

MINUTES OF THE ANNUAL MEETING OF PENTEWAN VALLEY PARISH COUNCIL HELD IN THE COMMITTEE ROOM, ST AUSTELL INFORMATION CENTRE, PENWINNICK ROAD, ST AUSTELL AT 7.00PM ON WEDNESDAY 20 JULY 2022.

Present: Cllrs Mike Ward, Steve Street, Cllrs Miles Avery, George Muskett, Richard Strawford, and Janice Williams.

In attendance: Cllr James Mustoe and Anne Cruickshank (Clerk).

(22/057) Apologies for Absence

Cllrs Toni Dowrick and Andy Cleverdon gave their apologies.

(22/058) Minutes of a Meeting of Pentewan Valley Parish Council held on 15 June 2022

It was **RESOLVED** that the minutes of the Parish Council held on 15 June 2022 be signed as an accurate record of the meeting.

Proposed by Cllr Williams, seconded by Cllr Avery, carried unanimously.

(22/059) Declarations of Interest on Items on the Agenda

Cllr Cartwright declared an interest in agenda item 8(iv) Planning application PA22/01592. Cllrs Avery and Strawford declared an interest in agenda item 14e, Pentewan Car Park. Cllrs Avery and Strawford had been granted a dispensation by the parish council to speak and vote on matters relating to the car park until May 2024.

(22/060) Chairman's Announcements

The Chairman had no announcements to make.

(22/061) Public Participation

There were no members of the public present.

(21/062) Cornwall Councillors Report

Cllr Bunney gave a summary of his monthly report which had been circulated, he also gave updates on a proposed pedestrian crossing on the A390, the bridge over the white river and his community chest fund.

Cllr James Mustoe gave a summary of his monthly report which had been circulated. Cllr Mustoe had also kindly delivered NDP leaflets on behalf of the parish.

(22/063) Crime and Disorder

Cllr Cartwright raised concerns that the rough sleeper was still camping in Penrice Woods despite contact with the landowner, Cornwall council and the police. Other rough sleepers had been reported in the area and the problem seemed to be increasing, Cllr Bunney offered to look at the issues. **Action:** Cllr Cartwright to send details to Cllr Bunney. Any issues should be reported via email to;

ciosnbmstaustell@devonandcornwall.pnn.police.uk

Cllr Strawford had received some complaints regarding parking and loud music related to the Into the Woods Public house. **Action:** Cllr Strawford to make a log of

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disturbances and parking issues to be compiled before reporting make a report to Cornwall Council licencing regarding the noise issue. **Action:** The Clerk to request Parking increase patrols of the area.

Planning Applications and Related Matters

- a) To respond to the following planning applications/notices
 - (i) PA22/04827. Proposal Demolition of block work outbuilding and erection of two storey extension to main house with the inclusion of a balcony to the southeast elevation without compliance with Condition 2 of decision notice PA20/03836 dated 29.07.20 Location Levalsa Mere Farm Access to Levalsa Meor Cottage Levalsa Meor St Austell. It was **RESOLVED** that the clerk would respond to the planning authority (Cornwall Council) that Pentewan Valley Parish Council have no objections to the application. Proposed by Cllr Muskett Seconded by Cllr Williams, Carried Unanimously.
 - (ii) PA22/05604. Proposal Outline planning permission with some matters reserved for proposed residential dwelling on existing domestic garage and garden site. Location Land North of Moorlea London Apprentice St Austell Cornwall. It was **RESOLVED** that the clerk would respond to the planning authority (Cornwall Council) that Pentewan Valley Parish Council have no objections to the application. Proposed by Cllr Muskett Seconded by Cllr Avery, Carried Unanimously.
 - (iii) PA22/05819. Proposal Works to trees in a conservation area (CA), works include 3 trees. Location Orchard House 11A North Road Pentewan St Austell Cornwall. It Was noted

Cllr Cartwright left the meeting at 19:22pm

- (iv) PA22/01592 Proposal Conversion of existing barn into single dwelling. Location Roseweek Cottage St Austell Cornwall PL26 7ANR Farm Levalsa Meor St Austell Cornwall. It was **RESOLVED** that the Clerk would respond to the planning authority (Cornwall Council) that Pentewan Valley Parish Council have no objections to the application. Proposed by Cllr Muskett, seconded by Cllr Street, carried unanimously.

