



# ASTON CLINTON PARISH COUNCIL

## Minutes of the Council Meeting

held at 6.30pm on 18<sup>th</sup> January 2023 at the  
Parish Council Office, Aston Clinton Park, London Road HP22 5HL

**PRESENT:** Cllr C Read (Chair), Cllr M Collins, Cllr A Goode, Cllr J Hughes, Cllr C Judge, Cllr D McCall, Cllr L Ronson & Cllr P Wyatt.

**IN ATTENDANCE:** Mrs S Payne (Clerk). Bucks Councillor Bill Chapple & a member of the Aston Clinton Village Society (for agenda item 22.85 & 22.89iv).

- 22.85 Questions and Comments from the Public.** The member of the Village Society reported that they had met with difficulties when applying for new litter bins for Tring Hill and outside the school via the Bucks Council website. The Aylesbury Vale area of the website states that litter bins are the responsibility of the local Parish Council. The other areas of the website, for example the Chiltern Area allows you to request a new litter bin on the Bucks Council website as the provision of waste management on the highways is a Bucks Council responsibility. Cllr Chapple agreed to investigate.
- 22.86 To Receive Apologies for Non-Attendance.** Received and noted from Cllr P Birchley, Cllr A Judge and Cllr M Mason.
- 22.87 To Receive Declarations of Interest or Requests for Dispensation.** None received.
- 22.88 To Approve the Minutes of the Council Meeting held on 16<sup>th</sup> November 2022.**  
The minutes of the meeting held on 16<sup>th</sup> November 2022 were approved as a true and accurate record and were signed by the Chair.
- 22.89 Council**
- i. Reports from external bodies: Cllr Read reported that he had met with the Red Kite Pavilion leaseholder regarding the need to ensure that all litter from the café was collected regularly. It was noted that a new cleaning contractor had been instructed.
  - ii. Updated Complaints Procedure: **It was resolved to adopt the updated Complaints Procedure.** **ACTION: Clerk**
  - iii. Gigaclear: Gigaclear had confirmed that no intrusive works would be required across Council's land as engineers would rod and rope the fibre cables through the existing BT chambers. The new fibre cabling would be brought to the already present BT chamber in front of the Red Kite Pavilion. **It was resolved that given these assurances the Network Access Agreement with Gigaclear be signed.** **ACTION: Clerk**
  - iv. Village Society Wildflower Proposal: Aston Clinton Village Society wished to create a wildflower area behind the bus shelter at the junction of London Road & Lower Icknfield Way. The land is owned by Bucks Council and permission would be sought together with a planting permit. Once a design had been drafted the Village Society would present it to Council for their consideration. Funding was being sought and the arrangements for the ongoing maintenance of the area was being formulated. Council supported the idea and looked forward to seeing the design for the area.

## 22.90 Finance & Staffing

- i. The draft minutes of the 19<sup>th</sup> December 2022 Finance & Staffing Committee meeting was noted:
  - a) Draft 2023/24 Budget & Precept: The draft budget prepared by the Finance & Staffing Committee was considered. The proposed precept request of £314,134 would represent an increase of just over £0.01p per month for a Band D property. **It was resolved by 7 votes with Cllr Wyatt abstaining to approve the budget as presented and set a precept figure of £314,134; an increase of 11.44%.**
  - b) December 2022 payments: **It was resolved to ratify the authorisation of payments approved at the 19<sup>th</sup> December 2022 Finance & Staffing Committee meeting.**
  - c) Business Saver Account: **It was resolved to open a Business Saver Account with the Nationwide Building Society with £85,000 from Council's Barclays account.**
  - d) Clerk's Hours: **It was resolved to approve the increase in the Clerk/RFO's contracted hours from 30 hours to 37 hours per week with effect from 1<sup>st</sup> January 2023.**
- ii. The balance sheet and income and expenditure reports at 31<sup>st</sup> December 2022 were noted. Income was £425,094 and expenditure £291,503.
- iii. Payments totaling £7,198.57 were approved.

