

EGERTON PARISH COUNCIL
7th January 2020

The meeting of the Parish Council was held on Tuesday 7th January 2020
in the Committee Room of the Village Hall, Egerton at 8.00pm.

Present: Richard King (Chairman), Peter Rawlinson (Vice Chairman), Sarah Elworthy, Claire Foinette, Jeff Hopkins, Tim Oliver, Pat Parr, Lois Tilden, Ken Mulholland (Ward Councillor) and Heather James (Clerk)
4 members of the public were present.

1. **Apologies:** John Lawton-holiday, Jane Carr NHP Chairman
2. **Declarations of interest:** Pat Parr- Gift of land, Sunpatch planning
3. The minutes of the meeting on 3rd December 2019: The minutes were approved and signed as a true record of proceedings. **Proposed:** Pat Parr; **Seconded:** Tim Oliver
4. **Matters Arising from 3rd December 2019**
 - a) **Report No. 117 of the Egerton Footpaths Representative – January 2020**
See attached report at end of minutes
 - b) **Highways: Report No. 7 January 2020**
See attached report at end of minutes
 - c) **Older people’s accommodation:** The Heads of Terms drawn up by solicitors were circulated to Cllrs and Sarah had raised some queries which were answered by the solicitors, and also suggested the Older People’s Accommodation group get advice from a suitably experienced Chartered Surveyor. Gary Reeve-Wing of Court Royal also has some issues with the H of T. The PC approved the terms of the H of T that were circulated and agreed that any changes needed as a result of Gary Reeve-Wing’s concerns could be approved by Cllrs through an exchange of emails.
 - d) **Extension to Games Barn:** Bill and Jeff have a meeting booked with the architects. Jeff will report to PC at February meeting **Action:** Jeff Hopkins
 - e) **VE Day Celebration 75 Years:** Pat has a wonderful working committee with lots of work being carried out ready for the celebration. Pat will keep the PC informed of progress. **Action:** Pat Parr
 - f) **Fence opposite Barrow House:** Lois is following up with ABC officer. **Action** Lois Tilden

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- g) **Map on Glebe:** Pat has received the map and has handed to the Clerk. The Clerk will contact Tim Kent to arrange for the new map to replace the old map once frame has been cleaned and new posts put in place at an agreed cost of £101.00 **Action:** Clerk
- h) **Speed indicators:** Peter is working on getting funding in place to purchase a SID. **Action:** Peter Rawlinson
- i) **UKPN Power Partners:** Grants had been made available for renewable energy initiatives but Richard has found out that this round of funding has ended so we will need to check on the next round.
- j) **Red phone box, Stonebridge Green:** Lois has not had any success trying to source a book case that could be fitted in for the lending library. Peter has offered to follow up on this. **Action:** Peter Rawlinson
- k) **Trees in recreation ground and others to maybe be felled:** Ken has passed to Graham details of Aspire a company that ABC uses in relation to tree work. Ken will check if Graham has followed up on this and report next month. The silver birch trees in the car park and at top on Elm Close are getting too big for the area. The Clerk will check with Graham if they can be trimmed or if they need to be felled completely. It was suggested as they were planted in memory of a villager if they need to be felled new trees of a different type could be planted to replace the silver birches. **Action:** Ken, Clerk
- l) **GDPR:** Information audit, John will produce a document with details of different clubs and what information is held. These clubs will include Games Barn, Computer Centre, Film Club and Neighbourhood Plan. These are all under the auspices of EPC, other clubs in the village should hold their own information audit. As John was absent this will be discussed at February meeting. **Action:** John Lawton
- m) **Review of Risk Assessments and Asset Register:** On the Risk Assessment held at this time the following items need to be reviewed. Data Protection Policy, Freedom of Information Policy. The Clerk will liaise with John and Sarah to update the paperwork. As John was absent this will be discussed at February meeting. **Action:** John Lawton, Sarah Elworthy
- n). **Christmas Fair:** The Clerk was requested to write to the organiser to thank her and the committee for running a wonderful fair. **Action:** Clerk
- o). **Steps:** The Clerk has purchased the aluminium anti-slip plates and handed them to Tim Kent who will fit them at an agreed cost of £70.00.
- p). **Stonebridge Green parking:** Sarah reports that generally it is getting better with KCC highways having placed a number of no parking bollards along either side of the lane. Sarah will keep an eye on developments. **Action:** Sarah Elworthy
- q) **CCTV in car park-Police Forum:** Peter is to follow up on this item. **Action:** Peter Rawlinson
- r). **Garden Community Proposal:** John will be asked to report at February meeting. **Action:** John Lawton

