



**Councillors are summoned to the Annual General Meeting of the Parish Council to be held at the
East Meon Village Hall at 1830 on Monday 20 May 2024**

Agenda

- 1. To receive any apologies for absence**
- 2. Election of Chair**
- 3. Election of Vice Chair**
- 4. To receive any declarations of personal or prejudicial interest**
- 5. Councillor Responsibilities and Appointment of the Planning Committee Chair**
- 6. Dates of meetings in 2025**
- 7. To approve the minutes of the meeting on 18 March 2024 and approve in principle the APA Minutes**
- 8. Open Forum** - For residents to raise any concerns
- 9. Reports and Updates**
 - a. Sewage Workhouse Lane (SD)
 - b. Allotments (TL)
 - c. Lengthsman (TL)
 - d. BOATS (SD)
 - e. Footpaths and Highways to include Frogmore path fencing (MA)
 - f. All Sport Pavilion and Football Pitch to include fencing (CR)
 - g. EMNG (SR)
 - h. D-Day 80 (AH)
 - i. CiL money projects (AH)
 - j. Grants (SRound)
- 10. Matters Arising**
 - a. Workhouse Lane car park gate (JS)
 - b. EMCC cricket nets (AH)
 - c. Recycling scheme (JS)
 - d. Tree work quotations (SRound)
 - e. Road names for new development on Droxford Rd (SR)
- 11. County/District Councillor report – Rob Mocatta**
- 12. Planning Report by Chairman of the Planning Committee**
- 13. Finance & Admin**
 - a. Audit documents 2023/24
 - 1) Internal Audit Report
 - 2) Section 1 – Annual Governance Statement
 - 3) Section 2 – Accounting Statement
 - 4) Notice of Exercise of Public Rights and Publication
 - 5) Conflict of Interest with BDO
 - b. Finance including payments and receipts report (1April – 10 May)
 - c. Public Liability Insurance Renewal
 - d. Email Addresses
 - e. Documents to review:
 - Rules of Guidance Planning Committee
 - Freedom of Information & Data Protection Record Management Policy
 - The Model Publication Scheme
 - Statement of Internal Control
 - Investment Strategy
 - Code of Conduct for Cllrs
 - Safeguarding Children policy
 - Vulnerable Adults policy
 - Complaints procedure
 - Vexatious policy
- 14. Any other business including correspondence of note.**

No decisions can be made under matters raised in AOB.

THE AGM FOR THE EAST MEON RECREATIONAL GROUND TRUST WILL FOLLOW AFTER THIS MEETING