



Minutes of the Extraordinary Meeting of Weston Turville Parish Council held on 26th April 2018 at the Village Hall, School Approach, Weston Turville.

PRESENT:

Cllrs: M Jarvis (Chair), M Conolly, D Hillier, J Paterson, M Simons, D Sibley, C Terry, V Trowell

Four members of public.

Clerk: Sarah Copley

<p>18.61 APOLOGIES AND ANNOUNCEMENTS</p> <p>Apologies were received from Cllr Treacher.</p>	
<p>18.62 DECLARATIONS OF INTEREST</p> <p>There were no declarations of interest made and no requests for dispensation.</p>	
<p>18.63 OPEN FORUM FOR PARISHIONERS</p> <p>No matters raised.</p>	
<p>18.64 MINUTES OF PREVIOUS MEETINGS</p> <p>a) The minutes of the previous meeting were agreed and duly signed by the Chairman. b) The actions list was reviewed and completed actions noted.</p> <ul style="list-style-type: none"> • The planter and logs would be painted once the weather improved. • The consultation on dog waste bins had not yet been carried out and would be done in May. 	
<p>18.65 COUNCILLOR VACANCY</p> <p>An application to be co-opted to the Council had been received and it was unanimously agreed to co-opt Mrs Valerie Trowell to the Council. Cllr Trowell signed the declaration of acceptance and joined the meeting.</p> <p>It was noted that Cllr Eastaugh had resigned on 16th March and the vacancy advertised in accordance with legislation. There had been no requests for an election and the position could now be filled by co-option.</p>	
<p>18.66 POLICY AND RESOURCES</p> <p>a) The list of payments totalling £5,277.95 was tabled and AGREED. The Chairman thanked Cllr Terry for arranging the refreshments for the Annual Parish Meeting. b) It was noted that BAS Associates had increased their payroll fees to £18 per month.</p>	
<p>18.67 VILLAGE HALL</p> <p>a) Building Control Services - The architect had advised that building control services did not need to be carried out by the district council and had provided a quote from an alternative supplier. This quote was less than AVDC's fees and AVDC had a longer timescale for the process due to current pressures on the department. It was unanimously AGREED to accept the quote of £900 plus VAT from PWC. b) Noise meter – There had been a complaint about noise from a local resident following a recent evening event at the village hall. The Village Hall Management Committee had already reduced the amount and type of evening hires due to complaints from an individual which had resulted in a lot of local residents being turned away when they wanted to hire the hall for events such as wedding</p>	<p>Clerk</p>

	<p>reception or birthday celebrations. The only evening events with music still taking place were two charity fundraisers which have been held at the hall for a number of years. In order to establish whether the events breached recommendations from Environmental Health, a quote had been sought for a noise meter. The meter would be housed within the hall and an external mic placed on the exterior wall to monitor the noise levels outside. After discussion it was AGREED to purchase the noise meter and mic at a cost of £250.</p>	Clerk
18.68	<p>ENVIRONMENT AND HIGHWAYS</p> <p>a) A resident had contacted Transport for Bucks and copied in the Parish Council regarding the volume of HGVs using Main Street, the damage they were causing to the verge and concerns about pedestrian safety. TFB had responded as follows:</p> <ul style="list-style-type: none"> • Accidents statistic showed that there had been 3 collisions in Main St in the last 5 years, none involved a goods vehicle larger than a transit van or injury to pedestrians. • Weight restrictions were only effective if regularly enforced and this would be unlikely due to reduced police resources. • Options for the parish to consider were advisory signage saying route unsuitable for large vehicles due to traffic calming and the installation of strong bollards to prevent HGVs mounting the verge/pavement. The Parish Council could apply to the LAF for funding assistance for these. • The local area technician had inspected the damaged verge and confirmed they did not meet TFB's intervention levels for repairs. <p>After discussion it was AGREED to request the traffic figures for Main Street to establish how many HGVs were using this route and to get quotes for signs and bollards. The scale of the problem and costs would be considered at a future meeting.</p> <p>b) A local resident had requested that the Parish Council consider funding a bus shelter for the stop in Worlds End Lane, near the new development. Currently, the bus stop was on the grass verge with a very small standing area. The Clerk was asked obtain quotes for a small glazed bus shelter for this bus stop and the one at the junction of Worlds End Lane and Wendover Road.</p> <p>c) A resident had requested that a dog waste bin to be located on Wendover Road as they had noticed lots of dog bags thrown in the hedges and the stretch of road between Marroway and the bypass had no litter or dog waste bins. It was AGREED to provide a dog bin near the entrance to one of the footpaths which ran between Wendover Road and Worlds End Lane.</p> <p>d) A complaint had been received regarding the damage caused by vehicles being parked on the grass verge on Wendover Road and the mud that had been spread across the pavement from these. The Clerk had contacted the Local Area Technician who had agreed to meet to look at this and other outstanding issues. It was further AGREED to write to TFB planning enforcement as it was thought some of the damage had been done by contractor vehicles on two properties that had recently had building works carried out.</p>	Clerk Clerk Clerk Clerk
18.69	<p>REMEMBRANCE DAY</p> <p>Arrangements were being made for a Remembrance Day service to commemorate the 100 year anniversary of the end of WWI and would include Ubiquitous Theatre actors being in character and talking to local residents about the war. It was anticipated that there would be a good turnout due to the anniversary and the Parish Council had been asked to apply for a road closure during the service on 11th November. The Clerk had made initial enquiries and was awaiting confirmation whether the application would be subject to the standard fee of £1690.</p>	

