

Donhead St Andrew

Parish Council



Minutes of the Council Meeting Held at St Andrew's Church, Donhead St Andrew **Thursday 7th July 2022 @ 7pm**

Present: Cllr Malcolm Cullimore (Chairman)
Cllr Simon Barkham Cllr Jane Sullivan
Cllr Clive Burrows Cllr Shena Kozuba-Kozubska
Cllr Simon Luck

In Attendance: The Parish Clerk; Simon Pritchard

Members of the Public: Two

Questions or Statements from Residents:

None.

Report from Wiltshire Councillor Nick Errington:

The Clerk had been emailed Cllr Errington report notes and had also been at a briefing that Cllr Errington gave the night before, so the Clerk gave the report.

- Ukraine update, 2830 households registered for Home for Ukraine, 447 matched so far with 1181 individuals. 178 school applications.
- Area Board is tightening up its funding process and grant applications will have to be made at least 4 weeks before a meeting to be considered at that meeting.
- The Parish Council should consider appointing a rep to the Operational Flood Working Group.
- Salisbury River Park project is still under way, planting now taking place in the centre next to the central car park.
- Wiltshire Council has had a successful prosecution for non-compliance with planning enforcement notices. Fine of £26,000. This is being publicised to show that the council does manage to carry out prosecutions.
- Wiltshire Council is in a pay dispute with the GMB Union over pay for Parking Enforcement Officers. A planned strike has been called off conversations are ongoing
- Tisbury has been awarded some money from a Wiltshire Council high street investment fund. Parish Councils can bid for money to make the High Street more attractive.
 - A Member asked about the Tisbury Station Road planning application for 86 dwellings. The Clerk updated; This is still being consulted upon, key consultees are still to make representation including Highways. Also, the developers have submitted a report that demonstrates that they should not be required to provide any affordable homes as it makes the project unprofitable. Wiltshire Council now need to do their own assessment to verify this claim.

Wessex Fibre Broadband to Residential Homes:

Have been visiting homes to try and sign households up. Opportunity for free connection runs out shortly. Wessex Internet say they are wholly committed to start works in early autumn.

NB: Full report will be on the website and noticeboards.

Agenda

Item:

1 Apologies of absence:

Apologies had been received from Councillors;

- Patricia Maxwell-Arnot
- Alistair Stoker
- John Barton
- Wiltshire Councillor; Nick Errington

2 Declarations of Interest:

None

3 Adoption of Previous Council Meeting Minutes:

- a) **Thursday 19th May 2022 (Annual Council Meeting)**
- b) **Friday 17th June 2022 (Planning Application Site Meeting)**

The minutes of 19th of May were proposed for adoption by Cllr Luck, seconded by Cllr Burrows and resolved unanimously.

The minutes of 17th of June were proposed for adoption by Cllr Luck, seconded by Cllr Sullivan and resolved unanimously.

4 Risk Assessment 2022/23:

The Council asked the clerk to establish a more appropriate scope of risk assessment. The Clerk had circulated an established risk assessment format that had been adapted for the council.

It was proposed by Cllr Luck to adopt the new risk assessment, seconded by Cllr Kozuba-Kozubska and resolved unanimously.

5 Confirmation of 2022/23 Meetings Dates / Times:

This item had been deferred from the last meeting. **It was agreed that the council would meet on the first Thursday of the month, every other month.**

6 Planning Applications Submitted to Wiltshire Council:

No applications had been received by the time of the meeting.

It was noted that the demolition application for Pile Oak Cottage was yet to be determined by Wiltshire Council.

A lot of work onsite had been taking place. The trees have a TPO on them and so should be protected by heras fencing before any building work is started according to the plan.

7 PARISH COUNCIL FINANCE:

A. Approval of Payments:

Members had been circulated with the payments list.

Cllr Luck proposed that payments be approved, seconded by Cllr Burrows and resolved unanimously.

B. Budget Vs Spend to Date:

The information had been circulated ahead of the meeting. This was formally received.

C. Charge Card Update:

The Clerk reported that he had twice phoned the bank to be told that the council doesn't have a charge card despite the former Clerk having one that was used. Applying for one seems like a lot of work. The Clerk reported that for the very few purchases that need to be made with a card, he is happy to use his own card and be reimbursed. The Council was happy with this approach.

8 PARISH COUNCIL CEMETERY:

A. Cemetery Maintenance - Tree Works:

- The Parish Clerk reported that the trees at the back of the Cemetery had been looked at by a professional tree surgeon and were all healthy.
- There is a dead Cherry Tree within the Cemetery that is recommended for removal.
- The Trees at the front of the Cemetery that are close to the power lines had been checked by SSE and a small amount of pruning had taken place under SSE delegated authority.
- The Irish Yews can be crowned and the height reduced by 20% - This would reduce the chance of the branches falling out and encourage growth back into the tree. It was noted that the volunteer tree warden was recommending that no work was undertaken to the Yews.

Its was agreed to have the dead Cherry Tree removed, but leave the Irish Yews

B. Cemetery Prices:

The Clerk tabled a report showing the Church of England current charges and the current charge in Donhead St Mary Parish, this was a little less than the Church of England. **It was agreed to increase the charges to match the St Mary's**

9 Verbal Reports:

For reporting matters only. No decisions can be made under these items.

a) Highways / Parish Steward - Cllr Burrows

- A lot of growth around the gullies, could be a problem if we have heavy rain
- Some surface patching has taken place.
- Many road closures in the area in the coming weeks, inc Wardour Lane

b) Rights of Way - Cllr Maxwell-Arnot

- DSA3 - Was overgrown but has now been cut.
- DSA14 - Electric fence still blocking the footpath, but the height of the fence has been reduced.
- The fallen tree on Green Lane has been cut right back.

c) Flood Warden - Vacant

- A flood Action group has been formed, would be nice to tie in all the efforts together.

d) Chairman's Reports

- The Chairman thanked everyone for all their efforts.
- Awaiting the Donhead St Mary Village Hall Committee to nominate the exact area that the Jubilee stone and tree are to be planted. The Oak will need to be a small one to fit in with the surroundings

e) Parish Clerk's Reports

- The former accounting software supplier has stated that the Council needed to give them 6 months' notice before the contract can be ended. Members agreed that the software supplier should be asked to demonstrate where this had been signed up to.

End of Formal Meeting 20:38