



ALLHALLOWS PARISH COUNCIL

**MINUTES OF THE PARISH COUNCIL MEETING
HELD ON WEDNESDAY 10th FEBRUARY 2021**

ONLINE on (ZOOM) 18:30

PRESENT:

Cllr Chris Draper	Chairman
Cllr Yvonne Forrest	Vice-Chair
Cllr Karen Draper	
Cllr Sue Morrice	
Cllr Trevor Bowley	
Cllr Len Lovatt	
Cllr Dave Wiggins	
Cllr Rachelle Freeguard	
Mr Chris Fribbins	Parish Clerk

Apologies:
In attendance 1 member of public

- 456 1 APOLOGIES FOR ABSENCE**
None
- 457 2 DECLARATIONS OF PECUNIARY INTEREST (DPI) AND OTHER SIGNIFICANT INTERESTS (OSI)**
Declarations of Interest - None
Audio Recording – None (clerk may record meeting for compiling minutes and then destroyed).
- 458 3 TO RECEIVE AND SIGN THE MINUTES OF THE FULL PARISH COUNCIL MEETING 13th January** Proposed as a correct record by Cllr Mrs Freeguard, Seconded Cllr Mrs Draper. **AGREED.**
- 460 4 MATTERS ARISING FROM THE ABOVE MINUTES (NOT OTHERWISE ON THE AGENDA) - None**
- 461 5 TO NOTE UPDATES ON THE ACTION POINTS FROM PREVIOUS MEETINGS**
See updates in appendix.
- SUSPENSION OF MEETING FOR PUBLIC SESSION (30 minutes, up to 10 minutes per speaker): None.**
- 462 6 CLERK'S REPORT**
- a) Any Other Items not on Agenda for report
Community Award 2021
The nomination form for 2021 has been submitted.
A detailed report on illegal waste issues in the parish council and wider area has been received from a local resident. It was distributed to all councillors. As waste is primarily the responsibility of the Unitary Authority, it has also been copied to them. There may be items that can be supported locally, so councillors will need to review the document and propose actions. The Chair will follow this up with a Medway Council ward councillor.
- b) Current regulations indicate that remote (ZOOM) meetings will not be allowed from 1st May 2021, but access to buildings for face to face meetings will still be limited. The Kent and National Association of Local Councils is taking this up with government with a wish to continue remote meetings, even if alongside face to face and mixed meetings.
- 463 7 COVID-19 – Coming out of Lockdown UPDATE**

The local area was now part of the national lockdown, although this time the play areas are not affected.

It was reported that the Allhallows Surgery had been allocated as a part-time vaccination centre, in addition to Wainscott and Cliffe Woods in the local Primary Care Network.

464 8 **Community Forum**

Cllr Forrest proposed a meeting for local community organisations be arranged. There was general support for the councillors and recommended a general approach from councillors, responsible for liaison with groups, should be carried out to level of support from others. Slough Fort to be invited also.

465 9 **BRIMP DEVELOPMENTS**

a) **Extension of Brick Store** – Further quotes have been received and awaiting pre-planning advice from Medway Council before it can proceed. VAT advice will also be sought to ensure it can be reclaimed and advice about VAT arrangements with business using the premises (otherwise additional 20% cost) – Awaiting pre-planning advice.

466 10 **GRANT REQUESTS** None

467 11 **INTERNET/BROADBAND ACCESS AT CROSS PARK/THE BRIMP**

Due to the cost, it has been agreed to cancel the install of a wired solution at The Brimp, quote is awaited, but expected to be higher due to the distance to telegraph poles. A wireless solution to be investigated for both when COVID19 restrictions are lifted and public access is permitted (wireless solution c. £40 per month).

468 12 **PLANNING**

a) **Allhallows Planning Applications:**

MC/21/0142 Allhallows Golf Course Avery Way Allhallows Rochester Medway ME3 9QJ

Details pursuant to conditions 5 (Landscaping), 6 (Tree Protection), 7 (Landscaping Management Plan), 9 (Air Quality), 10 (Reptile Survey), 11 (Ecological Enhancement Plan), 12 (Bird and Bat Boxes), 13 (Cemp), 14 (Suds), 17 (Refuse Provision), 20 (Cycle Shelter Provision), 21 (Electric Charging Points) and 24 (Archaeology) on planning application MC/18/0288 for the change of use of land for siting of 81 park homes for the purpose of permanent residential accommodation by persons over 50 years old and associated amenity space and allotments, permissive footpath, new pond and alterations to existing pond one

