

Bourton-on-the-Water Parish Council

Council Office, The George Moore Community Centre,
Moore Road, Bourton-on-the-Water, Glos. GL54 2AZ

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To Village & Environment Committee Councillors

You are hereby summoned to attend a **Village & Environment Committee Meeting at 7pm on Wednesday 13th October 2021** in the **Salmonsbury Room, The George Moore Community Centre** for the purpose of transacting the following business.

Members of the public and press are welcome to attend but it would be helpful if you could inform the Clerk prior to attendance.



Mrs Sharon Henley
Clerk/RFO

7th October 2021

Papers for the meeting can be viewed in Dropbox – [VEC](#)

AGENDA

1. Apologies for absence: To receive.
2. Declarations of Interest: To note.
3. To receive and approve the draft minutes of the Village & Community Committee Meeting held on 8th September 2021.
4. Matters Arising:
 - (a) Update on Tree Survey 7th October.
5. Village Maintenance
 - (a) Jubilee Orchard (Paper 1): To review revised quote and agree further actions.
 - (b) Update on Installation of Christmas Tree.
 - (c) CDC Beautification Fund grant
 - i) To note award of grant at £2,750 to be spent by 31st March 2022.
 - ii) Update on work to Periwinkle Bank.
 - iii) Fingerposts – to agree design, location and number of signs (Paper 2)
 - (d) Request for dog bin relocation in Rissington Road: To review recent correspondence and photos (Papers 3a, b & c)
 - (e) Annual Village Environment Health & Safety Inspection in November: To agree a date and participants.
 - (f) Village Green Railings: To agree plan for installation.
6. Churchyard & Cemeteries
 - (a) Len Hill Memorial Repairs: To review quote at £1,280 + VAT (Paper 4) to be funded from General Reserves and receive update on the progress of the application to the Diocese.
 - (b) Safety of Memorial Headstones: Update on current arrangements and agree further actions required.
7. Allotments
 - (a) Springvale

- i) To review contractor quote for tree clearance at £1,280 (Paper 5) and agree further actions.
 - ii) Plots 4 and 8 – mole problem. To review and agree further actions.
- (b) Piece Hedge: To confirm advice to Moore Road resident in respect of access arrangements.
- (c) Cemetery Lane
 - i) Plot 24B: To review photo (Paper 6) and agree on liaison with tenant and arrangements for reinstatement of roof following proposed removal.
 - ii) To review quote for removal of asbestos and associated works at a total cost of £1,845 (Paper 7) and agree further actions. To be funded by VEC Contingency budget and General Reserves.
- 8. Correspondence:
 - (a) Request for installation of a memorial bench. Committee to note that Riverside Walk benches have all been adopted and agree alternative location.
- 9. Any Other Business (items to note only)
- 10. Date of Next Meeting – Wednesday 10th November 2021 at 7.00 pm.