
BISHOP MONKTON PARISH COUNCIL

MINUTES OF THE BISHOP MONKTON PARISH COUNCIL MEETING HELD TUESDAY 19TH APRIL 2020 IN THE METHODIST MEETING ROOM.

Commenced: 19.00

Concluded: 20.34

Present: Cllrs Verrill (Chairman), Parsons (Vice Chairman), Culshaw, Garnett, S Reid (Clerk)
Also attending 5 members of the public.

2022/029 Introduction from the Chairman and a reminder of the Council's expectations for the audio or visual recording of this meeting.

The chairman opened the meeting and welcomed everyone.

2022/030 To receive any apologies and approve reasons for absence.

There were no apologies to be noted.

2022/031 Declaration of Interests

a) To receive any declarations of interest not already declared under the council's code of conduct or members Register of Disclosable Pecuniary Interests

There were no declarations of interest received.

b) To receive, consider and decide upon any applications for dispensation

There were no applications for dispensation received.

2022/032 To confirm the minutes of the full council meeting held on Tuesday 15.03.2022 (Previously circulated) as a true and accurate record of proceedings.

RESOLVED That the minutes be accepted as a true and accurate record of proceedings.

2022/033 To receive a report from Cllr Harrison from North Yorkshire County Council

Cllr Harrison was not present therefore there was no report to present.

2022/034 To receive a report from Cllr Brown from Harrogate Borough Council

Cllr Brown was not present therefore there was no report to present.

2022/035 To receive the clerk's report

All topics that are to be reported on are included in the main body of the agenda and will be covered at the relevant point.

19.04 hours Item 2022/ was brought forwards at this time. 4 members of the history group were in attendance at the meeting. A proposal was present detailing how they saw the History Tablet Project.

RESOLVED It was agreed that the history group would obtain more quotes for this item. Cllr Verrill is to contact commuted sums re Kebble homes and see if there are any S106 monies available from this development to help fund the project.

The History group also mentioned the St Wilfrids Stone and the potential for moving this iconic piece of history. It was agreed this would be discussed at a later date.

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2022/036 To consider the following financial matters:

a) To approve the schedule of payments

Payee	Details	Amount
Miss S Reid	April Salary	XXXX
Miss S Reid	April Expenses	XXXX
YLCA	Charitable Trusts Course	£175.00
Mr S Garnett	Purchase of 2no new benches for village	£476.28
YLCA	Annual Subscription 2022/2023	£316.00
Gallagher Insurance	Annual Premium	£469.57

RESOLVED That the Schedule of payments be accepted as a true record of outgoings.

b) To approve the bank reconciliation and budget reconciliation

BANK STATEMENTS		
HSBC a/c ****9457 balance as at 18th March 2022	£12,619.96	
HSBC a/c ****2818 balance as at 28 th March 2022	£2,130.76	
Total		£14,750.72
Closing balance per bank statements		£14,750.72
CASH BOOK		
Opening balance		£11,757.33
Income		£9,027.05
Payments to date		£6,033.66
Closing balance per cash book as at 18th March 2022		£14,750.72

2022/037 To note the following planning matters:

a) Planning Consultations

Application: 22/00925/FUL

Proposal: Construction of an annexe

Location: The Old Vicarage, Knaresborough Road HG3 3QQ

Applicant: Mrs Suzanne Featherstone

PC Comment The Pc have no objections to this application.

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Application: 22/00777/FUL
Proposal: Proposed battery energy storage system and associated infrastructure including transformers, switch rooms, cabin, storage container, CCTV, boundary fence and access gates and formation of new access.
Location: Land comprising field at 431305 464500, Station Lane, Burton Leonard.
Applicant: Harmony Energy Limited
PC Comment **The PC would suggest that this is not an application for them to comment on as this is in the village of Burton Leonard.**

b) Planning Decisions

Application: 22/00453/TPO
Proposal: Lateral reduction to give 1.5-2m clearance of property of 1 Himalayan Birch (G1) within TPO R98/2021
Location: Ashley House, Boroughbridge Road, HG3 3QN
Applicant: Mrs M Hazel
Decision: Grant consent subject to conditions.

