Items 2
Open Items 3
New Items 2

Closed Issues

Non KCC **General condition of the road and road edges along Egerton House Road between Star & Garter Cottage and Egerton House.**

Non KCC **Mud in Stisted Way. Many thanks to the prompt action by the Farmer for clearing up the mud in a very wet period. Issue now closed.**

Outstanding Issues

453975 and 439404 **General condition of the road and road edges along Egerton House Road between Star & Garter Cottage and Egerton House.**
KCC Position **KCC advise on the website* Enquiry investigated and customer updated***
Update **The KCC steward has advised me in an email as follows:**
 I am writing to you with regards to your recent enquiry for Egerton House Road. I have been to site today and I can appreciate your concerns on this matter, however, at the moment I am waiting for our drainage department to deal with the drainage issues along this section of carriageway so that we can carry out the necessary repair work to the carriageway. I have emailed them today to chase this matter up.

Nov **JL Chased the Highways Steward on 4/11/19 for an update.**
Dec **KCC Notice of road closure on 2/12/2019 for drainage works to be carried out.**

427606 **Potholes on Stonehill Road.**
KCC Position **KCC highways have inspected and works are being programmed – no change from Sept, Oct & Nov reports.**
Update **JL chased Highways Steward on 2nd December for an update as this matter has now been outstanding since 9th May 2019.**

51976783, 415759 & 446907 **Potholes on Wanden Lane. This road is in a very poor state.**
KCC Position **KCC highways have inspected and works are being programmed – no change from Sept report**
Update **JL wrote to the Steward asking for an idea of when works would be carried out. No response received**