

MINUTES OF BISHOPS CAUNDLE PARISH COUNCIL MEETING

HELD ON TUESDAY, NOVEMBER 21st, 2023, AT 7.30 P.M.

1. **Apologies:** Cllr. Legg.

Attendees: Cllrs: A. Jones, J. Shaw, K. Adlem, D. Blair, J. Phillips, J. Walsh-Quantick (Clerk)

Members of Public: Three

2. **Lions Club Half Marathon 2024**

Tim Otter updated the Parish Council on the proposed plans for the half marathon in February to be held on 04/02/24 which will be raising funds for the air ambulance. This will be held in a similar format to last year with registration in the hall and utilisation of the playing field and school grounds for parking and support. The shop will be contacted regarding opening by Cllr. Phillips. Numbers are expected to be close to 250 participants.

A request has been made for the grass to be cut, gateway hedges to be cut back prior to the event and any pot holes to be filled. Tim Otter will liaise with the village hall.

3. **Previous Meeting Minute Approval**

Minutes of the meeting held on Tuesday 19th September 2023 were agreed with no amendments. Proposed Cllr. Jones, Seconded Cllr. Shaw.

4. **Matters Arising:**

a. **Accident Location and Signage, Caundle Marsh**

Notification from the road safety team that the junction does not meet the criteria for a Stop junction has been received, this is still under discussion with Cllr. Legg. **CLK**

b. **Speeding SID / White Gates / Community Team/Crossing**

An update was given by councillor Shaw.

As a direct result of the work being carried out by the team, there are increased visits from the Dorset Speedwatch enforcement team.

Last session 11th November 2023 - In 1 hour 206 vehicles passed through the village (both directions) of which both cars and tractors were over the 30mph limit.

Dorset is running a Speedwatch week and has a dedicated Dorset Speedwatch Day which the CSW team are engaging with.

Awaiting wire casing to be installed on the SID. **JS**

A request was made for a hi viz jacket for a volunteer, this was unanimously agreed. **JS**

Volunteers for the group are needed to help spread the workload **JS**

c. **Website**

A number of alternative website providers have been investigated and Hugo Fox is a reasonable annual cost for what is available on the site. Agreed unanimously to remain with Hugo Fox.

d. **Footpath – Maintenance. Dog and other waste**

S. Meads has not responded to contact requesting that the footpath waymark and dog waste signs are returned so others can site them. To follow up again. **CLK**

Cllr. Phillips has volunteered to walk all of the footpaths and give feedback on maintenance needed. **JP**

Cllr. Jones is emptying dog waste bins. Cllr. Adlem volunteered to add the bin by the play park to the weekly checks. The wheelie bin by the pavilion is for this type of waste and there is a contract in place for regular emptying.

e. **Church Green Flooding Update**

No update. Awaiting DCC for next steps. **RL**

f. **Defibrillator**

The clerk has applied for two grants (BHF and a national government fund) towards costs. There has been no response from SWAST. **CLK**

g. **Neighbourhood Plan**

Cllr. Shaw will be completing a NALC planning course later this week. Awaiting DAPTC training to become available. **JS/CLK**

h. **Talk Talk**

Talk Talk have now advised that overpayment has been made on the account after insisting the full years payment was due. Clerk to request a refund. Nil progress to date as disputing the account contact. Clerk is working with the former clerk to try and resolve this. **CLK**

i. **A3030 Site**

Six new black bins have been placed at the road side and a car is regularly noted on site. The planning enforcement team have updated the site owners and requested the application to be submitted within a defined timeframe prior to enforcement action being started. **RL**

j. **Grit Bin**

Cllr. Adlem will investigate the siting of the new grit bin and transfer of the old salt. **KA**

k. **Holt Lane Gulleys and Drains.**

It is reported that Tut Hill has been cleared down to the triangle section. There have been gully blockages reported throughout Holt Lane and outside of the shop.

Milburn Lane remedial work has been completed.

For ongoing reporting of incidents to the highways team by the clerk when notified. All residents are able to report highways issues on the Dorset Council website. **CLK**

l. **Register of Interests**

All councillors need to ensure that the Register of Interest online needs to be completed and should be reviewed regularly to ensure it remains current. **ALL**

5. **Planning Applications P/HOU/2023/06452**

Quarry House.

No objections have been raised to the plans submitted by the councillors present.

6. **Playing Field**

Maintenance and repairs/work completed to date.