Application: C6/21/05403/CMA
Proposal: Demolition of an existing single storey temporary classroom unit, erection of a single storey permanent classroom unit, wall mounted external lighting, erection of two canopies (one either end of the building) re-location of pirate ship, creation of a footpath, external fan coil units & soft and hard landscaping works.
Location: Bishop Monkton C/R Primary School, St Johns Road, HG3 3QE
Applicant:
Decision: Planning permission granted subject to conditions.

Application: 22/00327/FUL
Proposal: Erection of a single storey rear extension
Location: Brunswick House, Hungate, HG3 3QL
Applicant: Mrs S Metcalfe
Decision: Grant planning permission subject to conditions.

Application: TPO 80/2021
Proposal: Tree Preservation Order
Location: Yorbus Grange, Moor Road, Bishop Monkton, HG3 3QF
Applicant:
Decision: TPO confirmed without modification

Application: 21/03493/S106
Proposal: Discharge of S106 agreement in relation to 87/03276/FUL (granny flat)
Location: Yorbus Grange, Moor Road, Bishop Monkton, HG3 3QF
Applicant: Mr Henry Doyle
Decision: Grant modification and/or discharge in accordance with the application and the details submitted therewith.

Application: 21/03735/S106
Proposal: Discharge of S106 agreement in relation to 88/01713/FUL (creating one student cottage and 2 holiday cottages)
Location: Yorbus Grange, Moor Road, Bishop Monkton, HG3 3QF
Applicant: Mr Henry Doyle

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Decision: Grant modification and/or discharge in accordance with the application and the details submitted therewith

Application: 21/05521/FUL

Proposal: Alterations to attic bedroom to form an en-suite shower room. Changes to external gates.

Location: Village Farm, Hungate, HG3 3QL

Applicant: Ms Ciara Seymour

Decision: Grant planning permission subject to conditions.

Application: 21/05400/LB

Proposal: Listed building consent for alterations to attic bedroom to form an en-suite shower room. Changes to external gates.

Location: Village Farm, Hungate, HG3 3QL

Applicant: Ms Ciara Seymour

Decision: Grant listed building consent subject to conditions.

c) Planning Enforcements

There are no planning enforcements to be noted.

2022/038

To receive an update on the following ongoing issues and decide upon further action where necessary:

- a) To receive an update on the BMVHQE11PF and decide any further action as necessary. Cllr Verrill and the clerk reported the meeting they had held with members of the village hall managing team. The outcome had been positive. Everyone was happy with the discussions and the plans moving forwards for working together.
- b) To consider the provision of a village information board and decide any further action as necessary.
This had been discussed following item 2022/035. See above.
- c) To receive an update on the changing of the bank mandate and decide any further action as necessary.
The bank have no record of the documents. The clerk is to go back to the bank and start the process again.
- d) To receive an update on Cllr Verrill's communications with Farm and Land Services in relation to the grass cutting for the financial year 2022/2023
Cllr Verrill and the contractor have walked round village and confirmed all areas to be cut. The contractor is to send quote for the forthcoming year. He is going to prioritise center of village for jubilee celebrations. Verges on outer to be cut 6 times upped to 8/10 if required. Centre of village 15 cuts to take place. .

To consider the grass cutting of the cemetery. Cllr Parsons has agreed to provide a rota for the grass cutting. A new mower is also required which will require a sum of £250 from the Parish Council to facilitate this purchase.

RESOLVED That the Council will contribute the sum of £250.00 towards the purchase of this lawnmower.

