



ASTON CLINTON PARISH COUNCIL

Minutes of the Council Meeting

held at 6.30pm on 20th April 2022 at the
Parish Council Office, Aston Clinton Park, London Road HP22 5HL

PRESENT: Cllr C Read (Chair), Cllr P Birchley, Cllr M Collins, Cllr A Goode, Cllr J Hughes, Cllr A Judge, Cllr C Judge, Cllr M Mason, Cllr D McCall, Cllr L Ronson & Cllr P Wyatt.

IN ATTENDANCE: Mrs S Payne (Clerk/RFO), Mr H Stephens (Assistant Clerk) & three members of the public.

21.214 Questions and Comments from the Public.

Two members of the public representing the Dylan family provided an update on the proposed skatepark.

A member of the public reported that several vehicles were parking on footpaths making it dangerous for pedestrians and the sight impaired. It was noted that when this occurs the police should be informed by contacting 101.

21.215 To Receive Apologies for Non-Attendance. None received.

21.216 To Receive Declaration of Interests or Request for Dispensations. None declared.

21.217 To Approve the Minutes of the Council Meeting held on 16th March 2022 and the Extraordinary Council Meetings held on 22nd March and 1st April 2022.

The minutes of the meeting held on 16th March 2022 were approved as a true and accurate record and were signed by the Chair. The minutes of the meetings held on 22nd March and 1st April were not available and would be presented at the next Council meeting.

21.218 Council

i. Reports from external bodies:

Woodlands Development: Cllr Read reported that he had attended the Bucks Council Strategic Sites Committee meeting where outline planning application 16/01040/AOP Woodlands was considered. Cllr Read had spoken outlining the views of the Parish Council. The committee would be recommending the approval of the outline application to the Director of Planning and Environment. It was noted that Zones 1 and 2 of the traffic mitigation plans were included within the S106 monies. It was agreed that when the application reaches the reserves matters stage Council will ensure that the issue of medical provision is addressed fully.

Thames Valley Police: Council noted a report from PCSO Peter Hall regarding break-ins at the recycling centre's charity shop and a quad bike being ridden in an antisocial manner in an industrial park off Weston Road.

ii. Grant Awarding Policy & application form: Council considered the draft Grant Awarding Policy and application form. It was agreed that point 19 relating to match funding be removed.

It was resolved to adopt the Grant Awarding Policy with the removal of point 19 regarding match funding.

ACTION: Clerk

21.219 Finance & Staffing

- i. Appointment of an Assistant Clerk: Council noted that the Assistant Clerk, Haydn Stephens, had taken up the post on 7th April 2022.
- ii. The National Joint Council's 2021/2022 National Pay scales were noted.
- iii. The month-end balance sheet and income and expenditure accounts at 31st March 2022 were noted. Income was £313,701 and expenditure £389,036.
- iv. The payments totaling £13,263.14 were approved.

Payments over £500

Company	Description	Net £	Vat £	Total £
BMKALC	Annual BMKALC & NALC Subs	£765.31	£0.00	£765.31
Buckland Landscapes Ltd	Football pitches remedial work	£2,760.43	£552.09	£3,312.52
Frank Cooper and Son Ltd	Grounds Maintenance March 22	£1,442.92	£288.58	£1,731.50
H A Phipps	Metal fence repair park entrance	£250.00	£0.00	£250.00
Ken Workman	Park Keeper duties March 22	£602.00	£0.00	£602.00
Npower Business Solutions	Streetlight electricity Feb 22	£815.57	£163.11	£978.68
Oakpark Alarms	Alarm Installation RKP	£1,030.00	£206.00	£1,236.00
R.B Tree Care	Tree safety work	£2,110.00	£0.00	£2,110.00
Sign Wizzard	Red Kite Pavilion additional signs	£735.75	£147.17	£882.92

21.220 Facilities

- i. Dylan Memorial Skatepark Proposal Update: A detailed plan for the skatepark had been circulated to Council for consideration. During installation track matting will be installed to reduced ground damage and the installation is expected to take 3½ weeks and is likely to take place after the Queen's Platinum Jubilee celebrations.

The form the memorial plaque would take will be discussed with the family but it is envisaged that it may be a plaque embedded into the concrete surface of the skatepark.

- ii. Garage Demolition: Council considered four quotes for the demolition of the compound garage, which included the disposal of asbestos.

It was resolved that contractor B, Asbpro Asbestos Services Ltd, be instructed to demolish the garage, dispose of the asbestos and remove the concrete base at a cost of £1872 from General Reserves.

ACTION: Clerk

It was resolved that E Sharp (Electrical) Ltd be instructed to remove and set aside the internal electrics at a cost of £1,194 from General Reserves.

ACTION: Clerk

- iii. Extension to the current CCTV provision: Part of the funding for the extension is being met by a Gib Lane grant which includes a condition that the installation be completed by the 30th April 2022. An extension to this date would be requested. **ACTION: Cllr Mason**

The current contractor provided quotes for the extension, one which includes the additional camera, configuration to the existing system and the installation of a pole and cabling at a cost of £7450. The other quote is just for the provision of the camera and configuration to the existing system at a cost of £1730.

It was resolved to accept the quote to provide the CCTV camera and configuration to the existing system at a cost of £1730.

ACTION: Cllr Read/Cllr Mason/Clerk

Quotes for the installation of a pole and the running of the existing cabling to the pole would be sought.

ACTION: Cllr Read/Cllr Mason/Clerk

- iv. RKP Snags: The work to the ceiling is being completed this week. The agent's grounds work team are to complete the agreed snags in the next few weeks.

21.221 Events

- i. The Queen’s Platinum Jubilee Party: Cllr C Judge provided an update and confirmed that a Hurricane flyby would be arranged. Posters detailing all the attractions would be circulated around the village.
- ii. Astonbury 2022: As the organisers of Astonbury had decided not to jointly run the event this year with the Council the Clerk would forward the Council’s Grants Application form together with a Park Event application form so that they would have access to funding from the Council.

It was noted that a Facebook post on the Everything Aston Clinton page stated that the Council had not contributed to 2021 Astonbury. It was agreed that the Clerk would respond to the post confirming that Council had provided £7,000 towards the event.

21.222 Planning Committee

- i. The minutes of 1st & 22nd March 2022 Planning Committee were noted.
- ii. Salvage Yard, Aylesbury Road: A meeting had been held with the developers who had presented their design for the site. The developers were informed that the site was outside the ACNP settlement boundary and therefore the Parish Council would not support any planning applications for the development of the site.

Seven Acre Farm Aylesbury Road: An application for an extension to the existing commercial buildings had been considered and an objection would be made as the proposals breached several ACNP policies as well as sections of the VALP and NPPF. The site is also in breach of an existing planning conditions for application 17/A1603/DIS which had been reported to Bucks Council’s Planning Enforcement team. **ACTION: Clerk**

The meeting closed at 8.17pm

Signed.....Date