No Objection raised. This will allow the additional chalets on the site and unlock s106 money for Cross Park improvements as chalets are completed (the s106 schedule has been received)

b) There has been a pre-planning approach about the possibility of the British Pilot closing and becoming a Co-Op store with accommodation above. The parish council view is sought. Councillors raised the issue of car parking, but there should be sufficient space. The Clerk raised the commercial competition issue – if this affected the viability of the other two stores, especially the Post Office, this may be threatened or lost. Some protection is going to be needed to retain this in the village (ideally the Co-op might be a sensible location if this did go ahead). Otherwise, **NO COMMENT at this stage.**

c) **Medway Local Plan** – Housing Infrastructure Fund project proposal consultation underway (associated with housing growth plans on the Hoo peninsula). Online meeting arranged – Cllr Forrest and the Clerk attended the meeting. Not much of direct benefit to the parish, but rail service to London (possible peak hours only), Road proposals at Chattenden would provide a contingency route if the Four Elms Hill is blocked, but little else for £86m. Some efficiency improvements at Four Elms and Sans Pareil Roundabouts on the Wainscott Bypass and access to new station (with provision for onward extension if the demand arises). **Councillors to provide any feedback to Clerk for a response.**

469 13 **HIGHWAYS AND FOOTPATHS**

a) **Parking Restrictions** – No update, ongoing.

- b) **Footpath Officers Report** – Cllr Bowley regular report was noted. A new metal kissing gate has been installed on the Public Right of Way to the sea front now Medway Council has received funding from the Coastal Path Scheme. This had been requested previously by residents.
- c) **Verbal contributions** – Cllr Bowley had provided a detailed report that had been circulated. There had been a report of severe damage to grass verges by vans etc. parking on them in wet conditions has been reported to Medway Council, but they currently have no enforcement powers and hope for a general ban on verge parking/kerb parking may be introduced later. **The Chair to liaise with Medway Cllr Filmer regarding bollards etc. to protect the most vulnerable verges in the parish.**
The Chair had liaised with Medway Cllr Filmer about repairs to parts of the Avery Way carriageway around the Haven entrance and repairs have been carried out. Generally residential roads are a low priority for repair and maintenance. There have been further problems with fly tipping on and alongside parish road (note detailed report from local resident) A physical restriction to prevent unauthorised access to Homewards Road is still under consideration by Medway Council.
- d) **Christmas Trees** – A quote has been received to plant a Christmas tree at both the Haven entrance (former garage site) and the corner of Stoke Road/Avery Way (Land farmed by Andy Baker). Proposed Cllr Forrest, seconded Councillor Lovatt that the quote be accepted, and the trees planted. A follow-up will be required for Christmas lighting. **ALL AGREED.** There has been a verbal commitment for funding from Bourne Leisure (£500) and the British Pilot (£100) other funding is being sought by councillors.

470 14 **CROSS PARK ISSUES**

- a) **Governance Issues** –Bank signatories are still not changed, with further bank issues raised, but it is hoped to resolve soon. A Trustee ZOOM meeting has been arranged to look at outstanding issues and the possibility of using the facility as a Café. (Cleaner/Booking Clerk arrangements to be confirmed.)
- b) **Expansion of Facilities** – Progress being monitored, the Kingsmead/Allhallows Park extension (and s106 funding for Cross Park) appears to be ready to start.
- c) **Building/Land Issues** - Cllr Bowley's monthly report was circulated.

471 15 **YOUTH CLUB/YOUTH**

- a) **Youth Club –Future Planning** – The Pool table from HMRC in Maidstone has been received but will need to be re-assembled. There will need to be some further work to prepare for return of members.

472 16 **THE BRIMP ISSUES**

- a) **Electrical Inspection** – A quote for re-instating floodlighting has been requested and awaited.
- b) **Break-in** – A non-council mower has been stolen from the plastic shed (there have been break-ins at Slough Fort as well. Nothing for parish council to deal with at this stage.