A number of local residents were given permission to dispose of top soil into the hole left at the old play area site by Cllr. Adlem. Unfortunately there has been clay and rubble placed into the hole which needs removal. Cllr. Adlem to contact the relevant residents to get this removed. Damage has been made with the moving machinery which will need rectifying by the parties concerned. **KA**

Information relating to the pump track quotes was provided by Cllr. Adlem, investigation around potential grant funding is needed. Concerns were raised about people from other villages using the equipment by one councillor. **KA/CLK**

Cllr. Adlem reported that there are two volunteers within the village happy to roll the field surface and will arrange this. **KA**

Football Club

There has been no progress with the Football Social Club emptying the property. A letter giving notice will be written by the clerk. **AJ/CLK**

Grass Cutting / Hedge Cutting

An inspection of the remedial work will be completed once all works by Wessex Internet have been finished with the adjacent properties. **KA**

H&S Inspection Advisories raised but has passed the formal inspection. This will need to be repeated annually. **CLK**

7. Precept Draft

An initial draft of the precept budget was provided to councillors to review and discuss at the January meeting.

8. CIL Monies Allocation Update

No changes agreed since the previous meeting.

9. Training

Provision of training was discussed, councillors to contact the clerk if training is needed. Cllr. Phillips requested information around new clerk training which has been forwarded. **CLK**

10. Finance

Bishops Caundle Parish Council - State of Finances to 21/11/2023

Balances:

Natwest Current Account		£10,785.31
Natwest Grants Account		£1,136.74
Natwest Savings Account		£14,595.28
Total		£26,517.33

Income:

	Date	Amount
<u>Current Account</u>		
Precept Payment 2	27/09/2023	£4,264.00
<u>Grants Account</u>		
<u>Savings Account</u>		
Savings Account Interest September	31/09/2023	£16.77
Savings Account Interest October	31/10/2023	£18.53

Cheques Signed and Approved by Chair Since Previous Meeting

None		

Other Payments Since Previous Meeting

<u>Current Account</u>		
Clerk Salary September	27/09/2023	£326.02
Clerk Homeworking Allowance September	27/09/2023	£30.00
BC Village Hall Rent September	27/09/2023	£18.00
HMRC September	27/09/2023	£81.40
M Moore Grass September	04/10/2023	£100.00
K Adlem - Play Area Tape	05/10/2023	£4.96
Hugofox Webpage	10/10/2023	£11.99
Dorset Waste Partnership	18/10/2023	£23.10
M Moore Grasscutting October	27/10/2023	£100.00
Clerk Homeworking Allowance October	01/11/2023	£24.00
Clerk Salary October	01/11/2023	£326.02
HMRC October	01/11/2023	£81.40
Hugofox Webpage	10/11/2023	£11.99
<u>Savings Account</u>		
<u>Grants Account</u>		
Sovereign Play Part Balance Equip		£5,000.00
Sovereign Play Swing Balance		£1,079.62
Sovereign Play Swing Fixing		£58.13
Sovereign Play Final Balance Equip		£2,010.14

Payments Requiring Authorisation

	<u>Comments</u>	
M Moore Grass Cutting November	-	£100.00
M Moore Grass Cutting December	-	£100.00
Clerk Salary / HMRC / Expenses November	Approx	£457.42
Clerk Salary / HMRC / Expenses December	Approx	£463.42
Village Hall Rent November		£18.00
Hugofox November		£11.99
Hugofox December		£11.99
Hedge Cutting	Approx	£350.00

Proposed By: Cllr. Blair

Seconded By: Cllr. Shaw

N.b. Pension scheme for Clerk has not been joined as annual income is low.

11. Routine Correspondence

None via post, emails as forwarded to councillors.

12. Matters for Discussion Next Agenda / AOB.

13. Members of the Public Questions

a). Cornford Bridge is an area of concern for speeding and there are regular accidents at the bridge. It was also raised that many of the vehicles using the bridge are non-compliant with the weight restriction which is damaging the bridge. Can bollards be placed closer? There has been damage to house boundaries close to this location.

b). Towards the Cornford Bridge end of Milburn Lane there is ongoing water on the road surface caused by the natural springs which floods the base of the garden and cellar in very wet weather. More recently water has been noticed running off from the field opposite Quarry House and straight down the road surface mainly due to poor ditch and verge maintenance. It was raised that there may be the option for the gulley to be cleared so water can run off to the gulley in Ryalls lane and into the brook from there avoiding further damage to Milburn Lane. **CLK**

c). Parking on the white lines at the junction between the main road and school is becoming more common, can double yellows be implemented here? **CLK**

14. Time of Closure

9.10pm

Date of Next Meeting

Tuesday January 16th 2024, 7.30pm.

Future Planned Meeting Dates:

2024 Meeting dates – all 7.30pm Village Hall unless otherwise stated.

March 19th

May 21st

July 16th

September 17th

November 19th