- s). **Hedges on New Road:** Pat has heard from KCC highways. Are PC happy with the work that has been carried out? As no work has taken place we cannot be happy. Richard will phone the land owner and request he cuts back hedging. **Action:** Richard King
- t). **Running Club:** Following the request for white painted lines to be placed on the speed humps leading to the car park and lines to show path kerb edges the Clerk has received a quote of £420.00 for the work and materials from Tim Kent. Claire proposed, Sarah seconded and all agreed for the Clerk to ask Tim to carry out the work once the weather improves. **Action:** Clerk
- u). **Hedge at The Cottage:** The Clerk wrote a letter to the home owner requesting that the hedge overhanging into the road be cut back. The home owner contacted the Clerk to apologise that he hadn't realised the hedge had got so bad and would be getting it sorted straight away.
- v). **Mole Hills on recreation ground:** Jeff and the Clerk will have a site visit to ascertain how bad the problem is before asking specialists in. **Action:** Jeff Hopkins, Clerk
5. **PCSO:** A report has been received this month. Lois noted that following a burglary from a property in Egerton House Road that the police had pictures of a number of items that had been stolen which Lois will put on the Neighbourhood Watch site. **Action:** Lois Tilden
6. **Neighbourhood Plan Update:** There is very little to report on the Neighbourhood Plan since we reported at the December meeting. Collation of the responses at both the September and the November public meetings is now almost complete and will be included in the next draft of the plan. We received written comments after both meetings which will also be taken into consideration in the next draft of the plan, which will include input from our consultants and from Ashford Borough Council. The Steering Group meets again on 15th January after the Christmas and New Year break.
7. **Sale of shop:** The prospective buyers are having a valuation survey on 30/12/19 there is no news as yet. The prospective purchasers do not want to run a shop with a post office. Janet Goode as part of the steering group is making enquiries as to the possibility of a pop-up post office which will be in a different location than the shop. There are another couple who are interested in purchasing the shop if the first buyers pull out for any reason. This couple would like to run the shop with the post office. Colin has been offered a new job which he will be taking on in the near future. The shop steering group have another meeting on 22nd January to discuss progress with the sale. Richard proposed that another public meeting might be held in February when more news might be available.
8. **Safeguarding Children and others policy:** Sarah will update the details then circulate to Cllrs for approval. Meanwhile Cllrs agreed that both sets of policies should continue. **Action:** Sarah Elworthy
9. **Renewing Playground equipment:** Following a meeting with Claire Foinette, Bill Smythe (Chairman Games Barn), the Clerk and Tony Robinson (Sovereign Play) the PC have received a brochure from Sovereign Play with pictures of play equipment and prices. Cllrs will decide which equipment would be preferable so funding can be sourced. The Clerk will contact other suppliers for more info. Peter will get an article put into the next Update magazine ready for the Parish Assembly. Claire and Sarah

will assist with the stand at the PA when villagers could have an input as to which equipment might be purchased.

Action: Peter Rawlinson, Claire Foinette, Sarah Elworthy, Clerk

10. Correspondence

Correspondence

All circulated by email in advance unless marked with a *

Action

Request to support The Local Electricity bill: All 10/12 **The PC has received a request from Power for People to support other councils to empower councils to sell locally generated clean energy directly to customers. Richard proposed, Sarah seconded, all agreed. Cllrs agreed to write in support of the proposed bill.**

Action: Clerk

Sovereign Play: All 12/12 see 9.

Note

12 tips for Christmas PCSO: All 5/12

Parish Seminar: All 5/12

The Mayor of Ashford's Charity Winter Ball: All 10/12

Chief executive's bulletin Tree Charter Day: All 10/12

AMS Winter newsletter: All 12/12

Rural Police Forum Meeting on Thursday 16th January 2020: All 12/12

Vacancy: Kent Association of Local Councils: All 17/12

Health and Well Being Conference being held on Thursday 6th February 2020: All 17/12

CPRE report: All 2/1/2020

Web Accessibility Workshops: John, Sarah 7/1

Web Items

November minutes

January agenda

Draft December minutes

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11. Accounts

Approval of the accounts for the month, for cheques to be signed and Internet transfers to take place.

