

DODDINGTON PARISH COUNCIL

Minutes of the Annual Parish Council Meeting held at Doddington Village Hall on Monday 9 May 2016 at 7.30pm

Present: Cllr G Cuthbert (Chairman), Cllr S Coates, Cllr P Duckworth, Cllr K Fraser, Cllr P Haynes, and Cllr C Jones and Mrs W Licence (Clerk). Also present was Community Warden Dave Osborne.

1. Apologies

Apologies had been received from Cllr Kevin Attwood (holiday): apologies accepted. Apologies had also been received from SBC Prescott (illness): apologies noted.

2. Election of Chairman

Cllr Cuthbert called for nominations for the position of Chairman.

Cllr Haynes **PROPOSED** Cllr Attwood for the office of Chairman: **SECONDED** by Cllr Cuthbert. **AGREED UNANIMOUSLY**.

Cllr Fraser thanked Cllr Cuthbert for his outstanding work as Chairman.

3. Election of Vice Chairman

In the Absence of Cllr Attwood, Cllr Cuthbert called for nominations for the position of Vice Chairman.

Cllr Duckworth **PROPOSED** Cllr Haynes for the office of Vice Chairman: **SECONDED** by Cllr Fraser. **AGREED UNANIMOUSLY**. Cllr Haynes was duly elected Vice Chairman and signed the Declaration of Acceptance of Office in the presence of the Clerk. Cllr Haynes took the Chair for the rest of the meeting.

4. To Appoint Representatives to External Bodies

i. To confirm - Representatives at KALC Swale Committee Meetings

IT WAS AGREED UNANIMOUSLY for Cllr Duckworth and Cllr Jones to be KALC Representatives for the Parish Council:

ii. To confirm and update - Councillors areas of Interest

FINANCE- Cllr Attwood, Cllr Coates and Cllr Cuthbert

PLANNING- Cllr Duckworth and Cllr Haynes

PLAYING FIELD- Cllr Duckworth and Cllr Fraser

HIGHWAYS- Cllr Coates and Cllr Cuthbert

DEFIBRILATOR- Cllr Coates

SPEED WATCH- Cllr Fraser and Cllr Coates

Cllr Cuthbert and Cllr Duckworth hold the keys to the Playing Field.

5. Declarations of Interest

None were declared

6. To Determine whether any items should be discussed in closed session

None were identified

7. Minutes of the Parish Council Meeting held on 11 April 2016

Councillors considered the minutes of the Parish Council Meeting held on 11 April 2016. Cllr Haynes **PROPOSED** to accept the minutes as a true record of the meeting: **SECONDED** by Cllr Cuthbert. **AGREED UNANIMOUSLY**. The minutes were duly signed by Cllr Haynes.

8. MATTERS ARISING

There were no matters arising.

9. COMMUNITY WARDEN REPORT

Cllr Haynes welcomed Community Warden Dave Osborne.

Mr Osborne reported that there have been no issues raised by residents and residents are very good at looking out for each other. There have been a couple of incidences of flytipping which were reported to SBC. Mr Osborne said that this is the time of year when residents leave their doors and windows open and advised that before answering the front door, they should make sure the back door is locked.

Scammers are offering to clear rubbish and then flytip, residents should make sure that any rubbish is cleared by licensed contractors. There are high penalties for flytippers.

It is now law for all dogs to be microchipped.

Mr Osborne gave some "No Cold Calling" stickers and copies of Rural Matters magazines to the Council for distribution.

Cllr Haynes thanked Mr Osbornes for his report.

10. NEIGHBOURHOOD WATCH REPORT

This was covered at the Annual Parish Meeting.

11. PUBLIC QUESTION TIME

There were no members of the public in attendance.

12. PLANNING MATTERS

i. 16/502644/FULL and 16/502587/LBC

Address: The Old House The Street Doddington ME9 0BG

Proposal: Amendment to original approved permission SW/14/0315 (to replace a derelict garage/outbuilding with a weather boarded, pitch roof garage) to erect smaller outbuilding/garage, changes to fenestration and doors, changes to the height of the roof and to use Kent Peg tiles rather than Onduline.

