



**MINUTES OF THE AMENITIES COMMITTEE MEETING HELD ON
22ND SEPTEMBER 2015 IN THE PARISH MEETING ROOM, GOUDHURST ROAD, MARDEN
COMMENCING AT 7.30PM**

Min
No

- 046/15 **PRESENT:** Cllrs Boswell (in the Chair), Brown, Reed, Robertson, Tippen and Turner. The Clerk and Cllr Adam were also in attendance.
- 047/15 **APOLOGIES:** Cllr Weir given his apologies
- 048/15 **DECLARATIONS OF INTEREST:** Cllr Boswell declared an interest on item 051/15(a)(ii) as resident of neighbouring property to Southons Field and Cllr Reed declared an interest on item 055/15(a) as a Trustee of Memorial Hall
- GRANTING OF DISPENSATION:** No requests for granting of dispensation
- 049/15 **APPROVAL OF PREVIOUS AMENITIES COMMITTEE MINUTES:** The minutes of the meeting held on 25th August 2015 were agreed and signed as a true record.
- 050/15 **IDENTIFICATION OF ITEMS INVOLVING PUBLIC SPEAKING:** There were no members of the public in attendance.
- 051/15 **SUB-COMMITTEES REPORTS**
(a) **Open Space**
(i) **Playing Field**
Play Inspection Reports Parish and MBC reports: The reports from the village caretaker and MBC had been received for the last month and these were reviewed. The "infinity bowl" had loose bolts which the caretaker was monitoring and tightening when required but if this continues the Clerk would contact Park Leisure for advice. Several of the fencing panels were loose but did not seem to warrant any work at the moment, again this would be monitored. The annual inspection check was due shortly.
Changing Rooms: Cllr Boswell had drafted a letter to MMFC following the meeting held last month, amendments were made and agreed. The Clerk would arrange for this to be sent to MMFC Chairman. The village caretaker had plastered the internal walls and was repainting.
7.35 Cllr Turner arrived at the meeting
Update from site meeting on 19th September: The notes from the meeting had been circulated to Cllrs.
Other issues: Several residents had written to the Parish Council with concerns over the removal of the hedgerow which had been mentioned in the newsletter. After discussion it was agreed that the hedgerow would remain but it may require some tidying up once the play area for Napoleon Drive was adopted. The Clerk would contact these residents with the decision and an item would be placed in the next newsletter.
CCTV: A quote had been received for a CCTV at the play area. A further quote would be obtained and the Clerk was due to meet a company on 29th September to discuss further.

(ii) Southons Field

Cheque for Gatekeeper (to include payment for public conv. locking). Agreed and cheque signed.

Update from site meeting on 19th September: The notes from the meeting had been circulated to Cllrs.

Wording for Play Trail signage: The Asst Clerk had circulated the wording and this was agreed.

Other issues: Tariffs for hire to be placed on next Amenities meeting.

(iii) Other Open Space

Napoleon Drive: Transfer update – information received from Parish Council Solicitors but initially needs to be discussed as a confidential nature

Tree Inspection Reports: Parish reports received. Several trees were discussed at the site meeting on 19th September and the village caretaker was undertaking the work.

Other issues: There were no other issues to discuss.

(b) Cemetery

New section plotting: information had been gathered by work experience and this would be reviewed. This area was viewed at the site meeting and the Clerk would contact local grounds maintenance company regarding rotavating the central area.

Removal of soil: A company had been given the contract and work was due to be undertaken as soon as weather improves

Update from site meeting on 19th September: The notes from the meeting had been circulated to Cllrs.

ICCM Journal for information

Other issues: It was agreed to purchase heathers and peat for the cremated remains section. Cllr Boswell had obtained costs and it was agreed to purchase enough for all the plots which need planting up. A provisional date of 25th October at 9.30am was made for the planting of these heathers.

052/15 PUBLIC TOILETS

(a) Anti-social behaviour: No further problems reported

(b) Cleaning: No problems reported

(c) CCTV: The original camera had still not been collected for replacement/repair and as this had taken so long the company would be asked not to provide a replacement (no money had been paid) – The Cllrs agreed to cancel the order. The Clerk had contacted other companies to obtain quotes and was due to meet with a representative on 29th September. If these are acceptable and compatible with the connections further information would be sourced.

(d) Other issues: Clothing Bank removal – MBC were due to arrange for the clothing bank to be removed. The Clerk would chase.

053/15 CORRESPONDENCE

No correspondence received since last meeting

054/15 ACTION GROUP REPORTS

(a) Stilebridge: Update: The electricity supply had been reconnected although groundwork not made good. Fencing has been replaced but there were a couple of other outstanding issues still waiting to be undertaken. Cllr Reed would contact KCC and MBC regarding these.

(b) Christmas: Group meeting to be held on 20th October at 6.30pm prior to Planning Committee meeting.

055/15 OUTSIDE BODIES REPORTS

Memorial Hall: Update from Hall meeting held 15th September – A copy of the minutes were available at the meeting. The role of caretaker had been advertised with the closing date being 1st October.

Youth: Nothing to report

056/15 OUTSTANDING ISSUES

(a) Update from Action list had been circulated to Cllrs prior to meeting. Most items had been discussed during the meeting but Cllr Bowell highlighted a couple of issues still outstanding.

057/15 FURTHER ISSUES FOR DECISION

S106 contributions: The Clerk is trying to arrange a meeting with MBC S106 officer to discuss Highwood Green contribution, along with other S106 payments, and how this can be spent

Provision of tow bar for Cemetery caretaker vehicle: The Clerk had emailed around costings for the fitting of a tow bar and it was agreed to accept the quote of £354 with 50% of the costs being paid by the Parish Council.

058/15 FURTHER ISSUES FOR DISCUSSION

Street Name Plates Audit: Cllr Boswell and the Clerk had driving around the parish to obtain details of condition and photographs of all street name plates. This would be sent to MBC for repairs/replacements to be made.

Library parking restrictions: The Clerk was asked to chase MBC to ascertain when the new restrictions would be implemented.

059/15 INVOICES/CHEQUES TO BE SIGNED:

There were no further cheques to sign.

The meeting was closed following item 059/15 for the confidential item as follows:

I PROPOSE THAT PURSUANT TO PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960, THE PUBLIC BE EXCLUDED FROM THE MEETING BECAUSE OF THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE TRANSACTED:

Min
No

060/15 **PRESENT**

061/15 **APOLOGIES:** Cllr Weir given his apologies

062/15 **DECLARATIONS OF INTEREST**

GRANTING OF DISPENSATION

063/16 **TRANSFER OF LAND – NAPOLEON DRIVE PLAY AREA AND OPEN SPACE**

Documents received from Parish Council Solicitors to be discussed

There being no further business the meeting closed at 8.55pm

Signed:
Chairman, Amenities Committee

Date: 27th October 2015