

Birling Parish Council

**All members of Birling Parish Council are summonsed to attend the
FULL COUNCIL MEETING to be held on**

Tuesday 13th October 2020 at 8pm

**VIA Video Conferencing – please see website for Zoom log in
details**

www.birlingparishcouncil.gov.uk

Public and Press are welcome to attend via video conference

Public Participation – Item 4 only

- 1. Apologies for absence**
- 2. Declarations of Pecuniary and Non-Pecuniary Interest**
- 3. Reports - County, Borough and Police**
Police update circulated prior to the meeting.
- 4. Open Forum – Public Participation Session**
The period of time designated for public participation at a meeting in accordance with standing order 3(e) shall not exceed ten minutes unless directed by the chairman of the meeting. Subject to standing order 3(f), a member of the public shall not speak for more than three minutes. In accordance with standing order 3(e), a question shall not require a response at the meeting nor start a debate on the question. The chairman of the meeting may direct that a written or oral response be given.
- 5. Approval and signing of minutes of the following meetings:**
 - (a) September 8th 2020
 - (b) Extra-Ordinary Meeting September 14th 2020
 - (c) Extra-Ordinary Meeting September 29th 2020

(To be signed in person at next face to face meeting)
- 6. (a) Matters arising and last month's circulation**
 - i. Parking issues**
Draft letter re pavement parking
 - ii Meeting with Ryarsh School**
To note contact from the Headmaster
 - iii. Culverts**
Deferred due to Corona Virus
 - iv. The bank verge infringement**
To note land registry search showing private ownership
 - v. Waste Collection**
To note update on bin collections
 - vi. Reference books**
To note new version of Arnold-Baker ordered.

(b) Matters for Information circulated to councillors
02/09/2020 Parish Partnership Panel
02/09/2020 E Watch 1796
04/09/2020 Parish Partnership Panel Kent County Council services update
07/09/2020 Kent Police – Rural 3 month report
07/09/2020 NALC Chief Executives bulletin

07/09/2020 SKC Local area meeting
07/09/2020 KALC Dynamic Councillor – 01/10/2020
07/09/2020 NALC National salary scale
07/09/2020 The Rural Bulletin
07/09/2020 KALC News August
09/09/2020 PCC Have your say on Policing and Safety
09/09/2020 E Watch 1798
09/09/2020 The Rural Bulletin
09/09/2020 Kent prepared newsletter Issue One
09/09/2020 COVID-19 Update
09/09/2020 Area Planning meeting cancelled 23/09/2020
10/09/2020 JPCTCG 24th September
14/09/2020 Sign the petition: don't deregulate planning
14/09/2020 KALC flyer of upcoming events
14/09/2020 Regulation 26 – adoption of the Kent Mineral Sites Plan and Early Partial Review of the KMWLP
14/09/2020 Weekly M20 Update
14/09/2020 Agenda for Joint Transportation Board 21/09/2020
14/09/2020 E Watch 1799
14/09/2020 Advance notice KALC Area Committee 1st October 2020
14/09/2020 Planning White Paper Summaries and Reports
16/09/2020 Tom Tugendhat Meeting 24/09/2020
21/09/2020 Three Southeastern stations compete to be crowned best station
21/09/2020 Weekly updates M20
21/09/2020 E Watch 1801
21/09/2020 TMBC ERS consultation
21/09/2020 NALC chief executives bulletin
21/09/2020 COVID-19 Update
22/09/2020 The Rural Bulletin
23/09/2020 KALC T&M Area Committee
28/09/2020 National CSSC Green Message
28/09/2020 Highways England Commonplace News SMP M20
28/09/2020 NHS Test and Trace – QR Codes
28/09/2020 COVID-19 Update
28/09/2020 KCC Trading Standards Update on group contact Track and Trace
28/09/2020 Kent Rail Strategy
28/09/2020 E Watch 1803
28/09/2020 Environment Agency Flood Warden Training
28/09/2020 Local Plan examination
28/09/2020 Local Government Bulletin
28/09/2020 NALC Chief Executive Bulletin
28/09/2020 E Watch 1804
28/09/2020 The Rural Bulletin
28/09/2020 COVID-19 Update

7. Meetings

(a) Meetings attended on behalf of the parish council

24/09/2020 JPCTCG
24/09/2020 Clerk's conference
01/10/2020 KALC meeting

(b) Future meetings

27/10/2020 KALC Annual General Meeting
29/10/2020 Tarmac Liaison Meeting

8. Parish Business for Decisions

(a) Highways Improvement Plan

- i. To note website updated with latest news on Highways project
- ii. To note Ian Grigor correspondence referred to Cllr Hohler
- iii. To note Ryarsh PC corresponded with regarding s106 funds.

(b) Local Plan

- i. To note examination statements

(c) BART Community Support

- i. To note community support efforts update.

(d) Fly Tipping

- i. To note information on CCTV cameras.
- ii. To receive update on any flytipping incidents in the parish.

(e) Village Maintenance

- i. To note work on refurbishment on village sign and replacement of pole being investigated with sign company.

(f) Great British September Spring Clean

- i. To note COVIDsafe litter pick event 19/09/2020.

(g) Environment Agency Flood Warden Training

- i. To consider volunteer.

10. Parish Business for Noting

(a) Website update

- i. To note the following added to the website:-
 - Road Closures and M20 Updates
 - Corona Updates
 - Highways Project updates

11. Correspondence

- (a) 12/09/2020 Resident complaint about HGVs in Stangate Road
To note update from Cllr Hohler

12. Finance & Accounts

(a) To approve Bank Reconciliation September 2020.

(Attachment 2)

Net Bank Balances as at 30/09/20 £25,361.51

(b) To note budget position year to date September 2020.

(Attachment 2)

(c) To approve PAYE record October 2020.

(d) To note VAT return submitted for 2019-20.

(e) BACS to be approved and signed (in person at next face to face meeting):

J Miller	Staff Costs	£342.61	N/A	N/A	September Salary
HMRC	Staff Costs	£228.40	N/A	N/A	HMRC PAYE September
LexisNexis	Reserves	£156.99	N/A	N/A	Arnold-Baker reference book

13. Roads

(a) To report any road issues

(b) To report any updates on M20 Smart Motorway Works

(c) Road Closures – see website for details

- i. To note temporary road closures affecting Birling:
Snodland Road; Ford Lane (Trottscliffe); Birling Hill; Bull Road;
Woodgate Road (Ryarsh); Legge Lane; Addington Lane & Trottscliffe
Road; School Lane (Trottscliffe);

14. Planning

(a) Applications to be considered

There are none.

(b) Agricultural Notification

TM/20/02097/AGN

Walnut Tree Farm Stangate Road Birling West Malling Kent ME19 5JL

Prior Agricultural Notification: erection of an agricultural storage building

(c) Decisions by Tonbridge and Malling Borough Council

There are none.

15. Matters for future meetings

16. Date of next meeting: Tuesday 10th November 2020 8pm

Julie Miller Julie Miller, Parish Clerk clerk@birlingparishcouncil.gov.uk

7th October 2020