Proposed Peter Rawlinson; **Seconded:** Tim Oliver;

Expenditure		Cheque No	£
SDNPA	NHP	BACS	2160.00
Elaine Graham	Refreshments NHP	BACS	31.99
Fairbourne Manor	Christmas tree	BACS	104.00
Jimmy Boyle	Street Cleaner	BACS	182.97
R James & Sons fencing	Anti-slip plates	BACS	243.60
Heber Horticultural	mowing	BACS	3549.67
Mrs H James	January salary	BACS	732.09
HMRC	January	BACS	217.47
			7221.79

Income			
ABC Ken Mulholland	NHP grant	BACS	250.00
Jim Stears	Peppercorn rent x 2 years	500050	10.00
Millennium hall	Peppercorn rent	500050	0.10
Frasers	printing	500051	17.50
UK Power Networks	Rental	500052	4.60
			282.20

Bank Reconciliation: Balance as at 30th December 2019 £9,827.94 less un-presented cheques as follows

Actual balance = £9,827.94 as at 30th December 2019

Accounts for Egerton update magazine

Expenditure		Cheque No	£

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Income			
Advertising			

Bank Reconciliation: Balance as at 30th December 2019 £3,385.20 Less un-presented cheques as follows:

Actual balance = £3,385.20 as at 30th December 2019

Accounts for Village projects

Expenditure		Cheque No	£

Income			
Interest			0.79
			0.79

Bank Reconciliation: Balance as at 30th December 2019 £20,595.72 Less un-presented cheques as follows:

Actual balance = £20,595.72 as at 30th December 2019

Village Projects fund

Pre-school move = £11,288.65

Village Hall = £ 9,307.07

Total = £20,595.72

Accounts for Neighbourhood Plan

Expenditure		Cheque No	£
SDNPA	NHP	BACS	2160.00
Elaine Graham	Refreshments NHP	BACS	31.99
			2191.99

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Income			

- a) Total Budget 2019-2020 £37,055
- b) Precept and Grant £19,540
Actual amount spent to date is £18,614.49
- c) The Clerk had circulated to all the budget figures for 2020-2021. Lois queried the figure for property repairs being £1400 for 2019-2020 but only £200 in new figures. The Clerk checked the figures and reported to Cllrs. A contingency was put in place to pay for the new notice board but the Clerk managed to receive grant monies to cover the cost. The new budget was approved ready to submit precept request to ABC before 10th January.
- d) Total Budget 2020-2021 £37,185

Proposed Lois Tilden; **Seconded:** Peter Rawlinson;
unanimously agreed by Cllrs

EGERTON PARISH COUNCIL BUDGET

Expenditure:

		Budget	Budget
		2019-20	2020-21
Administration	Clerk's salary(incl NIC)	11395	11625
	Clerk cover	200	200
	Training	300	300
	Telephone	50	50
	Travel	75	75
	NEW - Website etc.		200
	Stationery/printing/stamps	350	450
	Newsletter/welcome/publicity	50	50
	Insurance	750	700
	Equipment	100	100
	Publications	0	50
	Advertising	0	0
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Property	Rent of Parish office	500	500
	Repairs	1400	200
	Parish facilities incl hall heating etc	150	150
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Subscriptions/donations:			
S.137 donations	Church clock/floodlighting	250	250
Other donations	Wealden Wheels	500	500
	KALC	450	550
	Clerks& Councils direct	25	25
	ACRK	70	70
	CPRE	40	40
	Parish Magazine	0	0
	EPFA	500	0
	Unforseen donations	500	500
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Activities/events	Assembly etc.	100	100
	Neighbourhood plan	1000	1000
Land and highways:			
Mowing	Mowing (Heber)/Strimming	3400	3500
	Strimming/hedges (A Hopkins)	200	200
	Glebe mowing and maintenance	400	50
	Tree surgery	1000	1500
	Plants	200	150
General maintenance	Street cleaning/winter maintain	1500	1000
	Maintenance/Footpaths	500	1000
	Playground & Skatepark	2000	3000
	WWTW access road c/f	3000	3000
	Contractors/materials	1000	1000
	Defibrillator Upkeep	300	300
Professional fees	Audit Commission		
	Auditor	1000	800
	hon auditor	0	0
	Legal Fees (Halletts/disbursements)	0	0
	VAT (to be reclaimed)	800	1000
	Other (Reclaimed VAT paid out to TC and GB)		
Contingency	Unforeseen items	3000	3000
TOTAL		37,055	37,185

e) Precept and Grant £20,148

	£
Council tax support grant claimed for 2020/21	491
Total amount to be charged to local taxpayers (precepted) by [Parish] payable by Ashford Borough Council.	18997
Sub Total (The Cash precept for the Council)	19488
Concurrent functions grant claimed for 2020/2021	660
Total payment expected from Ashford Borough Council*	20148

12. Public Discussion

Richard King closed the meeting at 9.15pm for the public discussion, the meeting re-opened at 9.23pm.

