

**STANSTED PARISH COUNCIL****MINUTES OF THE PARISH COUNCIL MEETING HELD ON MONDAY 2 OCTOBER 2017 AT STANSTED VILLAGE HALL, MALTHOUSE ROAD, STANSTED AT 7.30 pm**

**PRESENT:** Cllr Harry Bott Chairman Items 1 - 18  
 Cllr Mrs Sheila Goodworth In the chair item 19  
 Cllr Michael Osborne  
 Cllr Daren Sefer  
 Cllr Kevin Sparkes

Mrs Roxana Brammer Clerk

In attendance Mr Tom Sheldon Stansted School Project Steering Group  
 1 member of the public

**Item** *Action point*  
 Minute no 2017/18/

**1 APOLOGIES**

199 An apology for absence was received from:

Cllr Mrs Polly Falconer On holiday  
 Cllr John Brooker indisposed

It was proposed by Cllr Osborne, seconded by Cllr Mrs Goodworth and agreed these apologies be accepted.

**2 DECLARATIONS OF INTEREST AND ALTERATIONS TO THE REGISTER**

200 Cllr Bott declared a pecuniary interest in item 19, Stansted School as being an adjoining landowner.

**3 MINUTES OF THE MEETING HELD ON 4 SEPTEMBER 2017**

201 It was proposed by Cllr Osborne, seconded by Cllr Sparkes and agreed the minutes of the meeting held on 4<sup>th</sup> September 2017 be signed as a true record.

**4 MATTERS ARISING**

202 No matters were raised.

**5 PLANNING****a Applications**

203 i **TM/17/02599/TNCA:** The Old Rectory, Vigo Road, Fairseat: Remove the multi stemmed Sycamore tree

No objection.

- 204 ii **TM/17/02572/FL:** Littlefields, Plaxdale Green Road, Stansted: The erection of a new triple garage in replacement of the existing double garage and stable

As no drawings were available, councillors were asked to look online and communicate their comments to the Clerk.

- 205 iii **TM/17/02448/FL:** Rondello, Tumblefield Road, Stansted: Addition of a first floor and new roof to existing bungalow, amendment to roof on existing single garage and new double garage.

No objection.

- 206 b **Decisions**

The decisions as listed on Appendix A were noted.

- c **Enforcement**

- 207 i **The Black Horse**

The new building had been reported to enforcement but nothing further had been heard.

- 208 d **Appeals**

None.

- 209 e **Other Planning Issues**

None.

## 6 **FINANCE**

- 210 a **Bank Balances**

The bank balances as shown on Appendix B were noted.

- 211 b **Payments made since last Meeting**

None

- 212 c **Accounts for Payment**

It was proposed by Cllr Bott, seconded by Cllr Mrs Goodworth and agreed the accounts for payment as listed on Appendix B be paid (cheques 838, 839)

## 7 **GRANT APPLICATIONS**

- 213 a **St Mary's Parochial Church Council**

It was proposed by Cllr Bott, seconded by Cllr Mrs Goodworth and agreed a grant of

£1,100 be made to the Parochial Church Council for churchyard maintenance. The grant made under S 215 of the LGA 1972 (cheque 840).

**214 b Royal British Legion Poppy Appeal**

It was proposed by Cllr Bott, seconded by Cllr Sefer and agreed a grant of £50 be made to the Royal British Legion Poppy Appeal. The grant made under S 137 of the LGA 1972 (cheque 841). It was agreed the ceremony be held at 11 am on Armistice Day, Saturday 11<sup>th</sup> November.

**8 MANAGEMENT OF THE COUNCIL'S LAND AND PROPERTY**

**a Recreation Ground**

**215 i General Matters**

Nothing to report.

**216 ii Hire of Ground**

Nothing to report.

**217 b Play Park**

The new seats for the Whirlybird unit had been installed.

**218 c War Memorial and Garden**

Nothing to report.

**219 d Telephone Kiosk**

The knitting group were still waiting for the frame to mount their display.

**220 e Church Bank**

Nothing to report.

**221 f Village Green, Hatham Green Lane**

Nothing to report.

**222 g Registration of Council's Land**

The Clerk had asked for an update from BTF Partnership, but had had no response.

