

LITTLE MARLOW PARISH COUNCIL

**Community Office, The Pavilion, Church Road, Little Marlow, Bucks. SL7 3RS
01628 890301**

Notice of the Meeting of Parish Council

Membership: All Councillors

Dear Sir/Madam,

I hereby give notice that the **MEETING** of the Parish Council of the above named Parish will be held at THE PAVILION on **Tuesday – 1st December at 8.00pm**. All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Emma Marsden

Mrs E L Marsden - Clerk to the Council

Dated 24th November 2015

To Cllr

BUSINESS TO BE TRANSACTED

All members of the press and public are invited to attend.

1. To receive and accept any apologies for absence.
2. Declarations of Interest – personal or prejudicial
 - a) Dispensation granted for discussing Precept.
3. To approve the Minutes of Meeting on the 20th October 2015
4. To take Reports from those Minutes for NOTE.
5. Finance
 - a) To approve Income and Expenditure report for October 2015
 - b) Setting of budget 2016/17
 - c) Setting of the Precept for 2016/17
 - d) Returning S106 monies for Little Marlow Lakes Country Partnership to WDC
 - e) Lloyds Bank – Financial Compensation Scheme
6. Planning Report-
 - a) Consideration of planning applications and decisions
7. Street Lights – consideration of quotations to install new Columns and lights in Winchbottom Road
8. Burial Ground
 - a) Bell Mouth project – Consideration of quotation for additional hedge clearance
9. The Pavilion and Recreation Ground
 - a) Consideration of quotation for picnic table
 - b) Review of Pavilion terms and conditions
10. Abbotsbrook Hall
 - a) Update on Lighting
 - b) Update on kitchen improvements
 - c) Update on Audio Visual installation.
 - d) Review of car park following a complaint.
11. Thames Water – consideration of donation of money for road repairs.
12. Newsletter – Reviewing the need for a paper newsletter when available electronically through website.
13. Devolved Services -
 - a) Expenditure against budget – for NOTE
14. Reports from Meetings at Outside bodies
 - a) LM School Working Party
 - b) BALC AGM
 - c) BMKALC Conference
 - d) BALC Councillor Induction
 - e) WDALC Media Training
 - f) Thames Water Liaison Committee
15. Clerks Hours – review of Clerks hours
16. Pension Provision for Members of Staff
17. Correspondence to the Council. – NALC increase
18. Public Participation – maximum 15 minutes

19. Confidential Items

In certain circumstances, it may be necessary for the public to be excluded from this meeting. This is in accordance with the Public Bodies (Admission to Meetings) Act 1960 and is in view of the confidential nature of the business to be transacted. Discussions may only be held in Confidential Items after a majority agreement by Councillors present

