

**MINUTES OF MONTACUTE PARISH COUNCIL**  
**MONTHLY MEETING HELD ON**  
**MONDAY 13<sup>TH</sup> MAY 2019 IN THE VILLAGE HALL**

**19/073/a PRESENT:**

**Members:** Mrs C Saint (Chairman), Mrs J Folkard (Vice Chairman), Mrs A Gihon, Mrs K Harper, Mr M Inglett, Mr R Littlefield, Mrs M Mansi, Mr D Warry and Mrs M Wilson

**Others:** Mrs S Moore (Clerk), Mr M Keating (County Councillor), Mr T Capozzoli and 1 member of the public

**19/073/b APOLOGIES:**

**19/074 DECLARATIONS OF INTEREST:**

Cllr Gihon declared an interest in matters relating to the Sheep Wash, Triangle Trust and the Village Hall,

Cllr Harper declared an interest in matters relating to the Village Hall and the W.I.

Cllr Littlefield declared an interest in matters relating to the Village Hall,

Cllr Mansi declared an interest in matters relating to the Village Hall

Cllr Saint declared an interest in matters relating to the Village Hall

Cllr Warry declared an interest in matters relating to the Triangle Trust

**19/075 PUBLIC SESSION:**

As Cllr Keating was attending another meeting Cllr Saint agreed to move his report forward. Cllr Keating's report had been previously circulated to all councillors.

Cllr Keating highlighted some of the items in his report

- SCC have down developed proposals to improve and widen support for children who care for a family member
- SCC have awarded more than £100,000 in grants across Somerset to aid community-based dementia support

Cllr Folkard mentioned that the fence the travellers had erected to block the public right of way has not been removed yet and she had been assured that SCC were going to contact Highways. Cllr Keating agreed to chase this issue. **Action Cllr Keating**

Cllr Keating asked whether any photographs had been taken of the parked cars on the verge near the primary school. Cllr Saint no photographs had been taken yet. A discussion was held on a way forward.

Cllr Warry asked when the verges were going to be cut back. The verge opposite the junction of Dray Road was overgrown and encroached on the visibility splay. Cllr Keating said that visibility splays are treated as a priority, but SCC has cut back on verge cutting and it will be down to the Parish Councils to maintain these in the future. It was agreed to discuss this issue.

*(Cllr Keating left the meeting)*

A resident said there had been some problems with children from other villages on the recreation ground. Cllr Saint said that any anti-social behaviour issues need to be reported to the police at the time of the incidents. Cllr Saint also asked the resident if he would like to be the Neighbourhood Watch co-ordinator. The resident indicated he would like to join the parish council and Cllr Saint invited him to come to the next parish council meeting in June.

**19/076 DISTRICT & COUNTY COUNCILLORS:**

**19/076/a Cllr Capozzoli:**

Cllr Capozzoli said there would be a full council meeting next week.

Cllr Capozzoli asked if the parish owned the orchard in Yeovil Road and could this be utilised to alleviate the parking situation in the village. Cllr Folkard said the orchard belonged to the National Trust, so this was not an option.

Cllr Saint thanked Cllr Capozzoli for his input regarding the proposed new pavilion. Cllr Capozzoli asked whether the village had a parish plan as this could weight towards planning. The Clerk asked what costs were involved in setting up a parish plan.

Cllr Capozzoli said a networking meeting for Chairmen and Clerks in the NIST Ward is being arranged and an email would be sent out shortly.

**19/076/b** Cllr Keating:

This item was covered under *Minute ref: 19/075*

**19/077** MINUTES OF PREVIOUS MEETING:

The minutes were amended to read '(Cllr Folkard entered the meeting)' underneath *Minute ref: 19/057*

The Minutes of the previous meeting were signed and approved.

Proposed: Cllr Gihon                      Seconded: Cllr Warry                      5 agreed; 2 abstained

**19/078** MATTERS ARISING FROM MINUTES:

**19/078/a** Review of Actions List

- Removal of Gas Supply to Recreation Ground Huts: This is ongoing Action Clerk
- Play Area – apply for community grant: Cllr Saint said that she has received an update on the quotations, and she agreed to meet with the Clerk and bring the details back to the next meeting for resolution Action Cllr Saint & Clerk
- Completion of s106 application form for pavilion: This is ongoing Action Cllr Saint & Clerk
- Overgrown footpath to A3088, Extend Double Yellow Lines in Middle Street & Mark out Bus Stop: The Clerk said that these had been reported to Highways online. It was agreed that Cllr Inglett would contact Highways Action Cllr Inglett
- Obtain Quotation to dig fence line in allotments: Waiting for a quote from the groundsman Action Clerk
- Siting of new bin in recreation ground: This item is ongoing Action Clerk
- Travellers in Station Road: This item is being discussed with SCC and Cllr Keating. Action Cllr Folkard & Clerk
- Heads of Terms for new lease from National Trust: A Letter has been sent to the National Trust. Awaiting a reply.
- Allotments – the Clerk to inform Cllr Gihon of any outstanding rents and send an update site map. Action Clerk
- Ground Maintenance – send letter of interest to Stoke sub Hamdon Parish Council regarding 'economy of scale' proposal Action Clerk
- Dropped Kerb in Middle Street – Chase Highways about removal Action Cllr Inglett
- Line Marking, Marking out the Bus Stop: Report to Highways Action Clerk
- Annual Playground Inspections – SSDC no longer provide annual inspections. Obtain alternative quotes. Action Clerk