**9 BROWNES BEQUEST**

**223** Cllr Bott said he had not drawn up an agreement for Jack Saunders and it was agreed Colin Hall of BTF Partnership be asked to do this.

**10 HIGHWAYS AND TRANSPORT****224 a Public Rights of Way**

A letter and map had been received from Kent County Council about the diversion of MR218 at Buzzards, Hatham Green Lane. After discussion it was agreed to respond that it would be better if the path were to be diverted from a new point D to point C, ignoring point B, as shown on the map..

**225 b Report from Encroachment Working Party**

Cllr Mrs Goodworth reported that due to Cllr Mrs Falconer's holiday the group had not finished their survey, but Mr Barry had obtained old photographs and had asked that a letter be written to David Munn at Kent County Council about the verge to Ocklynge in advance of the Group's report.

**c Other Highways or Transport Issues****226 i Pothole, Stansted Hill**

Cllrs Bott and Mrs Goodworth said they had encountered a large deep pothole on Stansted Hill and asked that this be reported.

**11 VILLAGE HALLS****227 a Stansted Village Hall**

Cllr Mrs Goodworth reported that the Pilates group were now using the Cloisters room. She was annoyed since the hall had been assured that this would be for church use and would not affect hall bookings.

**228 b Fairseat Village Hall**

Nothing to report.

**12 POLICE MATTERS**

229 Cllr Mrs Goodworth said she had not heard from the PCSO.

**13 REPORTS ON MEETINGS****230 a Parish Partnership Panel**

Cllr Sefer said he was now on the attendance list and would be sent details of the next meeting.

**231 b KALC Clerks' Conference**

The Clerk reported she had been asked to be a speaker at the conference and had spoken on borrowing approval, the transparency code and fund for small councils and on devolved functions from senior councils.

232     **c     KALC Social Media Seminar**

The Clerk had attended a seminar on the use of social media for parish councils. The speaker had assumed that all were already users of Facebook, Twitter and Instagram and it had been a bit too advanced for those without any prior knowledge. It looked to be a good communications tool but there was a time factor for the Clerk in administering it and was perhaps more suited to larger councils.

**14     CONSULTATION DOCUMENTS**

233     None received.

**15     CORRESPONDENCE**

234     **a     Airfields of Britain Conservation Trust**

The Clerk had received a telephone call from the Airfields of Britain Conservation Trust. Granite stones or plaques were available to parishes to commemorate World War airfields. There was a World War I airfield in Stansted known as the Flying Field. After discussion it was agreed to ask for details of the appearance of a stone or plaque and to defer the item to the next meeting.

**16     REPORTS AND CIRCULARS**

235     None received.

**17     ANY OTHER BUSINESS**

236     No matters were raised.

**PUBLIC SESSION**

No matters were raised.

**CONFIDENTIAL SECTION**

**18     RESOLUTION TO EXCLUDE THE PRESS AND PUBLIC**

237     It was proposed by Cllr Bott, seconded by Cllr Mrs Goodworth and agreed to exclude the press and public from the following item as it concerned a legal matter. Mr Sheldon was invited to remain.

**19     STANSTED SCHOOL**

Having declared a pecuniary interest, Cllr Bott left the room

As the Vice-chairman was not present, it was proposed by Cllr Sparkes, seconded by Cllr Osborne and agreed Cllr Mrs Goodworth take the chair.

Cllr Mrs Goodworth suspended the meeting to allow Mr Sheldon to give an update.

Mr Sheldon said there was nothing much to report. Negotiations were still continuing

and he was waiting to be informed that the Diocese Board of Education was ready to put the matter into the hands of solicitors. Hudson's had taken measurements for the submission of a planning application for change of use.

Cllr Mrs Goodworth thanked Mr Sheldon and reconvened the meeting.

Cllr Osborne said that following instructions from the RDBE's surveyor, he had repaired the roof.

It was proposed by Cllr Mrs Goodworth, seconded by Cllr Sefer and agreed unanimously that authorisation be made to draw down the loan from the Public Works Loan Board. The Clerk was delegated to do this once the purchase was in the hands of the solicitors for both parties, ready for exchange of contracts.

The Chairman thanked everyone for attending and closed the meeting at 8.55 pm

Signed .....Chairman

On the .....day of .....2017