### Payments over £500

Date	Company	Description	Amount £	Vat £	Total £
23/12/2022	Frank Cooper & Son Ltd	Grounds Maintenance	£1,442.92	£288.58	£1,731.50
20/12/2022	Quill Hall	Park /Churchyard Tree work	£600.00	£120.00	£720.00
09/01/2023	UK Debt Management	Repayment notice	£1,990.54	£0.00	£1,990.54
			<b>£4,033.46</b>	<b>£408.58</b>	<b>£4,442.04</b>

## 22.91 Facilities

- i. Aston Clinton Colts Summer Tournament 1-2 July 2023: **It was resolved to permit Aston Clinton Colts to hold their Summer Tournament on Saturday 1 & Sunday 2 July 2023 on condition that the same site plan as the 2021 tournament was followed.** ACTION: Clerk
- ii. Leap School Games Summer Festival: Council considered a request from Leap to use the MUGA, skate park and a park green area on Thursday 6<sup>th</sup> July 2023 to hold a School Games Summer Festival. The MUGA would be used for BMXing and skateboarding would take place in the skate park. The green areas would be used for different sport events. It was agreed that the main football pitch would not be used and the newly painted MUGA surface was to be protected against skid marks from the BMXing. **It was resolved to approve the request to use the MUGA, skate park and park area, avoiding the main football pitch on Thursday 6<sup>th</sup> July 2023 between 7.30am and 3pm for a School Games Summer Festival.** ACTION: Clerk
- iii. Footpath ACL34: Council considered a quote to clear footpath ACL34 and remove three stumps. **It was resolved to accept the quote from Buckland Landscapes for £1,890 to clear dumped rubbish, fell three large stumps and clear 25 metres of dense ivy and trees on footpath ACL34.** ACTION: Clerk
- iv. Grounds Maintenance Invitations to Tender: Council considered the three draft invitation to tender documents for the 2023-2026 grounds maintenance at (a) Aston Clinton Park, (b) St Michael & All Angel Churchyard and (c) footpaths and hedges. It was agreed that arisings were not to be removed in the park except in the playpark. **It was resolved to approve the three invitations to tender documents with the amendments above.** ACTION: Clerk

**22.92 Events**

- i. Coronation Event Sunday 7 May 2023: Cllr Judge reported that arrangements were progressing, with the magician from the jubilee celebrations together with the zorbs and bouncy castle already booked.

**22.93 Highways & Streetlights**

- i. Green End Street traffic survey: The results of the speed survey had been received. The data did not support a reduction in the speed limit to 20mph. It was agreed that the raw data be obtained for review. **ACTION: Cllr Read/Cllr Wyatt**
- ii. London Road Streetlights: The streetlights along London Road from the junction with Lower Icknfield Way to Church Lane have not been working since mid-December 2022. These streetlights are owned by Bucks Council who had identified the cause of the streetlight failure as a damaged cable. A contractor had been instructed to locate the exact location of the damaged cable so that a repair could be carried out.
- iii. Traffic Calming: Work on the traffic calming would commence during February 2023.

**22.94 Planning Committee**

- i. The minutes of the 8<sup>th</sup> December and draft minutes of the 22<sup>nd</sup> December 2022 Planning Committee meetings were noted.

It was agreed that should there still be a vacancy for a representative for the parishes south of Aylesbury on the Aylesbury Garden Town Strategic Board then Cllr Wyatt would be put forward.

**Resolved that under Section 1 of the Public Bodies (Admissions to Meetings) Act 1960, the public and representatives of the press and broadcast media are excluded from the meeting during the consideration of the following items of business on the grounds that they include the likely disclosure of exempt information, stated to be confidential.**

Cllr Chapple left the meeting.

**22.95 Red Kite Pavilion Lease**

The draft lease had been sent to the solicitors in early 2022 but had not been progressed satisfactorily. Quotes had therefore been sought for alternative solicitors. Council considered three quotes. **It was resolved to accept quote C, from Wellers Law Group for the completion of a new commercial lease at a cost of £1,500.** All relevant documentation would be forwarded to Wellers Law Group immediately. **ACTION: Clerk**

The meeting closed at 8.30pm

Signed.....Date .....