Cllr Cartwright re-joined the meeting at 19:25PM

- (v) PA22/05770. Full application for conversion of stables to residential use. Location, Appleton Lea Tregorrick Road Tregorrick St Austell. It was **RESOLVED** that the Clerk would respond to the planning authority (Cornwall Council) that Pentewan Valley Parish Council objects to the application for the construction of the isolated building in the countryside and the potential impact of future developments on the surrounding land. Proposed by Cllr Muskett, seconded by Cllr Avery carried unanimously.
- (vi) PA22/06437. Proposal Non-material amendment (NMA1) for reduction in the area of first floor proposed and amended fenestration to decision PA19/09544 dated 06.01.2020 Location Oak Lodge B3273 From Treveskern to Junction South of Tregiskey Farm Pentewan St Austell Cornwall PL26 6DL. It was **RESOLVED** that the clerk would respond to the planning authority (Cornwall Council) that Pentewan Valley Parish Council have no objections to the application. Proposed by Cllr Muskett Seconded by Cllr Avery, Carried Unanimously.

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The clerk gave an update on Planning Enforcement Action:

(22/064) Climate Change Action: Group

The notes of the meeting on 11 July 2022 were circulated. Cllr Muskett gave a summary of the meeting and confirmed that the Cornwall Hotel had planted up the larger container at Menagwins car park. It was **RESOLVED** that the group be renamed Climate, Ecology and Environmental Advisory Committee (CEEAC) and the new Terms of Reference be adopted. Proposed by Cllr Muskett, seconded by Cllr Street carried unanimously.

(22/065) Neighbourhood Development Plan

The clerk advised that 6 expressions of interest had been received from residents wishing to join the NDP. **Action:** The clerk would organise the meeting and send invites.

(22/066) Community Infrastructure Levy (CIL)

The clerk advised that the council expression of interest had not been successful in this year's allocation of funding. **Actions:** the CEEAC to look at possible projects for the existing funding. Cllr Bunney to contact the countryside Access Team to enquire about getting the access road to Menagwins car park resurfaced.

(22/067) Consultation on Short Term Tourist Accommodation.

To consider a response to the government consultation on short-term holiday lets. **Action:** all Cllrs to respond to the consultation and advise the clerk who would prepare a parish council Response.

(22/068) Pentewan Square

It was **RESOLVED** that the clerk would contact the community link officer to make enquiries to begin the process for the responsibility for square to be devolved to the parish council. Proposed by Cllr Ward, seconded by Cllr Avery carried By 6 votes Cllr Strawford abstained. **Action:** the clerk to copy Cllr Mustoe into the email request.

(22/069) Flood Defences

Cllrs Mustoe and Ward gave an update on the flood defences; a further meeting had been arranged on 29 July.

(22/070) Riverbanks

No new concerns.

(22/071) Menagwins Car Park

Cllr Muskett advised some branches had been dumped at the back of the car park, but he would arrange for them to be moved.

(22/072) Highways Matters

The clerk gave an update regarding the hole in the wall on Pentewan Road. Cllr Strawford advised the fallen trees had been removed. Cllr Williams raised a

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concern regarding dog waste in Pentewan Village. All dog fouling should be reported via Cornwall Councils Report it web page.

Cllr Strawford requested that the walled verges from London apprentice all the way to Pentewan should be cleared of weed growth which is forcing drivers further into the middle of the road on both sides. **Action:** The clerk would raise this with Highways. Cllr Ward and Cllr Mustoe met with the Highways, and it was agreed that the cutting back of the verges on Pentewan hill would be added to the highways works programme.

(22/073) Pentewan Car Park

It was **RESOLVED** that the resident parking permits from KCS print should be purchased. The council reviewed the permit terms and conditions.

(22/074) Pentewan Toilets

The clerk advised that the repairs to the lock had been ordered. Signs that had appeared on the toilet door were not authorised by the council and would be changed. Cllrs Ward and Avery agreed to look at the manner in which the proposed water butt would be utilised at the toilets.