20. Items to be included on next Agenda.

21. Dates of Future Meetings:-, 12th January 2016, 23rd February 2016, 5th April 2015

Date: 20/11/2015

Little Marlow Parish Council 2015/16

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Cash Book 1

User : ELM

Bank Current Account

For Month No : 7

Payments for Month 7

Nominal Ledger

Date	Payee Name	Cheque	£ Total Amnt	£ Creditors	£ V A T	A/c Centre	£ Amount	Transaction Detail
06/10/2015	Techniclean	003799	52.91		8.82	3916 309	10.18	cleaning products - Pav
						2116 201	33.91	cleaning products - AB
06/10/2015	mh-p internet ltd	003800	18.00		3.00	1132 101	15.00	mh-p internet ltd
06/10/2015	Thames Water	366.84	366.84			2115 201	112.52	AB Water
						3112 301	254.32	Allot water
06/10/2015	SSE Energy	003802	561.61		93.60	5114 501	468.01	Street Light Electric
06/10/2015	Bucks County Council	003803	2,355.52			1140 101	2,355.52	Town Community Bus
06/10/2015	O2 (Telefonica)	003804	18.60		3.10	1121 101	15.50	Broadband
15/10/2015	Bucks County Council	SO`	252.77			1101 101	252.77	Pension - Clerk
16/10/2015	Gregg Taylor	003805	190.00			3572 305	85.00	Grave Digging
						5553 505	105.00	Grass Cut - Fire St Dev Serv
16/10/2015	Roger Wicks	003866	380.00			3536 305	380.00	Hedge cutting B Ground
16/10/2015	SSE Maintenance	003867	433.82		72.30	5136 501	361.52	Street Light repairs
16/10/2015	B Marsden	003868	106.48		17.75	2116 201	88.73	Purchase Hoover for AB Hall
16/10/2015	National Assoc of Local Council	003869	30.00		5.00	1124 101	25.00	Local Award Reg Fee
20/10/2015	Chubb Fire and Security	003870	299.25		49.88	2136 201	160.70	Fire Check AB
						3936 309	88.67	Fire Check Pav
20/10/2015	Edos Copying & Scanning	003871	1,167.36		194.56	1132 101	972.80	Autumn newsletter
20/10/2015	Emma Marsden	003872	67.75			1109 101	10.25	Petrol expenses
						1122 101	20.52	Postage
						1561 105	36.98	Wreaths
20/10/2015	Contract Natural Gas	DD	47.45		2.26	3915 309	45.19	Gas Pav
20/10/2015	Petty Cash Account	Cash Tfr	200.00			201	200.00	Top up Petty Cash
28/10/2015	Veolia Environmental Services	DD	241.27		40.21	3917 309	100.53	rubbish collection Pav
						2117 201	100.53	rubbish collection AB
28/10/2015	REDACTED	SO	68.03			2101 201	68.03	Wages Oct 2015
28/10/2015	Emma Marsden	SO	869.03			1101 101	869.03	Wages Oct 15
30/10/2015	Gregg Taylor	SO	610.47			3505 305	527.24	BG Grass
						2105 201	83.23	AB Grass
Total Payments for Month			8,337.16	0.00	490.48		7,846.68	
Balance Carried Fwd			6,447.75					
Cash Book Totals			14,784.91	0.00	490.48		14,294.43	

AGENDA Item 5a.

Date: 20/11/2015

Little Marlow Parish Council 2015/16

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Cash Book 1

User : ELM

Bank Current Account

For Month No : 7

Receipts for Month 7

Nominal Ledger Analysis

Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
Balance Brought Fwd :		7,419.02					7,419.02	
Banked on : 13/10/2015		731.00						
500144	Abbotsbrook Bridge Club	214.50			2180	201	214.50	Quarter hire-AB hall
500144	REDACTED	10.00			3180	301	10.00	Allot Rent
500144	REDACTED	45.00			3981	309	45.00	Pavilion Hire
500144	REDACTED	10.50			3180	301	10.50	Allot Rent
500144	Allot rent	23.00			3180	301	23.00	Allot Rent
500144	Bourne End Bridge Club	428.00			2180	201	428.00	Jul - Sept
Banked on : 13/10/2015		77.00						
500145	REDACTED	77.00			3981	309	77.00	Pav Hire
Banked on : 20/10/2015		920.89						
Dev Serv	Bucks County Council	920.89			5580	505	920.89	50% Dev Svs money
Banked on : 20/10/2015		637.00						
	HMRC Vat Return	637.00			105		637.00	VAT return 2nd Qtr
Banked on : 20/10/2015		5,000.00						
	Precept Account	5,000.00			201		5,000.00	Cash Transfer
Total Receipts for Month		7,365.89	0.00	0.00			7,365.89	

Cash Book Totals 14,784.91

0.00 0.00

14,784.91

AGENDA ITEM SA.