	After discussion it was AGREED that the parish council would apply for the road closure provided it could be done at no cost.	
18.70	<p>S106 FUNDS</p> <p>The Council had been asked to consider projects for £80,000 s106 funding should application 18/000934/APP be approved. Councillors were reminded that s106 could be used for sport and leisure projects and that only contributions from up to 5 developments could be allocated to any one project.</p> <p>It was AGREED to defer this matter to the next meeting and the Clerk would circulate the current list of projects to all councillors, who were asked to bring suggestions to the next meeting.</p>	Clerk
18.71	<p>REPORTS OF CHAIRMAN AND CLERK</p> <p>The Clerk reported that:</p> <ul style="list-style-type: none"> • The internal audit had been carried out on 23rd April and no observations made, the report and annual return would be on the agenda on May 17th. • Aylesbury Mains would be converting the lights in the car park to LEDs on 28th April. • The CCTV system had been installed in the car park earlier that day. • An amendment to the General Data Protection Regulation bill had been submitted to exempt parish councils from appointing a Data Protection Officer, it still had to be voted on. GDPR documents would be considered for adoption at the May meeting. • AVDC had requested all councillor email addresses in order to poll for opinions on single or two unitary councils for Bucks. The Clerk would direct them to the website which held contact details. 	
18.72	<p>MATTERS FOR INFORMATION</p> <ul style="list-style-type: none"> • Cllr Hillier had attended the RAF Halton stakeholder's event on 23rd March and gave a verbal report on plans for the site. • Cllr Hillier would be attending the next ARLA liaison meeting on 1st May. 	
18.73	<p>DATE OF NEXT MEETING</p> <p>The next meeting of the Parish Council would be on 17th May 2018 at 7pm.</p>	
18.74	<p>CONFIDENTIAL ITEMS</p> <p>It was resolved under the Public Bodies (Admission to Meetings) Act 1960, that the public and press be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest due to the confidential nature of the business to be transacted.</p>	
18.75	<p>VILLAGE HALL LEASE AND MANAGEMENT</p> <p>The Village Hall was leased to and managed by Weston Turville Village Hall Charity. The Charity requires trustees and volunteers to manage the hall but despite repeated appeals no one had come forward. There was a concern that the Charity could soon find itself without enough trustees to run.</p> <p>It was AGREED to fund legal advice from HB Law Plus to establish what options were available to the Parish Council for the future management of the hall and charity up to £1500.</p>	Clerk

Signed: _____ Date: 3rd May 2018

Actions List.

Ref	Action	Who	Update /Complete
17.68	Contact resident of The Hyde regarding tree	MJ	
18.12(e)	Fill new planter	MS/CT	
18.12(f)	Repaint logs in School Approach	MS	
18.46	Contact neighbouring parishes re Community Wardens	MJ/Clerk	
18.48	Resilience Plan to be drafted	MS/JP/ Clerk	
18.52	Issues to be raised with Highways portfolio holder at Bucks CC: <ul style="list-style-type: none"> • Pot holes in Main St and Marroway • Overflowing drains in Marroway • Measures to prevent cars parking on the grass outside the shops 	MJ	
18.52	Consultation to be carried out regarding new dog bin locations	Clerk	
18.67	Advise architect of decision to use PWC for building control services	Clerk	✓
18.67	Place order for noise meter	Clerk	✓
18.68	Request traffic stats for Main St and quotes for signage and bollards	Clerk	
18.68	Obtain quotes for bus shelter and bases	Clerk	
18.68	Order dog waste bin for Wendover Road	Clerk	
18.68	Report verges and mud on pavement to TFB	Clerk	✓
18.75	Contact HB Law Plus re legal advice	Clerk	✓