13. Planning

Planning applications submitted to Ashford Borough Council this month for Egerton Parish Council to consider and decisions recently taken by ABC to be noted, details of which may be accessed on line at: http://www.ashford.gov.uk/online_planning/ Individuals may also register via the website with ABC to receive regular alerts of new applications and decisions.

New:

19/01776/AS	Egerton	Weald North Ward	Sun Patch, The Street, Egerton, Ashford, Kent, TN27 9AL Demolition of existing bungalow and erection of two detached dwellings with associated facilities and parking
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Support

19/01777/AS	Egerton	Weald North Ward	Oaks Farm, Green Hill Lane, Egerton, Ashford, Kent, TN27 9EY Variation of Condition 4 on planning application 18/00615/AS for approval of amended garage drawings
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No objection

19/01756/AS	Egerton	Weald North Ward	Pond Barn, Willow Farm, Stonebridge Green Road, Egerton, Ashford, Kent, TN27 9AN Remodel and change of use of ancillary annexe accommodation, garaging, and kitchen and WC of workshop to provide a 3No. bed residential life/work residential unit
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Lois will comment on behalf of PC planning history and the sensitivity of the site to be considered by ABC

19/01723/AS	Egerton	Weald North Ward	Malthouse Farm, Rock Hill Road, Egerton, Ashford, Kent, TN27 9EB First floor alterations to include the removal of one door at the top of the stairs and erection of partition wall to alter size of bedroom
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Listed building No comment

19/01697/AS	Egerton	Weald North Ward	Kia Ora, The Street, Egerton, Ashford, Kent, TN27 9AL Land levelling and raising to provide base foundations
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Support- no obstruction of footpath involved

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19/01676/AS	Egerton	Weald North Ward	Agricultural Building, Wanden Farm, Wanden Lane, Egerton, Kent Proposed Demolition of Existing Barn and Replacement with 2 Detached Traditional Dwellings, with access and amenity curtilage
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Lois will comment on behalf of PC – object construction of new dwellings rather than conversion of barn is a bad precedent

Awaiting decision:

19/01386/AS			The Hollies, Mundy Bois, Pluckley TN27 0ST Demolition of existing redundant buildings and to erect 4 no. dwellings with new access, hardstanding and associated infrastructure
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19/01603/AS	Egerton	Weald North Ward	Agricultural Barn at, The Farriers, Mundy Bois Road, Egerton, Kent, TN27 9ER Conversion of, and extension to, agricultural buildings to a single dwelling, incidental outbuilding, landscape enhancement (alternative to 18/01696/AS)
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19/00767/AS	Egerton	Weald North Ward	Grain Store Burscombe Farm, Coach Road, Egerton, Kent, TN27 9BB Demolition of existing grain store and silos. Construction of office and warehouse facility with associated external works.
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Decided planning applications:

19/01587/AS Permit	Egerton	Weald North Ward	Long Ridge, Egerton House Road, Egerton, Ashford, Kent, TN27 9BD Demolition of existing garage; erection of detached garage/annexe. (Resubmission of application 19/00570/AS)
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19/00229/TC Raise No Objection	Egerton	Weald North Ward	St James' Church, The Street, Egerton, Kent, TN27 9AH Ash Tree north side of churchyard requires work to remove diseased stems.
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19/00239/TC Raise No Objection	Egerton	Weald North Ward	St James' Church, The Street, Egerton, Kent, TN27 9AH T1 Horse Chestnut - to reduce height by 6 metres
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14. Any other business/information:

- Spring Clean-**After 15 years of organising this event Pat would like to step down. Thank you Pat for all your hard work over the years. Peter thought, once asked, he and Graham might be able to organise the event. Sarah asked what was involved. Previously ABC delivered equipment to Pat once the Clerk had put in the request. Last year Pat had to collect equipment and then return after the event. Sarah would be happy to collect and return equipment but can only hold the event on 14th March. Peter will ask Mel to put the article in the next Update magazine which is due out soon. The Clerk will contact ABC.**
- Snow plan- **The Clerk will check the previous paperwork and update ready to be circulated to Cllrs. The Clerk will check with Tom Hope, who stores the grit, if there is plenty on hand. Two new grit bins have been placed within the village. The Clerk will purchase two new plastic shovels to put into bins.**
- New parochial church council-Claire. **The 7 districts will come under the heading of Cale Hill and Westwell and they are advertising for a new priest. Claire requested photo's of village activities for Egerton to put into the advertising pack. Peter will provide the photo's.**
- Parking on New Road-Lois **It has been noted that at school leaving time many parents are parking on the grass verge along new road and blocking access to parents who are walking to the school. The Clerk will ask the PCSO to do another spot check.**

Richard asked that members of the public leave the meeting so Cllrs could discuss who would be nominated to receive the KALC Community award which will be presented at the Parish Assembly to be held on 19th March.