Councillors considered the application and had no comments to make.

ii. 16/503761/LDCEX

Address: Land North Of Homestall Road Newnham Kent ME9 0LB

Proposal: Lawful Development Certificate to establish the existing use of land for the siting of a caravan for residential purposes

Application type: Certificates of Lawfulness

Cllr Haynes said The Retreat in Elverland Lane has gone to appeal.

iii. Any other planning matter received by 9 May 2016

No other matters had been received.

13. ADMINISTRATION AND SYSTEMS

i. Parish Council Allowances: To agree allowances for the year

Members considered that under HMRC rules the current rates for mileage is still 45p per mile. It was **AGREED UNANIMOUSLY** to keep the mileage allowance at 45p per mile.

14. FINANCE

i. Councillors Expenses

There were none

ii. Precept - £3,900.00 To confirm receipt

The first instalment of £3,900.00 of the precept has been received.

Invoices for Payment

i. Lushland- arboricultural report: £265.00 (cheque no 1085)

ii. KCPFA - subscription: £20.00 (cheque no 1086)

iii. Came & Co- insurance: £537.85 (cheque no 1087)

It was **AGREED UNANIMOUSLY** to pay the invoices.

iv. Any invoice for approval received by 9 May 2016

No other invoices had been received.

15. DEFIBRILATOR

Cllr Coates reported there have been no issues with the defibrillator.

Cllr Jones said the paving slab has not been laid and there are rocks under the defibrillator.
ACTION: Cllr Cuthbert to investigate.

16. SPEED WATCH

Cllr Fraser informed Members that he has not received the final risk assessments. There have been problems getting three volunteers together to carry out Speed Watch. Cllr Fraser helped Newnham with the twenty four hour Speed Watch event.

ACTION 1: Cllr Fraser to contact Guy Rollinson for the final risk assessments.

ACTION 2: Cllr Fraser to arrange a Speed Watch in Doddington.

Mr Osborne said he would be willing to support Speed Watch in Doddington and asked to be included when the dates are known.

Cllr Haynes thanked Mr Osborne for attending the meeting.

17. PLAYING FIELD

i. Cllr Duckworth's monthly report

Cllr Duckworth informed Councillors that he is keeping a record of maintenance to the playing field. The grass had been cut with a small mower and the football pitch has been remarked.

Cllr Duckworth reported to Members the gate near the garage is closing very slowly.

Cllr Cuthbert said that the gate should close between three and five seconds and this varies depending on the temperature.

ii. To consider the arboricultural report

Cllr Duckworth said the arboricultural report had been received. It recommended ivy should be cut off from trees. No major work was identified.

ACTION: Cllr Duckworth to arrange a working party to remove ivy from the trees.

18. HIGHWAYS

i. Highways Update and notification of further work required

Cllr Cuthbert said there was nothing to report.

Cllr Duckworth asked what the road closure in Lade Wood Hill is for.

ACTION: Clerk to investigate.

19. CORRESPONDENCE

1. 12 04 16: Newsletter from Andrew Bowles
2. 12.04.16: KALC Parish News
3. 12.04.16: KCC e-safety training
4. 21.04.16: KALC cost cutting savings
5. 29.04.16: Independent Review of Local Council Tax Support Schemes - Final Report

20. ANY OTHER BUSINESS

Cllr Cuthbert reported he noticed the box for fibre optics has been put in and has been informed that fibre optics are due to be laid imminently.

Cllr Coates said that the Village Hall Committee have decided to have their own village website and will be contacting the Parish Council.

Cllr Fraser said that he does not receive the Speed Watch newsletters and requested the Clerk should continue sending them to him.

Date of next meeting: Monday 13 June 2016

There being no further business, the meeting closed at 8.35pm.

Signed as a true record of the proceedings:

.....Chairman

Date: 13 June 2016