**19/079** RECREATION GROUND PAVILION PROJECT:

A report had been circulated to all councillors. The Clerk said that an amended Arboriculturalist report had been received and has been forward onto the SSDC Tree Officer. There has been an exchange of emails between the two tree specialists regarding the pros and cons of having the pavilion under the trees which it does not look favourable. The Clerk said she has have sought the advice of the architect who has recommended moving the pavilion just the other side of the newer tree and closer to the car park but on the same line as the existing hut. He has suggested contacting the planning officer for an informal decision on the basis that the pavilion is moved and if favourable, then the parish council can approach the National Trust with these recommendations. The Clerk said it had been suggested that if the pavilion was moved to this position there may be a more direct water access point i.e. near the allotments, thus avoiding excavating near the trees. Cllr Saint said she had sought some advice on this matter and unfortunately the main water access point is at the top of Station Road.

A discussion was held regarding the tree report and the subsequent cost. The Clerk asked the council for a resolution for the architect to contact the planning officer in respect of an informal decision in the first instance.

Proposed: Cllr Harper

Seconded: Cllr Gihon

agreed unanimously

### **19/080 HIGHWAYS:**

A report had been circulated to all councillors.

The Clerk reported that the High Street in Stoke sub Hamdon at the junction with Bonnies Lane will be closed from 17<sup>th</sup> June for five days to enable Wessex Water to carry out supply separation works. The Clerk said that she has reported potholes in South Street, Bishopston and Back Lane.

Lining

The Clerk said a resident has raised concerns about the parked cars on the Baptist Chapel side of the road in South Street. They are concerned about the visibility around the corner from Yeovil road into South Street and have requested that the double yellow lines are increased up to the Chapel at the very least. I have contacted Highways asking them to investigate this matter. It was agreed that Cllr Inglett would also contact Highways. **Action Cllr Inglett**

The Clerk reported that a resident has complained that the 20mph limit is not working and has asked why there are no roundels on the road throughout the village. The Clerk said she had explained that we permission would be needed from the Conservation Officer and the parish council would have to pay £80 per roundel. The Clerk said that the parish council could consider getting a Speed Indicator Device which used to be very successful under the old County Council Scheme. Unfortunately, County Council have cut this programme and the parish council would need to purchase one which could cost in the region of £3.00-£3,500. It was agreed for the Clerk to obtain quotations.

**Action Clerk**

### **19/081 WORKING PARTIES REPORTS:**

#### **19/081/a Allotments**

Cllr Gihon said there had been another incident at the allotments with the theft of a wheelbarrow. The Clerk said allotment holders need to report these incidents directly to the police.

Cllr Gihon said her jingle advertising the allotments was played on Ninesprings Radio and, a new allotment holder had been signed up. Cllr Gihon said some of the taken plots were not being worked which is making the site looked untidy. A discussion was held, and it was agreed that Cllr Gihon would email the allotment holders details so the Clerk could write to them. **Action**

**Cllr Gihon**

Cllr Gihon said it also ought to be clarified that if an allotment holder leaves then they are responsible for clearing away any rubbish or charged for not doing so. A discussion was held and it was agreed that a £25 charge is made on top of the allotment fee. This charge would be refunded if the allotment holder vacates their allotment and it is in good order.

A discussion was held on which plots needed clearing and Cllr Gihon expressed her thanks to Cllr Harper's husband and other plot holders for maintaining the paths on the site.

*(Cllr Capozzoli left the meeting)*

#### **19/081/b National Trust**

A visitor to the village had commented that the orchard in Yeovil Road was in an appalling state and the National Trust should be ashamed. It was agreed that Cllr Folkard would pass on this information and get the contact details from Mrs Jewell-Harrison. **Action Cllr Folkard**

#### **19/081/c Street Lighting**

Cllr Folkard said she there was nothing to report

#### **19/081/d Triangle Trust**

Cllr Warry said the Trust were having a tombola stall at the May Fayre in Stoke sub Hamdon and any prizes would be welcome.