473 17 **CONTRIBUTIONS FROM REPRESENTATIVES ON EXTERNAL BODIES**

- a) **ALLHALLOWS PACT** – Cllr Morrice – No meetings.
- b) **KALC (Medway)** – Cllr Morrice/Forrest – No meetings.
- c) **Medway Council Rural Liaison** – Cllr Mrs K Draper – Meeting held 7th December and minutes distributed. Next meeting scheduled for April.
- d) **Village Hall** – Cllr Lovatt – None
- e) **Cross Park** – Cllr Freeguard – Reported previously.
- f) **Village Fete** – Cllr Forrest – A village wide draw took place in December; 500 club and Easter draw being arranged.
- g) **Friends of All Saint's Church** – Cllr Forrest – Work on the refurbishment of the church is progressing (much of church 'fittings' stored in the Village Hall for now).

- 474 18 **REPORTS FROM OTHER MEMBER RESPONSIBILITIES**
- a) **Allotments (Cllr Forrest)** – Nothing to report.
 - b) **Recreation Ground and Playpark (Cllr Forrest)**
Safety surfacing works are scheduled for March. Inspection sheets to be provided to Street Cleaners (Clerk).
 - c) **Bourne Leisure Liaison (Cllr C Draper)** – Chair has met with site manager Online.
 - d) **Allhallows Primary School Liaison (Chair)** – Meetings to be arranged. Allocation of 'allotment facilities' within the school grounds are being investigated.
 - e) **Turners Group** – Expansion work could start soon.

475 19 **SHELLDUCK LAND UPDATE**

- a) Medway Council want a determination from Medway Planning regarding the proposal to site a mobile dumpster – Clerk following up.

476 20 **FINANCIAL**

- a) **Finance Monitoring Reports (to 31 January)** Financial reports were circulated, all agreed to note.
- b) **Income from Medway 2022/23**
Medway Council have given notice that the Rural Liaison Grant will be withdrawn next year (£2,830 2021/2) and the Government have stopped CTRS payments which Medway pass on the parish councils (£4,490 2021/2) this will reduce income by over £7,000 and would need a 13% increase in the precept or cuts to compensate. The issue has been raised with Medway Council Peninsula Ward Councillors and the only feedback from Medway officers has been "decision not taken lightly and will be referred to political leadership on the council". Awaiting further feedback from Medway Council Peninsula Ward members.
- c) **Income**
Allotment Rents £220
VAT Refund (*since rejected as < £100. Further submission will be made at end of February*)
Receipts January/February Noted
- d) **Transfer** Base Rate Tracker Account to Current Account £14,162.63.
- e) **To make payments for December Proposed – Chair, seconded – Cllr Forrest that the payments as listed be paid. – ALL AGREED** (the payments list will be signed by the proposer and seconder later)

C Fribbins Clerk Salary/Home Allowance/Mileage/less PAYE and pension contribution	210201		
John Price Salary/less PAYE	210202		
Mick Smith Salary/less PAYE	210203		
Marion Eades Salary/less PAYE JP Cover	210204		
HMRC PAYE	210205	352.32	
NEST Employee/Employer Pension	210206	63.59	
EDF Energy Brimp Electricity DD	210207	102.00	4.86
M&L Contracting Countryside Contract	1,591.66		
M&L Contracting Cross Park	316.66		
M&L Total payment	210208	2,289.98	381.66
Colyn Property Servs Playground Repairs	210209	45.00	
Business Stream Allotment Water	210210	32.86	
Medway Council Pre-Planning Advice	210211	180.00	
ZOOM Online Meetings	210212	14.39	2.40
TJF Prop Servs Cemetery Grass Cutting	210213	160.00	
CROSS PARK D Wiggins Keys cut for Cross Pk	210214	41.75	
KALC Training Social Media (Clerk)	210215	42.00	7.00
CROSS PARK British Gas Cross Park Heating	210216	101.66	4.84

Paid previously, to note Cross Park Association to refund

- 477 21 **STAFFING ISSUES**
The exclusion of press and public to discuss personal staff issues was moved by the Chair and seconded by Cllr Mrs Draper – **ALL AGREED**
- a) There was discussion about the street cleaning performance and action
A letter is due to be sent to a Street Cleaner.
 - b) Mick Smith has cleared mud caused by van parking on green verge, but this is likely to continue.
- 478 22 **DATE AND TIME OF NEXT MEETING**
The next meeting will be Wednesday 10th March 2021 at 6:30pm online using ZOOM (Meeting Number and Meeting Password will be supplied, further detailed joining instructions available from the Clerk up to 5pm on the day of the meeting)
- 479 23 **FUTURE AGENDA ITEMS – None**
At 21:14 The Chair Cllr Chris Draper closed the meeting.

Signed as a correct record of the proceedings.
Chair of Allhallows Parish Council