(22/075) Financial Matters

The Current balances were noted, and the following payments were authorised:

Date	Transaction Cheque No.	Payee	Reference Number	Supply/ Service	Total Payment	VAT Paid	Net Paid
Automated Payments							
Invoice Date							
01/07/2022	DD	Cornwall Council	802529493	Business Rates- Menagwins Car Park	56.00	-	56.00
20/04/2022	DD	EDF	671 157 448 672	Car park Electricity	13.00	-	13.00
14/07/2022	DD	Capita	6095275608	Parking payments (Jun 22)	347.64	57.94	289.70
25/06/2022	DD	BT Group	M041 21	Pentewan car park broadband	49.14	8.19	40.95
01/07/2022	DD	British Gas	961850734	Toilets Electricity	25.34	1.20	24.14
Authorised Payments							
Invoice Date							
06/07/2022	BACS	Biffa	441M00188	Litter Bin- Pentewan bus stop	280.80	46.80	234.00
12/07/2022	BACS	Cornwall Council	8100275492	Parking Enforcement CEO (Jun 22)	99.00	-	99.00
13/07/2022	BACS	Complete Weed Control	SW3332	Weed Treatment Pentewan Car Park	48.00	8.00	40.00
13/07/2022	BACS	Complete Weed Control	SW3331	Weed Treatment Pentewan Valley	300.00	50.00	250.00
07/07/2022	BACS	Cornwall Signs	40622	Toilet Signs for Pentewan	318.00	53.00	265.00
07/07/2022	BACS	Cornwall Signs	40621	Noticeboards	1,260.00	210.00	1,050.00
07/07/2022	BACS	Cornwall Council	8100275242	Cleaning & Waste Pentewan Car Park	1,129.04	188.17	940.87
24/06/2022	BACS	Rialtas	29909	Alpha Financial Software	578.10	96.35	481.75
17/06/2022	BACS	Metric	62922	Pentewan Car Park Tickets	412.75	68.79	343.96
14/06/2022	BACS	St Austell Town Council	SA-0324	A390 Grass Cutting	795.00	-	795.00
12/07/2022	BACS	Cornwall Council	8100266957	Parking Enforcement CEO (May 22)	88.00	-	88.00
18/07/2022	BACS	Staff	Period 4	Staff Costs	582.40	-	582.40
					6,382.21	788.44	5,593.77
Date	Transaction	Account From	Account to	Supply/ Service	Amount	Opening Balance	Closing balance
Accounting							
18/07/2022	Transfer	EMR Street Furniture	Street Furniture Maint.	Noticeboards	£ 1,050.00	2,138.00	1,088.00
18/07/2022	Transfer	EMR Office Equipment	Office Equipment	Alpha Financial Software	£ 578.10	2,150.00	1,571.90

The Clerk advised that VAT had been submitted using the new HMRC Tax digital system.

Month end accounts had been sent to the Chairman and Cllr Cartwright for checking.

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(22/076) Meetings and Training Attended

Cllr Ward attended flood defence meeting 1/7/2022, the Highways meeting 5/7/2022 and the Community Network area meeting. Cllr Muskett attended the local cycling and walking infrastructure meeting 19/7/2022 and gave a brief update.

(22/077) Correspondence Received

With regard to the request relating to the duck race on the white river on 14 August, the council decided it was in its gift to support the duck race but suggested the organisers contacted the landowners for permission. **Action:** the clerk to respond to the request.

With regard to the request for 20 is plenty on Tregorrick Road. **Action:** the clerk to see if this scheme could be brought forward.

(22/078) Dates for the Diary

- 29 July 2022 Flood defence meeting
- 8 September 2022 Community Network meeting

(22/079) Dates of Meetings

The clerk advised that the committee room would be available for the August meeting, going forward the meeting would be held at the Pentewan Sailing club, the Cornwall hotel.

Dates of forthcoming meetings to be held then in the Committee Room, St Austell Information Centre, Penwinnick Road, at 7.00pm on the 17 August 2022, Then alternating between the Pentewan Sailing club, the Cornwall hotel as stated 21 September 2022, 19 October 2022, 16 November 2022, 21 December 2022. 18 January 2023, 15 February 2023, 15 March 2023

The Meeting Closed at 20:41pm

Date

Chair