#### **19/081/e Recreation Ground**

No report given.

#### **19/081/f Footpaths**

No report given.

#### **19/081/g Other**

Nothing declared

**19/082 CHAIRMAN'S ANNOUNCEMENTS:**

Cllr Saint said there was a planter full of stones on the highway in Townsend. It was considered that this was dangerous, making the road too narrow for vehicles to park and cause an obstruction for emergency vehicles and it was agreed to report this to Highways. Action Clerk

**19/083 CLERK'S REPORT:**

No report given

**19/084 FINANCE:**

**19/084/a Matters to Report**

i. Monthly Bank Reconciliation

The Clerk gave the quarterly bank reconciliation as at 30<sup>th</sup> April 2019:

Current Account	£ 250.00
Business Reserve Account	£62,581.12
Pavilion Reserve Account	<u>£21,216.18</u>
<b>Total</b>	<b>£84,047.30</b>
Less Outstanding Cheques	<u>£ 5,284.31</u>
<b>Total as Cash Book</b>	<b>£78,762.99</b>

Ring-Fenced Amounts

Sports Pavilion	£24,180.13
Play Equipment	£ 7,649.00
Spring Bulbs	<u>£ 100.00</u>
<b>Total</b>	<b>£31,929.13</b>

**Unallocated Money** **£46,833.86**

ii. Data Protection Renewal

The Clerk reported the Data Protection fee will be taken via direct debit on 6<sup>th</sup> June 2019. The Clerk said the fee is £40 but as the council pay this by direct debit there is a £5 reduction.

iii. EDF Energy Electric Invoice of £40.96

The invoice for £40.96 will be paid via direct debit around 22<sup>nd</sup> May 2019

iv. Precept Remittance Advice

The Clerk reported the remittance advice has been received from SSDC informing the council that the precept of £24,390 has been paid via BACS on 12<sup>th</sup> April 2019.

**19/084/b Cheques for Signature**

Sarah Moore	Reimbursements & Expenses for April	£ 275.32	<i>Chq 1557</i>
Somerset Association of Local Councils	Affiliation Fees	£ 184.10	<i>Chq 1558</i>
Zurich Municipal	Insurance Renewal	<u>£ 575.33</u>	<i>Chq 1559</i>
	Sub Total	£ 1,034.75	

Proposed: Cllr Gihon      Seconded: Cllr Mansi      agreed unanimously

It was agreed that Cllrs Folkard, Mansi and Wilson would be made signatories. The Clerk agreed to get the appropriate forms. Action Clerk

**19/084/c Other**

None declared

**19/085 PLANNING:**

**19/085/a** Planning Information

No report given.

**19/085/b** Parish Planning Working Party Feedback on Applications:

**19/085/c** Planning Decisions and Reports

i. Decisions

**19/00209/HOU** – erection of a double garage – 28 Townsend, Montacute TA15 6XH – Permitted with conditions.

**19/00909/TCA** – notification of intent to carry out tree surgery works to no. 1 tree within a Conservation Area – St Catherine’s Church, Middle Street, Montacute TA15 6UZ – Permitted

ii. Reports

**18/04084/FUL** – Erection of new pavilion – Montacute Recreation Ground, Montacute Road, Montacute – Awaiting decision

**19/00680/FUL & 19/00681/LBC** – Alterations and the erection of glass extension to rear of property. Alterations and conversion of existing garage to garden room including insertion of 3 no. rooflights and installation of solar panels – 21 The Borough, Montacute TA15 6XB – Awaiting decision.

**19/086 GOVERNANCE:**

No report given.

**19/087 CORRESPONDENCE:**

A resident had written in asking the parish council to promote ‘greener living’, health and wellbeing and the recreation ground. It was agreed that the parish council were doing this by trying to improve the facilities on the recreation ground and play area.

**19/088 MEMBERS’ REPORTS:**

Cllr Folkard passed on the farmer’s appreciation to the parish council for the article in the magazine and to residents/dog owners. Cllr Warry was pleased that dog owners were now using the dog bins. Cllr Warry asked if the groundsman could cut the grass around the village stones, the verges into the village and Wash Lane.

**Action Clerk**

Cllr Gihon said she would advertise the allotments in the village magazine.

**Action Cllr Gihon**

The Clerk said she would find out when SALC were holding the councillor training days and pass on the SALC login details to councillors.

**Action Clerk**

**19/089 ITEMS FOR FUTURE AGENDAS:**

Resolution on play equipment.

Ground Maintenance – planters, highway verges

**19/090 DATE OF NEXT PARISH COUNCIL MEETING:**

There being no further business the meeting was closed at 9.38pm. The next meeting will be held on Monday, 17<sup>th</sup> June 2019 in the Village Hall at 7pm.