



Agenda for the St Mary Bourne Annual Parish Council Meeting
held on Tuesday 9th May 2023 at 19.30
in the Village Centre, Club Room

Agenda

- 108 Introduction led by the chair
- 109 Election of Chairman of the Council
- 110 Election of the Vice-Chairman of the Council
- 111 Declarations of Acceptance of Office from The Chairman & Vice-Chairman
- 112 Agree Responsibilities for the Municipal Year 2023-2024
- 113 Complete the Annual Update of Register of Interests
- 114 Determine the time and place of Ordinary Meetings of the Council up to and Including the next Annual Parish Council Meeting
- 115 Time allowed for public speaking
- 116 Receive apologies for absence
- 117 Declarations of interest
- 118 Receive reports from Borough & County Councilors
- 119 Minutes of Full Council meeting held on 11th April 2023 (pre-circulated)
- 119.1 Approve the last minutes
- 119.2 Review the status of actions agreed at the meeting
(Action List from 02.05.23 Circulated with Agenda – new format coming soon)
- 120 Governance
- 120.1 Register of Interest Forms
- 120.2 Standing Orders & Financial Regulations (current ones pre-circulated)
- 120.3 Update on Auditor Visit. AGAR Forms Approval
- 120.4 Freedom of Information Requests
- 121 Finance
- 121.1 Confirm balance in both accounts on 02/05/23: Account A: £128,539.46
Account B: £679.80
- 121.2 Payments for Approval:

Date	Payee	Description	Gross Total -	Vat
01.05.23	SMB VC	Hire of Parish Office	£130.00	

01.05.23	Parish Online	Mapping Software	£120.00	£20.00
02.05.23	O Madge	Parish Expenses	£275.15	
01.05.23	M Owen	Temporary Clerk	£1200	
05.05.23	SSE	DD Electricity Supply	£126.84	£6.03
18.04.23	H & V	Grant request for printing (715 copies)	£1015.00	
25.04.23	DM payroll	Payroll Services	£120.00	
02.05.23	Amazon	Arnold Baker Yellow Book (Clerk Bible)	£138.46	
02.05.23	M Owen	Parish Expenses	£9.99	£1.67
30.04.23	Scofell	Grounds Maintenance	£823.99	
11.04.23	Business Stream	DD Water Supply	£39.49	

122 Planning:

- 122.1 Currently on top of Consultee Responses. All No Objection since Last meeting. No Conflicts of Interest advised.

123 Footpaths:

- 123.1 New Officer required to be confirmed at June meeting.
123.2 Work instructions for Lengthsman

124 Flood:

- 124.1 ALL Work instructions for Lengthsman

125 Highways:

- 125.1 Clerk Lengthsman in Stoke on 18th May 2023.

126 Recreation Ground and Lake:

- 126.1 Play on 20th June & Flower Show 29th July
126.2 Football on Tuesday evenings
80th Birthday Evening of 20th May (7pm – 11pm)

127 Other Business

- 127.1 OM Update on Clerk Recruitment/Role
Caretaker Village Centre
Post Outside Village Centre
Bell's Meadow update

Date of Next Meeting: Tuesday 13th June 2023