

# **Allhallows Parish Council**

32 Willowbank Drive, High Halstow, Rochester, Kent ME3 8TW

Tel: 01634 250258 e-mail: [allhallowspc@gmail.com](mailto:allhallowspc@gmail.com)

[www.allhallowspc.kentparishes.gov.uk](http://www.allhallowspc.kentparishes.gov.uk)

Agenda reference: C/7/2014/1-16

**TO ALL MEMBERS OF THE COUNCIL**

**5<sup>th</sup> February 2014**

NOTICE is hereby given that the next ordinary meeting of the Parish Council will be held on Wednesday 12<sup>th</sup> February 2014 at 6:30 pm at the Village Hall, Stoke Road, Allhallows, Kent. You are hereby summoned to attend. The agenda is as follows:

## **AGENDA**

1. To receive apologies for absence.
2. To receive Declarations Pecuniary Interest (DPI's) and Other Significant Interests (OSI's) from members concerning specific items on the agenda and following the Medway Council Code of Conduct.
3. To consider any dispensation requests from member's with DPI's in relation to the agenda.
4. To approve the minutes of the Parish Council meeting held on 11<sup>th</sup> December 2013.
5. Matters arising from the above minutes not otherwise on the agenda.
6. To note the updates on the action points from previous meetings.
7. **Planning**
  - a) Applications: MC/14/0075 Allhallows Holiday Park – papers already circulated
  - b) Decisions: None at time of agenda
  - c) Appeals and other matters: None at time of agenda
8. **Finance**
  - a) To note bank account balances
  - b) To note cheques signed since last meeting and standing orders paid
  - c) To note accounts for payment
  - d) Budget monitoring update
  - e) Income report December 2013 and January 2014
  - f) Bank reconciliation
  - g) To consider request for Caretaker protective clothing and equipment
  - h) To sign Precept demand document for 2014/15
9. **Highways & Transport**
  - a) Public rights of way: Footpaths Officer report
  - b) Kissing gate: To consider using spare gate at RS12 junction with Avery Way and Stoke Road
10. **Management of the Council's Land and Property**
  - a) Playpark  
Playground plans: Report on proposals by Cllr Mrs Wendy Myers
  - b) The Brimp  
To discuss proposed use of Brimp land and Football Arena

- c) Annual Tree Management  
To consider estimate for annual tree inspection
- d) Cross Park  
To consider proposal to plant tree saplings at Cross Park

**11. Standing Orders**

To consider and agree the revised Standing Orders – papers already circulated

**12. Flower beds and walls by the shops**

Update on current situation

**13. Grant applications**

To consider the grant applications from:

- a) the Allhallows Brownies
- b) the Allhallows Short Mat Bowls Club (deferred from the December 2013 meeting)

**14. Correspondence**

To note correspondence received and replies issued since last meeting.

**15. Date & time of next meeting**

**SUSPENSION OF MEETING FOR PUBLIC SESSION**

15 minute session: To receive questions and comments from the public. Matters raised may be placed on the agenda for the next or subsequent meeting(s).

**CONFIDENTIAL SECTION**

Motion to be made under the Public Bodies (Admission to Meetings) Act 1960 to exclude the public and representatives of the press and broadcast media during the discussion, due to the confidential and staff related nature of the business to be transacted.

**16. PERSONNEL**

- a) To consider draft job description for Relief Caretaker advert
- b) To discuss cleaning schedule for Cross Park Pavilion

**Close of meeting**

Signed

Margot Sturt, Parish Clerk

***Members of the public and press are welcome to attend this meeting.***