The meeting closed at 10.20pm

Next meeting: Tuesday 4th February 2020

Report No. 117 of the Egerton Footpaths Representative – January 2020

Outstanding Footpath Issues: Where there has been a change from last month's report the text in red will read "LATEST" instead of "Still"

1. **PROW214250.** 28/06/19. Sarah Elworthy. AW76 opposite Kingsland Lane, Mundy Bois. Bottom step of stile broken. *Still "Awaiting Allocation".*

2. **PROW981700 and 599699.** (John Bunyard). Reported 14th August. AW64 Opposite Egerton House, right hand side of large field. Dangerous stile sloping down steep hill. *Still "Work Scheduled"*.
3. **PROW549664.** (Graham Howland). 14/05/19. AW84 steps down to Egerton House Road/Coach Road from the Court Lodge orchard. There seems to be some soil erosion happening down the steps. The soil between each board is a lot lower than the top of the board and erosion of the soil at the bottom part of the board on some steps. *Still "Work Scheduled"*
4. **PROW249870 and PROW614368.** Neil Crossley-Roberts and Jane Carr. AW71. Newland Green Lane. Stile rotten. *Still "Work Scheduled"*
5. **PROW544509.** 21/07/19. Sarah Elworthy. AW64 opposite Egerton House, track on right hand side of field, down steep steps to sheep field, through gate or over stile if gate closed, a short distance further on a stile is broken/damaged. *Still "Work Scheduled"*
6. **PROW124430.** 27/07/19. Mrs Macklin 8 Stisted Way. AW106 from The Street phonebox out to field at back of Stisted Way. A large dead branch from a hawthorn tree covered in ivy encroaches over a private garden. This has happened over a long period of time and the owner's clematis has attached itself to this branch in the back garden. **CLOSED – WORK COMPLETE**
7. **PROW518542.** 22/08/19. Heather. Same problem as 6. above but a different resident of Stisted Way. This branch overhanging into their garden is from a live hazelnut tree. **CLOSED – WORK COMPLETE**
8. **PROW359025.** 09/09/19. Sarah. AW94 Coldbridge. Broken stile on the right-hand side of the lane, (just before Heather's woodyard). *Still "Awaiting Allocation"*.
9. **PROW397050.** 24/09/19. Heather. AW65 Egerton House Road, opposite Star & Garter Cottage. Broken fingerpost. *Was "Work Scheduled" – now the system can't find this number. Re-re-reported under PROW 200174210.*
10. **PROW191180108.** 06/11/19. Heather. AW65 behind Heather's house, Jollis Field, Coldbridge Lane, at river bridge, a tree has fallen. *"Awaiting Allocation"*
11. **PROW191125195.** 13/11/19. Heather. AW178 Byway from Hazeldene Farm towards Coach Road where the Greensand Way crosses it there is a gate on the right where another tree has fallen. *"Allocated – awaiting inspection"*

New Footpath Issues:

1. **PROW200125016.** 02/01/2020. Angus Buchanan. AW91. Footpath fingerpost is lying on the ground on the right-hand side at the boundary of Egerton House wood if coming from Pemples Cross.

Report no. 7 of the Egerton Highways Representative - January 2020

Summary

Closed Items	1
Open Items	2
New Items	2

Closed Issues

51976783, 415759 & 446907 Potholes on Wanden Lane. This road is in a very poor state.

Update Works completed

Outstanding Issues

453975 and 439404 General condition of the road and road edges along Egerton House Road between Star & Garter Cottage and Egerton House.

Update Drainage works have now been completed, awaiting road repairs

427606 Potholes on Stonehill Road.

KCC position KCC highways have inspected and works are being programmed – no change from Sept, Oct & Nov reports.

Update No response from KCC . JL chased the Steward on 3/1/2020

New Issues

416280 Blocked Drain and Gully junction of Coach Road and Field Mill Road

KCC position Enquiry attended - more work required

428549 Moss on Footpath at Crocken Hill Raod

KCC position Works being programmed