Budget Summary - By Centre

Note: (-) Net Expenditure means Income is greater than Expenditure

Note :

	<u>Last Year</u>		<u>Current Year</u>		<u>Next Year</u>	
	<u>Budget</u>		<u>Actual YTD</u>		<u>Next Year Budget</u>	
<u>101</u> <u>Administration</u>						
OverHead Expenditure	33,379		16,411		30,671	
Total Income	20		708		499	
101 Net Expenditure	33,359		15,703		30,172	
<u>102</u> <u>Precept</u>						
Total Income	40,615		42,065		47,113	
102 Net Expenditure	-40,615		-42,065		-47,113	
<u>105</u> <u>Grants</u>						
OverHead Expenditure	500		87		400	
Total Income	0		33,458		100	
105 Net Expenditure	500		-33,371		300	
<u>201</u> <u>Abbotsbrook Hall</u>						
OverHead Expenditure	12,188		4,441		10,324	
Total Income	8,216		5,835		10,000	
201 Net Expenditure	3,972		-1,394		324	
<u>301</u> <u>Allotments</u>						
OverHead Expenditure	808		304		850	

Budget Summary - By Centre

Note: (-) Net Expenditure means Income is greater than Expenditure

Note :

	<u>Last Year</u>		<u>Current Year</u>		<u>Next Year</u>	
	Budget	Agreed Budget	Actual YTD	Next Year Budget		
301						
	Total Income	500	298	350		
	Net Expenditure	308	7	500		
305						
<u>Burial Ground</u>						
	OverHead Expenditure	13,533	9,178	17,940		
	Total Income	11,297	11,415	15,900		
	Net Expenditure	2,236	-2,237	2,040		
309						
<u>Pavilion/Recreation Ground</u>						
	OverHead Expenditure	17,206	6,776	11,850		
	Total Income	4,621	5,814	4,700		
	Net Expenditure	12,585	963	7,150		
501						
<u>Street Lighting</u>						
	OverHead Expenditure	4,380	2,162	4,800		
	Net Expenditure	4,380	2,162	4,800		
505						
<u>Devolved Services</u>						
	OverHead Expenditure	0	1,513	3,527		
	Total Income	0	4,633	1,700		
	Net Expenditure	0	-3,121	1,827		

Budget Summary - By Centre

Note: (-) Net Expenditure means Income is greater than Expenditure

Note :

<u>Last Year</u>		<u>Current Year</u>		<u>Next Year</u>	
	<u>Budget</u>	<u>Agreed Budget</u>	<u>Actual YTD</u>	<u>Next Year Budget</u>	
Total Budget Expenditure	81,994	99,199	40,872	80,362	
Income	65,269	84,584	104,225	80,362	
Net Expenditure	16,725	14,615	-63,353	0	

24/11/2015

Little Marlow Parish Council 2015/16

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Summary Income & Expenditure by Budget Heading 31/10/2015

Month No : 7

Cost Centre Report

		Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Of Budget
Administration	Expenditure	16,411	41,121	24,710		24,710	39.9 %
	Income	708	569	139			124.4 %
Precept							
	Income	42,065	42,065	0			100.0 %
Grants	Expenditure	87	600	513		513	14.5 %
	Income	33,458	0	33,458			0.0 %
Abbotsbrook Hall	Expenditure	4,441	12,575	8,134		8,134	35.3 %
	Income	5,835	10,500	-4,665			55.6 %
Allotments	Expenditure	304	833	529		529	36.5 %
	Income	298	400	-103			74.4 %
Burial Ground	Expenditure	9,178	13,890	4,712		4,712	66.1 %
	Income	11,415	20,350	-8,935			56.1 %
Pavilion/Recreation Ground	Expenditure	6,776	20,680	13,904		13,904	32.8 %
	Income	5,814	4,700	1,114			123.7 %
Street Lighting	Expenditure	2,162	4,700	2,538		2,538	46.0 %
Devolved Services	Expenditure	1,513	4,800	3,287		3,287	31.5 %
	Income	4,633	6,000	-1,367			77.2 %
INCOME - EXPENDITURE TOTALS							
	Expenditure	40,872	99,199	58,327	0	58,327	41.2 %
	Income	104,225	84,584	19,641			123.2 %
Net Expenditure over Income		-63,353	14,615	77,968			

TRUE FIGURE 5106 MONIES REMOVED.

£70,766.83COMMITTED EXPENDITURE = 2015/16.