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- e) To receive an update from Cllr Verrill in relation to the employment of a window cleaner for the bus stop and decide any further action as necessary.
Cllr Verrill reported that he had already secured a contractor to clean the bus shelter. .
- f) To receive an update in relation to the broken handrail on the little bridge over the beck and decide any further action as necessary.
RESOLVED to accept the quote provided and pay a sum of £60 deposit.
- g) To receive an update on the provision of 2no new benches to be located on Boroughbridge Road and Ings Lane and decide any further action as necessary.
Cllr Garnett advised these were already ordered. Delivery is due mid May.
- h) To receive an update on speed strips on Moor Lane.
Cllr Verrill has made communicated with County Councillor Harrison requesting an update however he has had no reply at this time.
RESOLVED That the clerk seek an update on this.

2022/039

To consider the following new matters/correspondence and decide action where necessary.

- a) To note that the nominations for Parish Council for Bishop Monkton have been returned unopposed. **(Appendix 1)**
This item was noted.
- b) To note the communication received from Ripon Rotary Club in relation to bike ride. **(Appendix 2)**
This item was noted.
- c) To discuss the drainage and pond at Kebble Homes Church farm development and decide any further action as required.
The pond drains into the beck via a manhole and open culvert.
RESOLVED That the matter needs to be brought to the attention of Harrogate Borough Council Planning and the Environment Agency as a matter of urgency
- d) To discuss the annual insurance renewal and consider the option to take a 3 year fixed policy.
RESOLVED To take the three year option. Clerk to also check the amount of legal cover on the policy for the members.
- e) To set the date for the Annual Parish Meeting. To be decided later.
RESOLVED To defer this to a later date.
- f) To consider a contribution to the Village Jubilee celebrations.
RESOLVED That the council will contribute a sum circa £300.00 maximum should there be a specific item the organisers would like the council to fund for the event.

2022/040

To notify the clerk of matters for inclusion on the agenda at the next meeting

2022/041

To confirm the date of the Annual Meeting of the Parish Council as Monday 9th May 2022.

2022/042

Public participation

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APPENDIX 1

NOTICE OF UNCONTESTED ELECTION

Harrogate Borough Council Election of Parish Councillors for Bishop Monkton on Thursday 5 May 2022 I, being the Returning Officer at the above election, report that the persons whose names appear below were duly elected Parish Councillors for Bishop Monkton.

Name of Candidate Home Address Description (if any)

CULSHAW Dean Norbridge, Boroughbridge Road, Bishop Monkton, Harrogate, HG3 3QN

GARNETT Tony Fern House, Boroughbridge Road, Bishop Monkton, Harrogate, HG3 3QN

PARSONS Sheila Elaine Hawthorn House, St Johns Road, Bishop Monkton, Harrogate, HG3 3QW

VERRILL Stephen John Milburn Four Winds, Hungate, Bishop Monkton, Harrogate, HG3 3QL

APPENDIX 2

Dear Sir/Madam Re: Ripon Rotary Bike Ride (formerly Acorn Bike Ride) As you will be aware Acorn Bike Ride now known as Ripon Rotary Bike Ride has taken place for the past 12 years and rides through your beautiful village. We are continuing to raise monies for Dementia Forward, Scleroderma Research and other charities supported by our club, in 2020 this amounted to £24k. We are grateful for the obvious support a number of villages have given over the years and we are very much looking forward to the day. The ride starts at Bishop Monkton and takes place on Saturday 7th May 2022 with riders setting off from 08.00hrs and finish by 16.30hrs. Signage will be placed at set points earlier that day and will be removed later the same day. All involved are aware of the need to ensure the ride creates no litter and there will be a route litter check at the end of the day. As required by NYCC I have notified the local emergency services and there is St Johns Ambulance support throughout the day. The event is being organised and delivered in accordance with NYCC Event on a Highway and British Cycling non-competitive event guidelines. As the event is of a non competitive nature, the riders' ability will vary. Riders have been informed and agree to follow the rules and regulations of the Highway Code.

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