- VAS - UP TO £9,500
- WINDOW - £600 EX VAT
- STREETBRIDGE - £1120 - EX VAT
LANE
- BURIAL GROUND - £1,100
TREES

PLANNING AGENDA ITEM 6

Little Marlow Parish Council

Planning Report – 1st December 2015 Council Meeting

Planning applications received from Wycombe District Council have a deadline date of when consultation comments must be submitted. The Council may discuss additional applications which have been received after the Agenda has been issued, to ensure this deadline has been met. Any queries, please contact the Clerk on 01628 890301.

Applications Received

App. No.	Location	Description
<u>15/08186/TPO</u>	Thames Reach Abbotsbrook Bourne End	Reduce to source the two lowest limbs of T1 Cedar located in rear garden over the house and power line, tip reduce the lowest limb over the garden by approximately 2 metres, remove major dead wood; crown lift T2 two Ash by removing to source the lowest limbs on both trees and tip reduce to attain a 3 metre clearance from all houses
<u>15/08159/CLP</u>	3 Coldmoorholme Lane Bourne End	Certificate of lawfulness for proposed construction of rear dormer window
<u>15/08118/TPO</u>	Old Thatch Coldmoorholme Lane Bourne End	Crown lift Copper Beech T6 by removing lowest four branches near house, and reduce crown by 2 metres where branches overhang the thatch, and by 1 metre above the roof line.
<u>15/08040/CTREE</u>	Priory Ford Lodge The Avenue Bourne End	Reduce crown of Horse Chestnut by one third (up to 1.5 metres) to keep shape of tree and reduce weight on limb over The Avenue, fit non-invasive cable brace lower limb to improve structural integrity
<u>15/08044/CTREE</u>	Abbots Corner The Avenue Bourne End	Reduce height and overhanging branches of Lime T1 to line of previous work (20% reduction)
<u>15/07912/FUL</u>	2 Abbey Road Bourne End	Householder application for construction of part two storey, part single storey rear extension and associated external alterations
<u>15/07930/ADV</u>	The Blacksmiths Arms Wycombe Road Marlow	Display of 3 x internally illuminated fascia signs, 1 x non-illuminated fascia sign and 1 x non-illuminated post sign
<u>15/07929/CTREE</u>	Heronsgate The Avenue Bourne End	Section fell T1 Cedar

Please note all applications with reference /CTREE/ CTR or /TPO the Council resolved to submit the following comment: **The Parish Council has no objection provided the work carried out is under the supervision of the WDC Tree Officer. The Council is not always consulted on /MIN/ CLP applications. Press Ctrl and click to access applications**

Decisions

Case **15/07540/CTR** Decision: **Not to make a Tree Preservation Order**

Address: Quay House Sailing Club Road Bourne End Buckinghamshire SL8 5QS

Proposal: Reduce crown of Horse Chestnut tree located in front of property by 25%, as per previous application ref. 1006750CTREE.

Case Ref: **15/07274/CLP** *Decision* Refuse Certificate of Proposed Use

Address: Benedict House Marlow Road Little Marlow Buckinghamshire SL7 3RS

Proposal: Certificate of lawfulness for proposed conversion of detached garage to storage and summer room

Case Ref: **15/06895/CLP** *Decision* Grant Certificate of Proposed Use

Address: 30 Burroughs Crescent Bourne End Buckinghamshire SL8 5NR

Proposal: Certificate of Lawfulness proposed for the erection of single storey rear extension & conversion of garage to habitable accommodation

Case Ref: **15/07544/FUL** *Decision* Application Permitted

Address: 3 Coldmoorholme Lane Bourne End Buckinghamshire SL8 5PS

Proposal: Householder application for construction replacement roof to existing rear extension, insertion of additional roof lights to front roof slope and associated

Case Ref: **15/07511/FUL** *Decision* Application Permitted

Address: The Blacksmiths Arms Wycombe Road Marlow Buckinghamshire HP10 9QD

Proposal: Application for erection of a Garden Pergol & erection of replacement mesh fencing, housing of new outdoor freezer & erection of new surrounding 1.80m close boarded fencing